

The Meeting of the Mayor and Council of the Borough of Freehold was held on Monday, November 17, 2014 at 7:00 p.m. in the Municipal Building.

Cameron Costanzo, the Youth Government student mayor stated that the notice of the time, date and location of the meeting had been provided pursuant to the provisions of Chapter 231 of the Laws of 1975 (Open Public Meetings Act).

Councilman DiBenedetto opened the meeting with the Salute to the Flag, followed by a moment of silence for Bob Bennett former Recreation Commission member.

#### ROLL CALL

PRESENT	MAYOR J. NOLAN HIGGINS
PRESENT	COUNCILMAN MICHAEL DIBENEDETTO
PRESENT	COUNCILMAN RONALD GRIFFITHS
PRESENT	COUNCILMAN KEVIN KANE
PRESENT	COUNCILMAN GEORGE SCHNURR
PRESENT	COUNCILWOMAN SHARON SHUTZER
PRESENT	COUNCILMAN JAYE SIMS

Councilwoman Shutzer offered a motion to accept the minutes from the Council Meeting November 3, 2014 and was seconded by Councilman DiBenedetto.

On roll call Council Members DiBenedetto, Kane, Griffiths, Schnurr and Shutzer voted its adoption; opposed none; Councilman Sims abstained; absent none. Mayor Higgins declared the motion adopted.

Councilman Sims introduced the students from the Youth Government Program:

Cameron Costanzo, Mayor; Ricky Coyne, Council President; Mark Costanzo, Borough Historian; T.J. Ray, Police Chief; Georgia Brooker, Borough Attorney; Emily Ruegger, Councilwoman; Mackenzie Parke, Councilwoman; Kayla Ciok, Borough Clerk; Nicole Ray, CFO, Caitlyn Kafta, Councilman; Michael Ruegger, Councilman; Eric Correia, Police Captain; Evan Ciok, Councilman.

Cameron Costanzo, Youth Government Mayor, stated they are planning a trip to Washington DC to explore everything about our nation's government and see it on a larger scale. To do that they need to raise money and one fundraising opportunity they received was to do a breakfast at Applebee's Restaurant. Applebee's does this to help organizations raise money. Tickets can be purchased from any of the members for \$8.00. The breakfast is at the Applebee's in Manalapan on Route 9 between 8:00 AM – 10:00 AM on December 28<sup>th</sup> and a portion of the \$8.00 will go towards the Youth Government Program.

Councilman Schnurr stated that if the group had a flyer they could email it to the clerk and she would arrange to have an email blast done.

Councilman Sims will email it to the Borough clerk.

One of the members stated in addition to the Applebee's fundraiser every year the group does a Christmas service project and this year they are helping sponsor a group of soldiers from the Coast Guard stationed in Guantomino Bay and they are sending them little care packages with gifts, food, etc. Donations can be dropped off before November 23<sup>rd</sup> to Borough Hall.

Councilman Sims stated he will send the list to the Borough clerk.

Ms. Higgins explained to the group that Saturday, December 6<sup>th</sup> is the annual Senior Holiday Party and if any of the Youth Government members would like to help out to contact Councilwoman Shutzer.

Councilwoman Shutzer stated everyone meets at the Elk's between 11:30 AM and 12:00 PM and we set up the party, serve the elderly citizens and then clean up.

Mayor Higgins read Item No. 5 on the Agenda as follows:

**“Second Reading and Public Hearing: Ordinance #2014/15 of the Borough of Freehold, County of Monmouth, New Jersey Granting Renewal of Municipal Consent to Comcast Cablevision of Monmouth County, Inc. to Construct, Connect, Operate and Maintain a Cable Television and Communications System in the Borough of Freehold, Monmouth County, New Jersey.”**

Mayor Higgins opened the meeting to the public.

There were no comments.

Councilwoman Shutzer man offered the following Resolution and moved its adoption, seconded by Councilman Sims:

RESOLUTION TO CLOSE PUBLIC PORTION.

On roll call Council Members DiBenedetto, Kane, Griffiths, Schnurr, Shutzer and Sims voted its adoption; opposed none; abstain none; absent none. Mayor Higgins declared the motion adopted.

Councilman Griffiths offered the following Resolution and moved its adoption, seconded by Councilman Sims:

BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold that an Ordinance entitled “ORDINANCE #2014/15 OF THE BOROUGH OF FREEHOLD, COUNTY OF MONMOUTH, NEW JERSEY GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST CABLEVISION OF MONMOUTH COUNTY, INC. TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A CABLE TELEVISION AND

COMMUNICATIONS SYSTEM IN THE BOROUGH OF FREEHOLD, MONMOUTH COUNTY, NEW JERSEY,” be, and same is hereby adopted on second reading.

On roll call Council Members DiBenedetto, Kane, Griffiths, Schnurr, Shutzer and Sims voted its adoption; opposed none; abstain none; absent none. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 6 on the Agenda as follows:

**“Second Reading and Public Hearing: Ordinance #2014/16 of the Borough of Freehold, County of Monmouth Amending Chapter 10 (Vehicles and Traffic), Section 10.20.030 (Parking Time Limited in Public Parking Lots, Section 10.20.050 (Court and Broad Street Parking Lot Regulations).”**

Mayor Higgins opened the meeting to the public.

There were no comments.

Councilman Sims offered the following Resolution and moved its adoption, seconded by Councilwoman Shutzer:

**RESOLUTION TO CLOSE PUBLIC PORTION.**

On roll call Council Members DiBenedetto, Kane, Griffiths, Schnurr, Shutzer and Sims voted its adoption; opposed none; abstain none; absent none. Mayor Higgins declared the motion adopted.

Councilman Schnurr stated this is the second parking lot that we’ve done this on. The first one was the Market Yard Lot and we are doing this in the Court Street Lot, which is the lot behind CVS. We are having the restricted parking time from 8:30 AM – 4:30 PM and there are 3 hour time limits, parking is between 8:30 AM – 11:30 AM and 2:30 PM – 4:30 PM. The signage is the same as the Market Yard Parking Lot.

Councilman Schnurr offered the following Resolution and moved its adoption, seconded by Councilwoman Shutzer:

**BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold that an Ordinance entitled “ORDINANCE #2014/16 OF THE BOROUGH OF FREEHOLD, COUNTY OF MONMOUTH AMENDING CHAPTER 10 (VEHICLES AND TRAFFIC), SECTION 10.20.030 (PARKING TIME LIMITED IN PUBLIC PARKING LOTS, SECTION 10.20.050 (COURT AND BROAD STREET PARKING LOT REGULATIONS),” be, and same is hereby adopted on second reading.**

On roll call Council Members DiBenedetto, Kane, Griffiths, Schnurr, Shutzer and Sims voted its adoption; opposed none; abstain none; absent none. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 7 on the Agenda as follows:

**“Resolution of the Borough of Freehold, County of Monmouth and State of New Jersey Cancelling and Refunding Tax Charges Regarding Block 3.07 Lot 5-13 Brookwood Drive, Freehold, NJ.**

Councilman Sims offered the following Resolution and moved its adoption, seconded by Councilman Griffiths:

RESOLUTION OF THE BOROUGH OF FREEHOLD, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY CANCELLING AND REFUNDING TAX CHARGES REGARDING BLOCK 3.07 LOT 5-13 BROOKWOOD DRIVE, FREEHOLD, NJ.

On roll call Council Members DiBenedetto, Kane, Griffiths, Schnurr, Shutzer and Sims voted its adoption; opposed none; abstain none; absent none. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 8 on the Agenda as follows:

**“Resolution Authorizing Tax Appeal Settlements Re:  
Block 6, Lot 2.01; 116 Court Street  
Block 83, Lot 2.01; Freehold-In-Town Commons  
Block 3.02, Lot 14; 25 Monument LLC  
Block 71, Lot 3.03; MTBJM Realty, LLC  
Block 21, Lot 18; Charles O’Brien  
Block 93, Lot 6; Fortino Miguel Lopez  
Block 3.02, Lot 15; Paul Saker and Lee Johnson  
Block 110, Lot 13.01; East Coast Post & Coach, LLC”**

Councilman DiBenedetto offered the following Resolution and moved its adoption, seconded by Councilman Sims:

RESOLUTION AUTHORIZING TAX APPEAL SETTLEMENTS RE:  
BLOCK 6, LOT 2.01; 116 COURT STREET  
BLOCK 83, LOT 2.01; FREEHOLD-IN-TOWN COMMONS  
BLOCK 3.02, LOT 14; 25 MONUMENT LLC  
BLOCK 71, LOT 3.03; MTBJM REALTY, LLC  
BLOCK 21, LOT 18; CHARLES O’BRIEN  
BLOCK 93, LOT 6; FORTINO MIGUEL LOPEZ  
BLOCK 3.02, LOT 15; PAUL SAKER AND LEE JOHNSON  
BLOCK 110, LOT 13.01; EAST COAST POST & COACH, LLC

On roll call Council Members DiBenedetto, Kane, Griffiths, Schnurr, Shutzer and Sims its adoption; opposed none; abstain none; absent none. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 9 on the Agenda as follows:

**“Resolution Authorizing the Transfer of Appropriations in the Fiscal Year 2014 Budget. (Police – Salaries and Wages)”**

Councilman DiBenedetto offered the following Resolution and moved its adoption, seconded by Councilman Sims:

RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS IN THE FISCAL YEAR 2014 BUDGET. (POLICE – SALARIES AND WAGES)

Councilman Schnurr stated unlike the private sector where you are allowed to transfer funds from any account at any time you want, in the public sector you cannot do that. It can only be done at certain times of the year.

On roll call Council Members DiBenedetto, Kane, Griffiths, Schnurr, Shutzer and Sims voted its adoption; opposed none; abstain none; absent none. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 10 on the Agenda as follows:

**“Resolution Authorizing the Transfer of Appropriations in the Fiscal Year 2014 Budget. (Senior Citizens – Other Expenses and Celebration of Community Events)”**

Councilman Schnurr offered the following Resolution and moved its adoption, seconded by Councilman Sims:

RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS IN THE FISCAL YEAR 2014 BUDGET. (SENIOR CITIZENS – OTHER EXPENSES AND CELEBRATION OF COMMUNITY EVENTS)

On roll call Council Members DiBenedetto, Kane, Griffiths, Schnurr, Shutzer and Sims voted its adoption; opposed none; abstain none; absent none. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 11 on the Agenda as follows:

**“Resolution Approving the Following Applications:**

- a. Canning, Freehold Pop Warner Cheerleading, 11/22/14 – 11/23/14, 9:00 AM – 4:30 PM and 11/30/14, 9:00 AM – 4:30 PM, at Main and South Street and Main Street and Center Street.”**

Councilwoman Shutzer offered the following Resolution and moved its adoption, seconded by Councilman Sims:

**RESOLUTION APPROVING APPLICATION NO. 11A.**

On roll call Council Members DiBenedetto, Kane, Griffiths, Schnurr, Shutzer and Sims voted its adoption; opposed none; abstain none; absent none. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 12 the Agenda as follows:

**“Approval of Bills.”**

Councilman Kane offered the following Resolution and moved its adoption, seconded by Councilman Sims:

BE IT RESOLVED by the Mayor and Council of the Borough of Freehold that the bills on the attached list in the amount of \$701,771.14 be paid as presented.

On roll call Council Members DiBenedetto, Kane, Griffiths, Schnurr, Shutzer and Sims voted its adoption; opposed none; abstain none; absent none. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 13 on the Agenda as follows:

**“Clerk – Late Communications.”**

There were none.

Mayor Higgins read Item No. 14 on the Agenda as follows:

**“Committee Reports.”**

Councilman Schnurr offered his condolences to the Bennett family. The first time he saw Bob Bennett when he was the president of the Freehold Little League and he had to contact the Recreation Commission.

Councilman Schnurr stated the library in coordination with the Freehold Borough Education Foundation will be applying for another grant like they did last year. The Memorial Day Parade Committee will be having another fundraiser at The Cabin Restaurant on November 18<sup>th</sup> from 5:00 PM – 10:00 PM and 20% of the bill will go towards the parade committee. The American Legion will be picking the Grand Marshall of the parade this year and he will have more news on that in a few months.

Councilman Schnurr stated that as for the Land Use Committee, which he is a member of, there are a few new buildings in town, in the front of Max’s Liquor Store there will be a restaurant and the 7-Eleven that just recently opened is doing very well.

Councilman Schnurr stated at the last Planning Board meeting Mayor Higgins was in attendance and he told the mayor he was always welcome at the meetings.

Councilman Schnurr wished everyone a Happy Thanksgiving.

Councilwoman Shutzer stated today they had a Personnel Meeting to make the final changes and approval to the Personnel Manual, which should be coming out soon. Tomorrow is the Council on Aging monthly meeting and we will be meeting at Hudson Manor at 10:00 AM. Our Office of Emergency Management has been working with the County and there will be a training exercise at the Monmouth County Courthouse on Wednesday, November 19<sup>th</sup> from 1:00 PM – 4:00 PM. The courthouse will be closed for all afternoon events. The course will include an active shooter scenario.

Councilwoman Shutzer stated the Freehold Alliance Against Substance Abuse is planning their fundraising craft fair for Sunday, February 15<sup>th</sup>. She reminded everyone on December 9, 2014 there will be a special school election to vote for the referendum.

Councilwoman Shutzer wished everyone a Happy Thanksgiving.

Councilman Sims thanked Mayor Higgins, Councilman Griffiths, Councilman Schnurr and Councilwoman Shutzer who helped at the meeting last week, where they selected the new officers for the Youth Government Program. He reminded everyone about the flap jack fundraiser at Applebee's on December 28<sup>th</sup>. He stated Ms. Colleen Ray, mother to two of the members of the Youth Government Program, mentioned the project for the Coast Guard soldiers. He also reminded everyone about the food drive. He wished everyone a Happy Thanksgiving.

Councilman Kane offered his condolences to the Bennett family. He thanked and congratulated the members of the Youth Government Program.

Councilman Kane wished everyone a Happy Thanksgiving.

Councilman Griffiths offered his condolences to the Bennett family. He congratulated the new officers and council people of the Youth Government. The Innovation Committee is studying the Borough website and will be concluding their discussions with the vendors this week and he hopes to have the committee make a presentation to the governing body in December.

Councilman DiBenedetto addressed the students from the Youth Government Program and he said not only do we meet twice a month for the council meetings, we also are liaisons to the committees you see listed on the agendas, which means we have to go to a lot of other meetings besides these meetings. Besides our professionals that are up here volunteers are the backbone of the community.

Councilman DiBenedetto stated Public Works has been picking up the brush and it's going pretty good. He offered his condolences to the Bennett family. Bob Bennett was on the Recreation Commission starting before he was liaison. His passing is a tremendous loss to the community. He also offered his condolences to Eileen Higley Korz who lost her sister this week. She stepped down from the commission to take care of a very sick close friend and now her sister passed away.

Councilman DiBenedetto stated the Recreation Colonial Basketball League will be starting soon. The Freehold Center Partnership is working on all the holiday events. The Historic Preservation Committee met to do some "housekeeping" on applications that were not filled out

correctly. There was an issue about a sign that was hung that was in a different language and he is going to contact the HPC and find out what they would like him to do.

Mayor Higgins opened the meeting to the public.

There were no public comments.

Councilwoman Shutzer offered the following Resolution and moved its adoption, seconded by Councilman Sims:

**RESOLUTION TO CLOSE PUBLIC PORTION.**

On roll call Council Members DiBenedetto, Kane, Griffiths, Schnurr, Shutzer and Sims voted its adoption; opposed none; abstain none; absent none. Mayor Higgins declared the motion adopted.

Councilwoman Shutzer stated she forgot to commend and congratulate Marlene Rogala, owner of Especially For You Florist, who was nominated for one of the 2014 Western Monmouth Chamber of Commerce Athena Awards. She didn't win but was one of the few ladies nominated.

Mayor Higgins stated it is still "No Shave November" which is a fundraiser for prostate cancer and the next meeting will be on Monday, December 1<sup>st</sup>.

There being no further business to discuss, Councilwoman Shutzer moved to adjourn the meeting at 7:35 PM, seconded by Councilman Griffith, with all in favor.

Respectfully Submitted,

---

TRACI L. DI BENEDETTO  
BOROUGH CLERK