

The Meeting of the Mayor and Council of the Borough of Freehold was held on Monday, September 18, 2017 at 7:00 p.m. in the Municipal Building.

Mayor Higgins stated that the notice of the time, date and location of the meeting had been provided pursuant to the provisions of Chapter 231 of the Laws of 1975 (Open Public Meetings Act).

Councilman DiBenedetto opened the meeting with the Salute to the Flag, followed by a moment of silence.

ROLL CALL

PRESENT	MAYOR J. NOLAN HIGGINS
PRESENT	COUNCILMAN MICHAEL DIBENEDETTO
PRESENT	COUNCILMAN RONALD GRIFFITHS
PRESENT	COUNCILMAN KEVIN KANE
ABSENT	COUNCILMAN GEORGE SCHNURR
PRESENT	COUNCILWOMAN SHARON SHUTZER
ABSENT	COUNCILMAN JAYE SIMS

Mayor Higgins read Item No. 4 on the Agenda as follows:

“Approval of Minutes: Council Meeting September 5, 2017.”

Councilman Griffiths offered a motion to accept the minutes and was seconded by Councilwoman Shutzer.

On roll call Council Members DiBenedetto, Griffiths, Kane and Shutzer voted its adoption; opposed none; abstain none; absent Schnurr and Sims. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 5 on the Agenda as follows:

“Introduction of and Authorization to Publish Bond Ordinance #2017/9 Providing for Engineering Services for the Preparation of a Complete Municipal Utility Geographic Information System, Appropriating \$150,000 Therefor and Authorizing the Issuance of \$140,000 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and by the Borough of Freehold, in the County of Monmouth, New Jersey.”

Councilman DiBenedetto offered the following Resolution and moved its adoption, seconded by Councilman Griffiths:

BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold that a Bond Ordinance entitled “BOND ORDINANCE #2017/9 PROVIDING FOR ENGINEERING SERVICES FOR THE PREPARATION OF A COMPLETE MUNICIPAL UTILITY GEOGRAPHIC INFORMATION SYSTEM, APPROPRIATING \$150,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$140,000 BONDS AND NOTES TO FINANCE A

PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF FREEHOLD, IN THE COUNTY OF MONMOUTH, NEW JERSEY.” be, and same is hereby approved on first reading; and

BE IT FURTHER RESOLVED that the Clerk be and she is hereby authorized to publish said Ordinance in the Asbury Park Press and that shall be further considered for final passage after public hearing at a meeting held on October 2, 2017 at 7:00 PM and that during the week of said meeting copies of the Ordinance shall be made available at the Clerk’s office to members of the general public who shall request same.

On roll call Council Members DiBenedetto, Griffiths, Kane and Shutzer voted its adoption; opposed none; abstain none; absent Schnurr and Sims. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 6 on the Agenda as follows:

“Proclamation of the Mayor and Council of the Borough of Freehold Declaring September 10 – 16, 2017 National Assisted Living Week.”

Councilwoman Shutzer announced she and the Mayor presented the proclamation at The Brookside and stayed to have a question and answer period with the residents who were interested in learning more about Freehold Borough.

Mayor Higgins stated it was an enjoyable time meeting the residents and staff.

Councilwoman Shutzer announced the public is invited to an art show at the Brookside on September 24th between 1:00 and 4:00 PM. The art show consists of artwork by some of the residents.

Mayor Higgins read Item No. 7 on the Agenda as follows:

“Resolution Authorizing Freehold Borough Officials to Submit a Grant Application to the State of New Jersey, Department of Transportation, Trust Fund Authority Act, Fiscal Year 2018.”

Councilman Kane offered the following Resolution and moved its adoption, seconded by Councilman Griffiths:

RESOLUTION AUTHORIZING FREEHOLD BOROUGH OFFICIALS TO SUBMIT A GRANT APPLICATION TO THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION, TRUST FUND AUTHORITY ACT, FISCAL YEAR 2018.

Councilman Kane reported this is a state grant application with the State DOT to get financing for road and sidewalk repairs. He stated this has been successfully done in the past.

On roll call Council Members DiBenedetto, Griffiths, Kane and Shutzer voted its adoption; opposed none; abstain none; absent Schnurr and Sims. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 8 on the Agenda as follows:

“Resolution Confirming Personnel Actions:

- a. Appointment of Melissa McLean as a Substitute School Crossing Guard, effective September 18, 2017, pending completion of pre-employment physical.**
- b. Appointment of Donna M. Fernandez as a Substitute School Crossing Guard, effective September 18, 2017, pending completion of pre-employment physical.**
- c. Appointment of Joseph Fortunato as a driver of Good Will Hook & Ladder Company vehicles, effective September 18, 2017.**
- d. Appointment of Frank Krause as a driver of Good Will Hook & Ladder Company vehicles, effective September 18, 2017.”**

Councilwoman Shutzer offered the following Resolution and moved its adoption, seconded by Councilman Griffiths:

RESOLUTION CONFIRMING PERSONNEL ACTIONS: 8A-8D.

On roll call Council Members DiBenedetto, Griffiths, Kane and Shutzer voted its adoption; opposed none; abstain none; absent Schnurr and Sims. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 9 on the Agenda as follows:

“Resolution Approving the Following Applications:

- a. Block Party, 9/30/17, 1:00 PM to 7:00 PM, Broad Street from Manalapan Avenue to Yard Avenue. c/o Leroy Smith**
- b. Raffle License #24-17, Merchandise Raffle, Lions Club of Freehold Township, 12/12/17, 7:00 PM, Basile’s Restaurant, 536 Park Avenue.**
- c. Temporary Taxi Driver License, Kenneth Miller, Matawan.**
- d. Permanent Taxi Driver License, Michael Nwachukwu, Freehold.**
- e. Permanent Taxi Driver, Cynthia Riker, Freehold.”**

Councilman Griffiths offered the following Resolution and moved its adoption, seconded by Councilman DiBenedetto:

RESOLUTION APPROVING APPLICATION NOS: 9A – 9E.

On roll call Council Members DiBenedetto, Griffiths, Kane and Shutzer voted its adoption; opposed none; abstain none; absent Schnurr and Sims. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 10 on the Agenda as follows:

“Approval of Bills.”

Councilman Kane offered the following Resolution and moved its adoption, seconded by Councilwoman Shutzer:

BE IT RESOLVED by the Mayor and Council of the Borough of Freehold that the bills on the attached list in the amount of \$384,293.42 be paid as presented.

On roll call Council Members DiBenedetto, Griffiths, Kane and Shutzer voted its adoption; opposed none; abstain none; absent Schnurr and Sims. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 10 on the Agenda as follows:

“Clerk – Late Communications.”

There were none.

Mayor Higgins announced Item No. 12 on the Agenda would be held.

Mayor Higgins read Item No. 13 on the Agenda as follows:

“Public Comments”

There were none.

Councilman Kane made a motion to close public portion, seconded by Councilman DiBenedetto.

On roll call Council Members DiBenedetto, Griffiths, Kane and Shutzer voted its adoption; opposed none; abstain none; absent Schnurr and Sims. Mayor Higgins declared the motion adopted.

Mayor Higgins read Item No. 14 on the Agenda as follows:

“Council Comments.”

Councilman DiBenedetto thanked everyone for attending.

Councilwoman Shutzer thanked and congratulated the Human Relations Committee for the 9/11 Ceremony and Senior Appreciation Day. Councilwoman Shutzer congratulated Councilman Griffiths and the Innovation Committee for a wonderful presentation of the Participatory Budget projects.

Councilman Kane thanked everyone for attending. He acknowledged Councilman Griffiths, Administrator Joseph Bellina and the Innovation Committee for the Participatory Budget Program. Councilman Kane stated the pilot year was a tremendous success, especially with a total volunteer committee.

Councilwoman Shutzer added Councilman Kane worked hard on the Participatory Budget Program as well.

Councilman Griffiths reported the Human Relations Committee organized a 9/11 Ceremony at Borough Hall. He reported the Participatory Budget Town Hall Meeting also took place on September 11th. Councilman Griffiths explained it went very well and had a large turnout. Councilman Griffiths reported he attended the Latino Festival on Saturday and congratulated the Human Relations Committee on a successful Senior Appreciation Day on Sunday. He added the committee did a great job getting sponsors and vendors. Councilman Griffiths stated the winners of the Participatory Budget Program will be announced soon and possibly four projects will be funded. Councilman Griffiths thanked the Clerk's Officer for tabulating the votes.

Mayor Higgins stated it was a busy week with many events taking place. Mayor Higgins recognized the Clerk's Office for all the work that was done on the Participatory Budget voting.

Councilman Kane thanked Lynn Cannon, Board of Health Secretary, for a successful rabies clinic held September 14th. He reported 64 dogs and cats were vaccinated.

Mayor Higgins stated Item No. 12 on the Agenda was to be a presentation from the Freehold Health Officer. As she was not present, the Mayor asked for a motion to adjourn.

Councilwoman Shutzer offered the motion to adjourn, seconded by Councilman Griffiths.

On roll call Council Members DiBenedetto, Griffiths, Kane and Shutzer voted its adoption; opposed none; abstain none; absent Schnurr and Sims. Mayor Higgins declared the motion adopted.

The meeting was adjourned at 7:13 PM.

Respectfully Submitted,

TRACI L. DIBENEDETTO, RMC
BOROUGH CLERK

TLD:lc