

# **Comprehensive Annual Financial Report**

**of the**

**Borough of Freehold**

**County of Monmouth**

**Freehold, New Jersey 07728**

**For the Year Ended December 31, 2017**

**Presented by**

**Richard J. Gartz, CPA, RMA  
Chief Financial Officer  
Borough of Freehold**



**COMPREHENSIVE ANNUAL FINANCIAL REPORT  
OF THE  
BOROUGH OF FREEHOLD**

**51 West Main Street  
Freehold, New Jersey 07728**

**FOR THE YEAR ENDED DECEMBER 31, 2017**

**Presented by**

**Richard J. Gartz, CPA, RMA  
Chief Financial Officer  
Borough of Freehold**



**BOROUGH OF FREEHOLD**  
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## **INTRODUCTORY SECTION**



# BOROUGH OF FREEHOLD

51 West Main Street ~ Freehold, New Jersey 07728-2195

[www.freeholdboro.org](http://www.freeholdboro.org)

J. NOLAN HIGGINS  
*Mayor*

TRACI L. DiBENEDETTO  
*Borough Clerk*

JOSEPH B. BELLINA  
*Business Administrator*

RICHARD J. GARTZ  
*Chief Financial Officer*

June 29, 2018

TO: The Honorable Mayor and Members of the Borough Council

RE: Comprehensive Annual Financial Report for the Year Ended  
December 31, 2017

The Comprehensive Annual Financial Report for the Borough of Freehold, County of Monmouth, State of New Jersey, is hereby submitted herewith and includes financial statements and supplemental schedules. I believe it is accurate in all material respects; that it is presented in a manner designed to set forth fairly the financial position and results of operations of the Borough of Freehold as measured by the financial activity of its various funds, and that all disclosures necessary to enable the reader to gain maximum understanding of the Borough's financial affairs have been included.

The Comprehensive Annual Financial Report is presented in four sections: Introductory, Financial, Statistical and Auditor's Comments and Recommendations. The Introductory Section includes this transmittal letter and a list of principal officials. The Financial Section includes the annual financial statements and individual fund financial schedules as well as the Independent Auditors' Report. The Statistical Section includes selected financial, economic and demographic information, generally presented on a multi-year basis. Responsibility for completeness and clarity of the report, including disclosures, rests with the Chief Financial Officer and, ultimately, with the Mayor and Council.

The financial statements have been audited by Suplee, Clooney & Company, whose opinion is expressed in the Financial Section. Please note that the Independent Auditors' Report is unmodified and states that the financial statements are presented fairly in conformity with the basis of accounting as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, except for the LOSAP Fund financial statements which have not been audited.

The Single Audit Act of 1984, including all amendments thereto, Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and New Jersey OMB 15-08 "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid" provide the requirements for undergoing an annual single audit. The Borough did not meet the criteria for a single audit for the year ended December 31, 2017.

During 2017, the Borough of Freehold authorized the engineering design work for Phyllis Road which will be paved in 2018. The Borough received notification of a New Jersey Transportation Trust Fund grant award of \$185,000 to assist with the repaving of Phyllis Road. The Borough authorized engineering design work for Hudson and Bennett Streets repaving as well as the repaving of these streets in 2017. The Schiverea Avenue improvement project also took place in 2017.

The Borough authorized a project for the Water-Sewer Utility in 2017 for a Municipal Utility Geographic Information System (GIS). The system, when completed, will provide simplified access to utility records both in the field and office, improved accuracy of utility information, and assist with planning and development activities. The system will also provide the development of an underground leak detection program.

The Borough authorized feasibility studies for the Freehold Borough municipal building as well as the Library. The Borough also authorized a contract for the Remedial Investigation and Action Services on the Colaner Property.

In 2017 the long awaited Veteran's Park improvement project began. The project when completed in 2018 will offer a fitness trail, walking path and new playground equipment. A \$135,000 Monmouth County Open Space Fund grant was provided to assist in this project.

There was various capital equipment purchased in 2017 which included a road crack filler/sealer, an electric spreader, a hydraulic jack hammer and a 10' snow box for the backhoe to name a few.

The Borough of Freehold Water-Sewer Utility experienced an emergency situation during 2017 due to twenty-one water service breaks (leaks) during the semi-annual fire hydrant flushing operation. The Borough's emergency contractor had to be called in to assist the Borough's staff in the repair of these leaks.

The Borough of Freehold completed the process of replacing all water meters throughout the Borough. The new meters are guaranteed to have a 99.9% accuracy rate for at least 10 years. The system will be able to read meters remotely throughout the Borough and have the capability of providing the Water Department with live, up to date information on usage at any location. The new meters will also be able to provide for usage history, leaks and excessive usage so that the Borough should be able to notify residents and property owners of potential problems such as leaks in a timelier manner.

The Borough continued to host annual community events such as the Memorial Day parade, St. Patrick's Day parade, Spooktacular, Town wide yard sale, July 4<sup>th</sup> fireworks and the Community Garden to mention a few.

Based upon 2017's fiscal information contained in this report and information available to me, along with my familiarity with Freehold Borough, it is not anticipated that the Borough will experience any financial distress in 2018. The Borough continues to actively pursue various cost saving avenues and revenue streams from alternative sources.

### **CASH MANAGEMENT**

Bank balances are insured up to \$250,000 in the aggregate by the Federal Deposit Insurance Corporation for each bank. In addition, the State of New Jersey Governmental Unit Deposit Protection Act ("GUDPA") insures the remaining balance of Funds on Deposit in registered depositories.

The Borough invests all surplus funds for appropriate periods of time as determined by the Chief Financial Officer. During 2017, idle funds were invested with Amboy Bank which offered a rate of 0.75% and with Investors Bank which offered a rate of 1.00% during 2017.

### **ACCOUNTING AND BUDGET INFORMATION**

#### **Accounting:**

The Borough maintains an on-line, real-time computerized accounting system to record all financial transactions including tax and water-sewer receipts and billing, special assessments, revenue, budget and general ledger, payroll and fixed assets.

In developing and evaluating the Borough's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use or disposition; and (2) the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that (1) the cost of controls should not exceed the benefits expected to be derived; and (2) the evaluation of costs and benefits requires estimates and judgment by management.

During the calendar year, financial reports are prepared periodically and distributed to the Mayor and Council, Business Administrator and department heads. The reports detail the monthly transactions and summarize the balance in the appropriations allocated for goods and services.

Management of the Borough is responsible for establishing and maintaining an adequate internal control structure.

**Budget:**

The Local Budget Law for the State of New Jersey requires every local unit to adopt an operating budget in the form required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"). Certain items of revenue and appropriation are regulated by law and the proposed budget must be certified by the Director of the Division (the "Director") prior to the final adoption. The Local Budget Law requires each local unit to appropriate sufficient funds for the payment of current debt service, and the Director is required to review the adequacy of such appropriations, unless a specific amount is required by law. The review function, focusing on anticipated revenues, serves to protect the solvency of all local units.

Section 5:30-4 of the New Jersey Administrative Code provides that every local unit that proposes to spend \$25,000 or more on capital equipment, construction or improvements must prepare a Capital Budget. If the Borough's population exceeds 10,000 the Capital Improvement Program shall include by title all projects anticipated for the Budget year and the five succeeding years, with the estimated costs and the anticipated financing by sources and amounts. A six year Capital Improvement Program was adopted as part of the 2017 Budget.

A Capital Budget section included with the Annual Budget does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as a part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in the Capital Budget must be granted separately, through the adoption of a bond ordinance, by appropriating funds from the Capital Improvement Fund, or other lawful means.

The Budget of the Borough is categorized into appropriations by function. Each appropriation represents a service program or division within the Borough. Funds are appropriated to each of the Budget lines by the Mayor and Council in accordance with procedures prescribed by the State of New Jersey Local Budget Law.

Distinct appropriations are required for "Salaries and Wages" and for "Other Expenses". The Borough delineates each appropriation into subaccounts by budget codes.

The Business Administrator and Chief Financial Officer monitor expenditures throughout the fiscal year to ensure that spending remains within the amounts of funds authorized. Budget modifications are processed in the last two months of the year to transfer funds from one area to another as needed.

### DEBT ADMINISTRATION

The authorized bonded indebtedness of municipalities in the State of New Jersey is limited by statute to an amount equal to 3½% of their equalized value. The equalized valuation basis of the Borough is set by statute as the average for the last three years of the equalized value of all taxable real property and improvements and certain railroad property within its boundaries as annually determined by the State Board of Taxation.

The Borough has managed its debt well and has outstanding net debt of 9,179,143 which is equal to 0.897% of its average equalized valuation basis of \$1,022,779,362.

### ACKNOWLEDGMENT

The preparation of this report on a timely basis could not have been accomplished without the efficient and dedicated service of the entire staff of the Finance Department and I would like to express my appreciation for their help and assistance in the preparation of the Borough's Comprehensive Annual Financial Report.

Respectfully submitted,



Richard J. Gartz, CPA, RMA  
Chief Financial Officer

**BOROUGH OF FREEHOLD**

**MUNICIPAL OFFICIALS**

**DECEMBER 31, 2017**

J. Nolan Higgins ..... Mayor  
George J. Schnurr ..... Council President  
Jaye Sims ..... Councilman  
Michael DiBenedetto ..... Councilman  
Sharon Shutzer ..... Councilwoman  
Kevin Kane ..... Councilman  
Ronald Griffiths ..... Councilman

Joseph B. Bellina ..... Business Administrator  
Richard J. Gartz, CPA, RMA ..... Chief Financial Officer  
Traci L. DiBenedetto ..... Borough Clerk  
Patricia Berg ..... Tax Collector  
Mitchell Elias ..... Tax Assessor  
Matthew Young ..... Construction Code Official  
Glenn Roberts ..... Chief of Police  
Scott J. Basen, Esq. .... Municipal Judge

**BOROUGH OF FREEHOLD**  
**CONSULTANTS AND ADVISORS**  
**DECEMBER 31, 2017**

**AUDIT FIRM**

Suplee, Clooney & Company  
Westfield, NJ 07090

**ATTORNEY**

Kerry E. Higgins, Esq.  
McKenna, DuPont, Higgins & Stone  
229 Broad Street  
PO Box 610  
Red Bank, NJ 07701

**BOND COUNSEL**

GluckWalrath LLP  
11 Wharf Avenue  
Suite 4  
Red Bank, NJ 07701

**ENGINEER**

Abbingon Engineering, LLC  
436 West Commodore Boulevard  
Suite 2  
Jackson, NJ 08527

**BOROUGH OF FREEHOLD**

**OFFICIAL DEPOSITORIES**

**DECEMBER 31, 2017**

Wells Fargo Bank, NA NJ  
72 West Main Street  
Freehold, NJ 07728

TD Bank  
Route 537  
Freehold, NJ 07728

Provident Bank  
3585 US Highway 9  
Freehold, NJ 07728

Amboy National Bank  
East Main Street  
Freehold, NJ 07728

Sun Bank  
31 East Main Street  
Freehold, NJ 07728

Investors Bank  
21 West Main Street  
Freehold, NJ 07728

State of New Jersey Cash Management Fund  
2 Montgomery Street  
Jersey City, NJ 07302

Santander Bank  
521 Park Avenue  
Freehold, NJ 07728

Municipal Investors Service Corp. (MBIA)  
113 King Street  
Armonk, NY 10504

Capital One  
146 South Street  
Freehold, NJ 07728

Bank of America  
1 West Main Street  
Freehold, NJ 07728

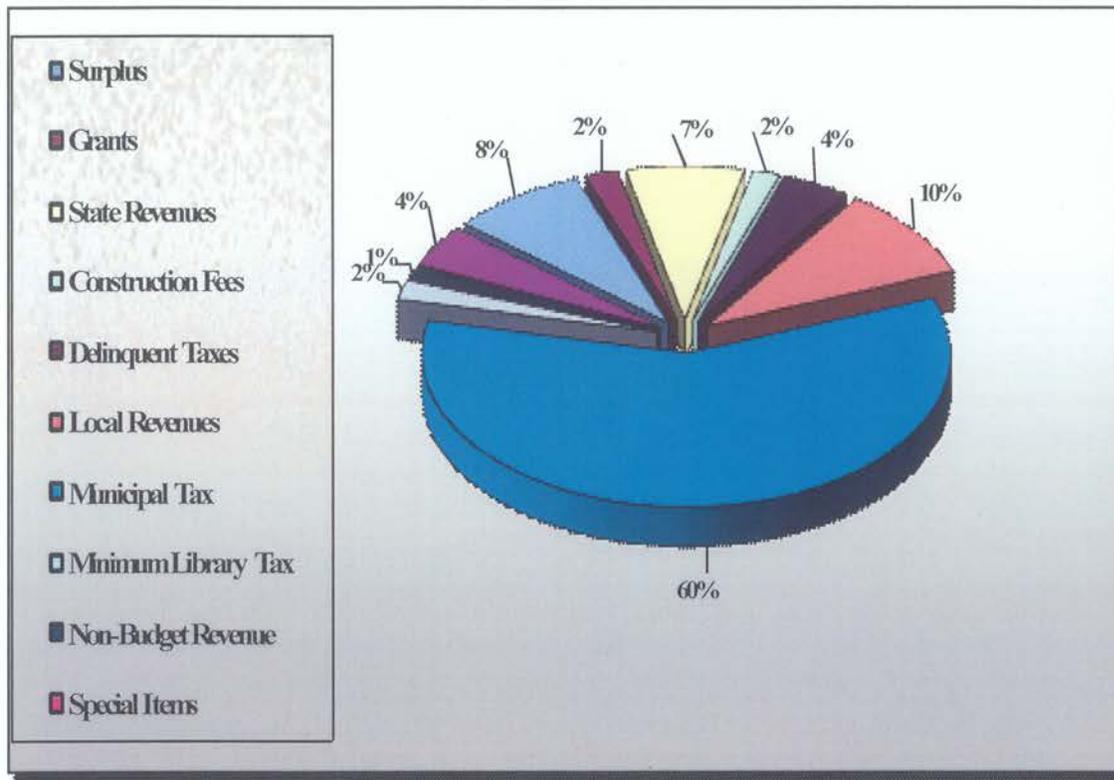
Freehold Savings & Loan  
68 West Main Street  
Freehold, NJ 07728

First Commerce Bank  
118A Schanck Road  
Freehold, NJ 07728

PNC Bank  
427 West Main Street  
Freehold, NJ 07728

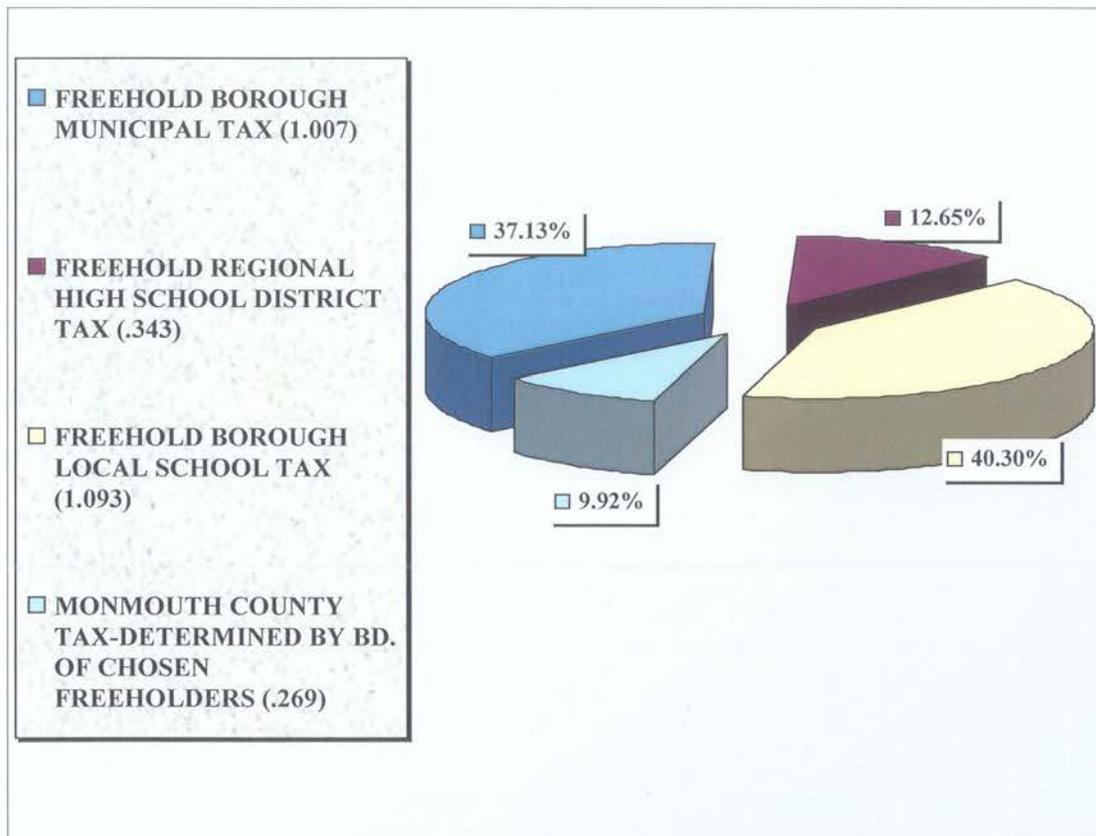
# WHERE THE REVENUE COMES FROM

## FREEHOLD BOROUGH 2017 REVENUES



<u>TITLES</u>	<u>2017 ANTICIPATED REVENUES</u>	<u>2017 ACTUAL REVENUES</u>
Surplus	\$ 1,425,000.00	\$ 1,425,000.00
Grants	344,294.91	344,294.91
State Revenues	1,250,916.00	1,250,916.00
Construction Fees	190,000.00	289,174.00
Delinquent Taxes	668,100.00	711,117.93
Local Revenues	1,436,637.00	1,665,005.35
Municipal Tax	10,168,660.25	10,185,152.14
Minimum Library Tax	344,033.35	344,033.35
Non-Budget Revenue	-----	230,116.61
Special Items	<u>683,125.00</u>	<u>750,923.28</u>
<b>TOTALS</b>	<b><u>\$ 16,510,766.51</u></b>	<b><u>\$ 17,195,733.57</u></b>

# YOUR 2017 TAX RATE 2.712



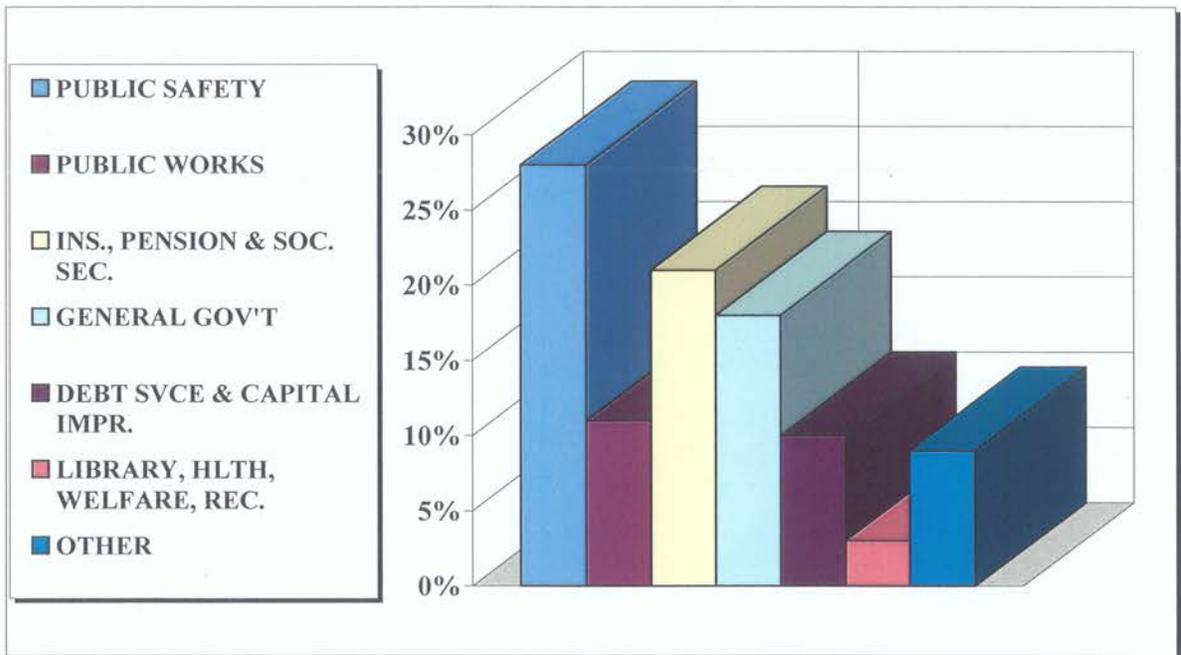
## HOW YOUR 2017 MUNICIPAL TAX DOLLARS WERE SPENT

### YOUR MUNICIPAL TAX DOLLARS\* \$2,539.45

PUBLIC SAFETY	28%	\$ 711.05
PUBLIC WORKS	11%	279.34
INS., PENSION & SOC. SEC.	21%	533.28
GENERAL GOVERNMENT**	18%	457.10
DEBT SVCE. & CAPITAL IMPR.	10%	253.95
LIBRARY, HEALTH & REC.	3%	76.18
OTHER	9%	<u>228.55</u>
<b>TOTAL:</b>	<b><u>100%</u></b>	<b><u>\$2,539.45</u></b>

\*BASED ON AN AVERAGE ASSESSMENT OF \$252,180.

\*\*INCLUDES LAND USE ADMINISTRATION, CODE ENFORCEMENT, UTILITY EXPENSE & BULK PURCHASES, LANDFILL/SOLID WASTE DISPOSAL AND MUNICIPAL COURT



**FINANCIAL SECTION**



# SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

Telephone 908-789-9300

Fax 908-789-8535

E-mail [info@scnco.com](mailto:info@scnco.com)

## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and Members  
of the Borough Council  
Borough of Freehold  
County of Monmouth  
Freehold, New Jersey 07728

### ***Report on the Financial Statements***

We have audited the accompanying General Purpose Financial Statements of the Borough of Freehold, as of December 31, 2017 and 2016, and the related notes to the financial statements, which collectively comprise the Borough's statutory financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the statutory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these statutory financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

## SUPLEE, CLOONEY & COMPANY

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statutory financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the statutory financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles***

As described in Note 1 of the statutory financial statements, the statutory financial statements are prepared by the Borough of Freehold on the basis of the financial reporting provisions permitted by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the statutory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### ***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the various individual funds and account group of the Borough of Freehold as of December 31, 2017 and 2016, or the results of its operations and changes in fund balance for the years then ended of the revenues or expenditures for the year ended December 31, 2017.

### ***Basis for Qualified Opinion on Statutory Basis of Accounting***

The financial activities of the Length of Service Award Program (LOSAP) are presented in the financial statements of the Borough's Trust Fund. These financial statements of the LOSAP have not been audited and were not required to be in accordance with the regulations of the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

### ***Opinion on Statutory Basis of Accounting***

In our opinion, except for the effects of such adjustments, if any, that might have been necessary had the LOSAP Fund Financial Statements been audited, the statutory financial statements referred to above present fairly, in all material respects, the statutory basis balances sheets of the various individual funds and account group as of December 31, 2017 and 2016, the statutory basis statement of operations and changes in fund balance for the years then ended and the statutory basis statement of revenues and expenditures and changes in fund balance for the year ended December 31, 2017 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

# SUPLEE, CLOONEY & COMPANY

## **Other Matters**

### *Other Information*

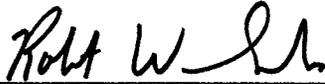
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Freehold's statutory financial statements. The Combining and Individual Fund and Account Group Statements, supplementary information and data listed in the table of contents as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey are presented for purposes of additional analysis and are not a required part of the statutory financial statements.

The Combining and Individual Fund and Account Group Statements, supplemental information and schedules listed above and also listed in the table of contents are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the statutory financial statements. Such information except for those portions marked unaudited, have been subjected to the auditing procedures applied in the audit of the statutory financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the statutory financial statements or to the statutory financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed and data in the table of contents, are fairly stated, in all material respects, in relation to the statutory financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated June 29, 2018 on our consideration of the Borough of Freehold's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Freehold's internal control over financial reporting and compliance.

  
CERTIFIED PUBLIC ACCOUNTANTS

  
REGISTERED MUNICIPAL ACCOUNTANT NO. 439

June 29, 2018



# SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and Members  
of the Borough Council  
Borough of Freehold  
County of Monmouth  
Freehold, New Jersey 07728

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the statutory financial statements of the various individual funds and the account group of the Borough of Freehold, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Borough's statutory financial statements, and have issued our report thereon dated June 29, 2018. Our report disclosed that, as described in Note 1 to the financial statements, the Borough of Freehold prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the statutory financial statements, we considered the Borough's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of Borough's internal control.

## SUPLEE, CLOONEY & COMPANY

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Borough of Freehold's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

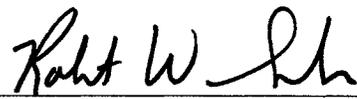
### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### ***Purpose of This Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Freehold's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Freehold's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

  
CERTIFIED PUBLIC ACCOUNTANTS

  
REGISTERED MUNICIPAL ACCOUNTANT NO. 439

June 29, 2018

**GENERAL PURPOSE FINANCIAL STATEMENTS**

**BOROUGH OF FREEHOLD**  
**COMBINED STATEMENT OF ASSETS, LIABILITIES, RESERVES AND FUND BALANCE -**  
**ALL FUND TYPES AND ACCOUNT GROUPS - STATUTORY BASIS**

DECEMBER 31, 2017  
**(WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2016)**

	Governmental Funds		Trust Funds	Water-Sewer Utility		General Fixed Assets Account Group	Totals	
	Current	General Capital		Operating	Capital		2017	2016
<b>ASSETS AND OTHER DEBITS</b>								
Cash and Cash Equivalents	\$ 6,168,284.07	\$ 3,716,670.49	\$ 1,737,180.77	\$ 1,673,071.71	\$ 1,626,395.36	\$ 14,921,602.40	\$ 12,456,180.63	
Investments		99,000.00	1,603,657.52			1,702,657.52	1,604,181.66	
Intergovernmental Receivable		584,015.50				584,015.50	805,015.50	
Receivables and Other Assets:								
Delinquent Property Taxes	612,268.65			360,196.51		612,268.65	753,216.84	
Consumer Accounts Receivable				89,263.61		360,196.51	332,665.16	
Inventory						89,263.61	46,642.71	
Tax Title Liens Receivable	135,650.31					135,650.31	76,304.12	
Property Acquired for Taxes - Assessed								
Valuation	156,300.00					156,300.00	156,300.00	
Other Accounts Receivable	48,637.11	126,387.63				175,024.74	220,611.04	
Interfunds Receivable	32,232.44					32,232.44	32,148.51	
Deferred Charges	99,000.00	9,182,050.00		166,659.03		9,447,709.03	9,380,900.00	
Fixed Capital					17,289,725.56	17,289,725.56	15,789,725.56	
Fixed Assets						\$ 14,857,660.86	14,032,084.86	
Federal and State Grant Fund:								
Federal and State Grants Receivable	248,315.92					248,315.92	135,691.81	
Interfund Receivable	150,768.76					150,768.76	86,607.44	
<b>Total Assets and Other Debits</b>	<u>\$ 7,651,457.26</u>	<u>\$ 13,708,123.62</u>	<u>\$ 3,340,838.29</u>	<u>\$ 2,289,190.86</u>	<u>\$ 18,916,120.92</u>	<u>\$ 60,763,391.81</u>	<u>\$ 55,908,275.84</u>	

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**BOROUGH OF FREEHOLD**  
**COMBINED STATEMENT OF ASSETS, LIABILITIES, RESERVES AND FUND BALANCE -**  
**ALL FUND TYPES AND ACCOUNT GROUPS - STATUTORY BASIS**  
**DECEMBER 31, 2017**  
**(WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2016)**

	Governmental Funds		Trust Funds	Water-Sewer Utility		General Fixed Assets Account Group	Totals	
	Current	General Capital		Operating	Capital		2017	2016
<b>LIABILITIES, RESERVES AND FUND BALANCE</b>								
Liabilities and Reserves:								
Appropriation Reserves	\$ 1,340,526.61		\$ 594,951.16			\$ 1,935,477.77	\$ 2,079,021.32	
Other Liabilities and Reserves	2,138,745.70	\$ 2,540,739.37	\$ 3,340,737.85	\$ 354,293.19		8,482,515.96	7,226,611.86	
Improvement Authorizations		2,082,508.84		2,496,709.80		4,579,218.64	3,865,198.87	
Accrued Interest on Bonds and Notes			7,717.63			7,717.63	13,899.58	
Reserve for Amortization				11,268,619.37		11,268,619.37	10,924,819.37	
Deferred Reserve for Amortization				461,556.19		461,556.19	401,556.19	
Interfunds Payable	150,768.76	32,132.00	100.44			183,001.20	118,755.95	
Serial Bonds							638,000.00	
Bond Anticipation Notes		8,839,000.00		4,258,000.00		13,097,000.00	12,134,000.00	
Special Emergency Note Payable	99,000.00					99,000.00	192,000.00	
Reserve for Receivables and Other Assets	985,088.51		449,460.12			1,434,548.63	1,450,593.97	
Federal and State Grant Fund:								
Unappropriated/Appropriated Reserves	399,084.68					399,084.68	222,299.25	
Total Liabilities and Reserves	\$ 5,113,214.26	\$ 13,494,380.21	\$ 3,340,838.29	\$ 1,160,128.76	\$ 18,839,178.55	\$ 41,947,740.07	\$ 39,266,756.36	
Equity and Other Credits:								
Investment in General Fixed Assets						\$ 14,857,660.86	\$ 14,032,084.86	
Fund Balance	\$ 2,538,243.00	\$ 213,743.41		\$ 1,129,062.10	\$ 76,942.37	3,957,990.88	2,609,434.62	
Total Equity and Other Credits	\$ 2,538,243.00	\$ 213,743.41		\$ 1,129,062.10	\$ 76,942.37	\$ 14,857,660.86	\$ 16,641,519.48	
Total Liabilities, Reserves and Fund Balance	\$ 7,651,457.26	\$ 13,708,123.62	\$ 3,340,838.29	\$ 2,289,190.86	\$ 18,916,120.92	\$ 60,763,391.81	\$ 55,908,275.84	

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**BOROUGH OF FREEHOLD**  
**COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL - CURRENT AND WATER-SEWER UTILITY OPERATING FUNDS - STATUTORY BASIS**  
**FOR THE FISCAL YEAR ENDED DECEMBER 31, 2017**

	Current Fund		Variance Favorable (Unfavorable)	Water-Sewer Utility Operating Fund		Variance Favorable (Unfavorable)
	Final Budget	Actual		Final Budget	Actual	
Revenues:						
Fund Balance Anticipated	\$ 1,425,000.00	\$ 1,425,000.00		\$ 350,000.00	\$ 350,000.00	
Water-Sewer Rents	2,309,762.00	2,705,102.63	\$ 395,340.63	5,430,000.00	5,929,572.26	\$ 499,572.26
Miscellaneous Revenues	1,250,916.00	1,250,916.00		172,777.00	190,524.93	17,747.93
State Aid	344,294.91	344,294.91				
Federal and State Grants						
	\$ 5,329,972.91	\$ 5,725,313.54	\$ 395,340.63	\$ 5,952,777.00	\$ 6,470,097.19	\$ 517,320.19
Receipts from Delinquent Taxes	668,100.00	711,117.93	43,017.93			
Amount to be Raised for Support of Municipal Budget:						
Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	10,168,660.25	10,185,152.14	16,491.89			
Minimum Library Tax	344,033.35	344,033.35				
	\$ 16,510,766.51	\$ 16,965,616.96	\$ 454,850.45	\$ 5,952,777.00	\$ 6,470,097.19	\$ 517,320.19
Budget Totals						
Non-budget Revenues		230,116.61	230,116.61			
Other Credits to Income		1,322,151.88	1,322,151.88		606,834.16	606,834.16
Taxes Allocated to School, County and Special District	18,055,099.25	18,055,099.25				
	\$ 34,565,865.76	\$ 36,572,984.70	\$ 2,007,118.94	\$ 5,952,777.00	\$ 7,076,931.35	\$ 1,124,154.35
Total Revenues						

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**BOROUGH OF FREEHOLD**  
**COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL - CURRENT AND WATER-SEWER UTILITY OPERATING FUNDS - STATUTORY BASIS**  
**FOR THE FISCAL YEAR ENDED DECEMBER 31, 2017**

	Current Fund		Water-Sewer Utility Operating Fund		Variance Favorable (Unfavorable)
	Final Budget	Actual	Final Budget	Actual	
Expenditures:					
Current:					
Within "CAPS":					
General Government	\$ 1,059,055.00	\$ 1,059,055.00			
Land Use Administration	15,200.00	15,200.00			
Code Enforcement/Uniform Construction Code	354,645.00	354,645.00			
Insurance	2,220,963.00	2,220,963.00			
Public Safety	4,299,381.00	4,299,381.00			
Public Works	1,609,330.00	1,609,330.00			
Health and Human Services	16,380.00	16,380.00			
Parks and Recreation	94,100.00	94,100.00			
Utility Expense and Bulk Purchases	489,500.00	489,500.00			
Landfill/Solid Waste Disposal	465,077.00	465,077.00			
Contingent	2,000.00	2,000.00			
Municipal Court	325,725.00	325,725.00			
Deferred Charges and Statutory Expenditures Excluded from "CAPS":	1,166,683.00	1,166,683.00			
Library	356,892.00	356,892.00			
Insurance and Pensions	135,750.00	135,750.00			
Landfill/Solid Waste Disposal	99,768.00	99,768.00			
Interlocal Service Agreements	441,840.00	441,840.00			
Due to Local and Regional School Districts - Business Personal Property Adjustment	108,184.00	108,184.00			
State and Federal Grants	632,425.91	632,425.91			
Operating					
Capital Improvements	85,000.00	85,000.00			
Debt Service	1,529,993.13	1,529,993.13	\$	1.87	
Deferred Charges and Statutory Expenditures	93,000.00	93,000.00			
Deficit in Operations in Prior Years					
Surplus (General Budget)					
Reserve for Uncollected Taxes					
Total Budget Expenditures	\$ 16,510,766.51	\$ 16,510,764.64	\$	1.87	
Total Budget Expenditures			\$	4,897,527.03	\$ 4,897,527.03
					50,000.00
					459,976.00
					211,933.00
					500,000.00
					\$ 6,119,436.03
					\$ 6,119,436.03

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**BOROUGH OF FREEHOLD**  
**COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL - CURRENT AND WATER-SEWER UTILITY OPERATING FUNDS - STATUTORY BASIS**  
**FOR THE FISCAL YEAR ENDED DECEMBER 31, 2017**

	Current Fund		Variance Favorable (Unfavorable)	Water-Sewer Utility Operating Fund		Variance Favorable (Unfavorable)
	Final Budget	Actual		Final Budget	Actual	
Expenditures (Continued):						
County, School and Special District Taxes Other Expenses	\$ 18,055,099.25	\$ 18,055,099.25	\$ (48,271.29)		550.00	(550.00)
Total Expenditures	\$ 34,565,865.76	\$ 34,614,135.18	\$ (48,269.42)	\$ 6,119,436.03	\$ 6,119,986.03	(550.00)
Excess in Revenues over Expenditures		\$ 1,958,849.52	\$ 1,958,849.52	(166,659.03)	\$ 956,945.32	\$ 1,123,604.35
Adjustment to Income Before Fund Balance: Expenditures Included above which are by Statute Deferred Charges to Budget of Succeeding Years	\$	\$		166,659.03	166,659.03	
Statutory Excess to Fund Balance		\$ 1,958,849.52	\$ 1,958,849.52	(0.00)	\$ 1,123,604.35	\$ 1,123,604.35
Fund Balance, January 1, 2017		2,004,393.48	2,004,393.48		355,457.75	355,457.75
Decreased by: Utilization as Anticipated Revenue		\$ 3,963,243.00	\$ 3,963,243.00	(0.00)	\$ 1,479,062.10	\$ 1,479,062.10
Fund Balance, December 31, 2017		\$ 1,425,000.00	\$ 1,425,000.00		\$ 350,000.00	\$ 350,000.00
		\$ 2,538,243.00	\$ 2,538,243.00	(0.00)	\$ 1,129,062.10	\$ 1,129,062.10

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**NOTES TO THE FINANCIAL STATEMENTS**

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2017 AND 2016**

Note 1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

- A. Description of Financial Reporting Entity - The Borough of Freehold (the "Borough") is located in the western part of Monmouth County in the north central part of New Jersey. It is wholly surrounded by Freehold Township and its neighboring communities include Colts Neck, Marlboro and Manalapan Township.

The Borough of Freehold operates under the Borough form of government. The governing body consists of a Mayor and six Council members. All action is passed by a majority or, when required, a 2/3 vote of Council. The Mayor votes only in the event of a tie. The Mayor has veto power over all ordinances passed by the Borough Council. This veto can be overridden by a two-thirds (2/3) vote of the Council.

- B. Description of Funds - The Governmental Accounting Standards Board (GASB) is the recognized standard setting body for establishing governmental accounting and financial reporting principles. The GASB establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with generally accepted accounting principles (GAAP.)

The accounting policies of the Borough conform to the accounting principles applicable to municipalities that have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Borough accounts for its financial transactions through the following separate funds that differ from the fund structure required by generally accepted accounting principles.

Current Fund - Encompasses resources and expenditures for basic governmental operations. Fiscal activity of Federal and State grant programs are reflected in a segregated section of the Current Fund.

Trust Fund - The records of receipts, disbursement and custodianship of monies in accordance with the purpose for which each reserve was created are maintained in Trust Funds. These include the Animal Control Trust Fund and Trust Other Fund.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 AND 2016**

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Description of Funds (Continued)

General Capital Fund - The receipts and expenditure records for the acquisition of general infrastructure and other capital facilities, other than those acquired in the Current Fund, are maintained in this Fund, as well as related long-term debt accounts.

Water-Sewer Utility Operating Fund and Capital Fund - The Water-Sewer Utility maintains an Operating Fund and Capital Fund which reflect revenue, expenditures, stewardship, acquisitions of utility infrastructure and other capital facilities, debt service, long-term debt and other related activity.

Payroll Trust Fund - Net salaries, certain payroll deductions and social security contributions of municipal and utility operations are deposited into bank accounts of the Payroll Fund. Other deductions are retained by the operating funds and paid directly therefrom. A Payroll Fund does not exist under GAAP.

Fixed Asset Group of Accounts - These accounts reflect estimated valuations of land, buildings and certain moveable fixed assets of the Borough as discussed under the caption of "Basis of Accounting".

- C. Basis of Accounting - The accounting principles and practices prescribed for municipalities by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, differ in certain respects from accounting principles generally accepted in the United States of America. The accounting system is maintained on the modified accrual basis with certain exceptions. Significant accounting policies in New Jersey are summarized as follows:

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Property Taxes and Other Revenue - Property Taxes and other revenue are realized when collected in cash or approved by regulation for accrual from certain sources of the State of New Jersey and the Federal Government. Accruals of taxes and other revenue are otherwise deferred as to realization by the establishment of offsetting reserve accounts. GAAP requires such revenue to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

Grant Revenue - Federal and State grants, entitlements or shared revenue received for purposes normally financed through the Current Fund are recognized when anticipated in the Borough's budget. GAAP requires such revenue to be recognized in the accounting period when they become susceptible to accrual.

Expenditures - Expenditures for general and utility operations are generally recorded on the accrual basis. Unexpended appropriation balances, except for amounts that may have been canceled by the governing body or by statutory regulation, are automatically recorded as liabilities at December 31<sup>st</sup> of each year, under the title of "Appropriation Reserves".

Grant appropriations are charged upon budget adoption to create spending reserves.

Budgeted transfers to the Capital Improvement Fund are recorded as expenditures to the extent permitted by law.

Expenditures from Trust and Capital Funds are recorded upon occurrence and charged to accounts statutorily established for specific purposes.

Budget Appropriations for interest on General Capital Long-Term Debt is raised on the cash basis and is not accrued on the records; interest on Utility Debt is raised on the accrual basis and so recorded.

GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Reserve for Encumbrances - All local units are required by N.J.A.C. 5:30-5.2, as promulgated by the Division of Local Government Services, to maintain an encumbrance accounting system. The directive states that contractual orders outstanding at December 31 are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

Appropriation Reserves - Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

Compensated Absences - Expenditures relating to obligations for unused vested accumulated sick, vacation and compensatory pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

Property Acquired for Taxes - Property Acquired for Taxes (Foreclosed Property) is recorded in the Current Fund at the assessed valuation during the year when such property was acquired by deed or foreclosure and is offset by a corresponding reserve account. GAAP requires such property to be recorded in the general fixed assets account group at market value on the date of acquisition.

Interfund Accounts Receivable - Interfund Accounts Receivable in the Current Fund are generally recorded with offsetting reserves that are established by charges to operations. Collections are recognized as income in the year that the receivables are realized. Interfund Accounts Receivable of all other funds are recorded as accrued and are not offset with reserve accounts. Interfund Accounts Receivable of one fund are offset with Interfund Accounts Payable of the opposite fund. GAAP does not require the establishment of an offsetting reserve.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Inventories of Supplies - Materials and supplies purchased by all funds are recorded as expenditures.

An annual inventory of materials and supplies for the Water-Sewer Utility is required, by regulation, to be prepared by Borough personnel for inclusion on the Water-Sewer Utility Operating Fund balance sheet. Annual changes in valuations, offset with a Reserve Account, are not considered as affecting results of operations. Materials and supplies of other funds are not inventoried nor included on their respective balance sheets.

Fixed Assets

General - In accordance with N.J.A.C. 5:30-5.6, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from GAAP, the Borough has developed a fixed asset accounting and reporting system.

GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available. Depreciation on utility fixed assets should also be recorded.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Asset Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

Acquisition of land, buildings, machinery, equipment and other capital assets are recorded on a perpetual fixed asset record.

General fixed assets are defined as nonexpendable personal property having a physical existence, a useful life of more than one year and an acquisition cost of \$5,000.00 or greater, per unit.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Fixed Assets (Continued)

General (Continued)

Vehicles, furniture, equipment and other items are reflected at replacement values at time of inventory preparation. Additions to the established fixed assets are valued at cost.

Depreciation of assets is not recorded as an operating expense of the Borough.

Utilities - Capital acquisitions, including utility infrastructure costs of the Water-Sewer Utility, are recorded at cost upon purchase or project completion in the Fixed Capital account of the utilities. The Fixed Capital Accounts are adjusted for dispositions or abandonments. The accounts include moveable fixed assets of the Utility but are not specifically identified and are not duplicated in the Fixed Asset Group of Accounts.

Utility improvements that may have been constructed by developers are not recorded as additions to Fixed Capital.

Fixed Capital of the Utility is offset by accumulations in Amortization Reserve Accounts. The accumulations represent costs of fixed assets purchased with budgeted funds or acquired by gift as well as grants, developer contributions or liquidations of related bonded debt and other liabilities incurred upon fixed asset acquisition.

The Fixed Capital Accounts reflected herein are recorded in the records of the municipality and do not necessarily reflect the true condition of such Fixed Capital. The records consist of a control account only. Detailed records are not maintained.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Compensated Absences - Expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as long-term obligation.

Total Columns on Combined Statements - Total columns are captioned "memorandum only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

Accounting and Financial Reporting for Pensions

Under the provisions of Governmental Accounting Standards Board (GASB) Statement No. 68 "Accounting and Financial Reporting for Pensions" and GASB Statement No. 71, "Pension Transition for Contributions Made Subsequent to the Measurement Date" (an amendment of GASB Statement No. 68), local government employers (or non-employer contributing entity in a special funding situation) are required to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. If a state or local government employer or non-employer contributing entity makes a contribution to a defined benefit pension plan between the measurement date of the reported net pension liability and the end of the government's reporting period, Statement 68 requires that the government recognize its contribution as a deferred outflow of resources.

In addition, Statement 68 requires recognition of deferred outflows of resources and deferred inflows of resources for changes in the net pension liability of a state or local government employer or non-employer contributing entity that arise from other types of events.

Under GAAP, municipalities are required to recognize their proportionate share of net pension liability, deferred outflows of resources, deferred inflows of resources on the Statement of Net Position and the proportionate share of the pension related expense on the Statement of Activities.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Accounting and Financial Reporting for Pensions (Continued)

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c)(2) requires municipalities to disclose GASB 68 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 68.

- D. Basic Financial Statements - The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Borough presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 2. DEPOSITS AND INVESTMENTS

A. Deposits

The Borough's deposits are insured through either the Federal Deposit Insurance Corporation (FDIC) or New Jersey's Governmental Unit Deposit Protection Act (GUDPA). The New Jersey Governmental Unit Deposit Protection Act requires all banks doing business in the State of New Jersey to maintain additional collateral in the amount of 5% of the average public deposits and to deposit these amounts with the Federal Reserve Bank for all deposits not covered by the FDIC.

Bank balances are insured up to \$250,000.00 in aggregate by the FDIC for each bank. At December 31, 2017 and 2016, the book value of the Borough's deposits were \$14,921,602.40 and \$12,456,180.63, respectively and bank balances of the Borough's deposits amounted to \$14,839,334.70 and \$13,096,598.03, respectively. The Borough's deposits which are displayed on the various fund balance sheets as "cash and cash equivalents" are categorized as follows:

Depository Account	<u>Bank Balance</u> December 31,	
	<u>2017</u>	<u>2016</u>
Insured	\$ 500,000.00	\$ 500,000.00
Uninsured and Collateralized	14,339,334.70	12,596,598.03
	\$ 14,839,334.70	\$ 13,096,598.03

Custodial Credit Risk - Deposits – Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Borough does not have a formal policy for custodial risk. As of December 31, 2017 and 2016, the Borough's bank balance of \$14,339,334.70 and \$12,596,598.03, respectively was exposed to custodial credit risk as follows:

	<u>2017</u>	<u>2016</u>
Uninsured and Collateralized:		
Collateral held by pledging financial institution's trust department not in the Borough's name	\$ 14,339,334.70	\$ 12,596,598.03
	\$ 14,339,334.70	\$ 12,596,598.03

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 2. DEPOSITS AND INVESTMENTS (CONTINUED)

B. Investments

The Borough is permitted to invest public funds in accordance with the types of securities authorized by N.J.S.A. 40A:5-15.1. Investments include bonds or other obligations of the United States or obligations guaranteed by the United States of America, Government Money Market Mutual Funds, bonds or other obligations of the Borough or bonds or other obligations of the school districts which are a part of the Borough or school districts located within the Borough, Local Government investment pools, and agreements for the repurchase of fully collateralized securities, if transacted in accordance with N.J.S.A. 40A:5-15.1 (8a-8e). In addition, the Borough is permitted to invest LOSAP Funds with the types of eligible investments authorized in N.J.A.C. 5:30-14.19. LOSAP investments include interest bearing account or securities, in which savings banks of New Jersey are authorized to invest their funds, New Jersey Cash Management Fund, fixed and variable individual or group annuity contracts, mutual fund shares or fixed or variable life insurance contracts.

Interest Rate Risk: Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Borough does not have a formal investment policy that limits investment maturities as a means of managing its exposure; however, investments are matched with anticipated cash flows to minimize interest rate risk.

Credit Risk: Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Borough limits its credit risk by investing in direct obligations of the United States government, its agencies or instrumentalities secured by the full faith and credit of the government of the United States. U.S. government securities carry an underlying rating of AAA by Standard and Poor's and AAA by Moody's Investors Service. The investments in federal agency discount notes carry the highest available rating by Standard & Poor's. The Borough has no policy on credit risk; however, investments are limited to securities guaranteed by the U.S. Government.

Concentration of Credit Risk: The Borough places no limit on the amount that may be invested in any one issuer. 100% of the Borough's investments are in obligations of the United States or its agencies or instrumentalities.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 3. TAXES AND TAX TITLE LIENS RECEIVABLE

Property assessments are determined on true values and taxes are assessed based upon these values. The residential tax bill includes the levies for the Borough, County and Schools purposes. Certified adopted budgets are submitted to the County Board of Taxation by each taxing district. The tax rate is determined by the Board upon the filing of these budgets.

The tax bills are mailed by the Tax Collector annually in June and are payable in four quarterly installments due the first of August and November of the current year and a preliminary billing due the first of February and May of the subsequent year. The August and November billings represent the third and fourth quarter installments and are calculated by taking the total year tax levy less the preliminary first and second quarter installments due February and May. The preliminary levy is based on one-half of the current year's total tax.

Tax installments not paid by the above due dates are subject to interest penalties determined by a resolution of the governing body. The rate of interest in accordance with the aforementioned resolution is 8% per annum on the first \$1,500.00 of delinquency and 18% on any delinquency in excess of \$1,500.00. The resolution also sets a grace period of ten days before interest is calculated. In addition, any delinquency in excess of \$10,000.00 at the end of the calendar year is subject to a 6% penalty on the unpaid balance. Taxes unpaid on the 11th day of the eleventh month in the fiscal year when the taxes became in arrears are subject to the tax sale provisions of the New Jersey statutes. The municipality may institute in rem foreclosure proceedings after six months from the date of the sale if the lien has not been redeemed. The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four years.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 3. TAXES AND TAX TITLE LIENS RECEIVABLE (CONTINUED)

Comparative Schedule of Tax Rates

	2017	2016	2015	2014	2013
Tax Rate	\$ 2.712	\$ 2.655	\$ 2.534	\$ 2.419	\$ 2.343
Apportionment of Tax Rate:					
Municipal	0.974	0.944	0.913	0.875	0.851
Municipal Library	0.033	0.032	0.031	0.031	0.032
County	0.269	0.261	0.263	0.269	0.277
Local School	1.093	1.098	1.032	0.933	0.862
Regional High School	0.343	0.320	0.295	0.311	0.321

Assessed Valuations

Year	Amount
2017	\$ 1,044,411,520
2016	1,027,825,600
2015	1,029,213,400
2014	1,050,551,700
2013	1,062,376,800

Comparison of Tax Levies and Collections

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2017	\$ 28,600,654.75	\$ 27,974,412.14	97.81%
2016	27,564,905.51	26,750,028.93	97.04%
2015	26,373,749.98	25,797,936.07	97.81%
2014	25,699,245.09	25,076,602.83	97.57%
2013	25,187,171.19	24,415,920.83	96.93%

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 3. TAXES AND TAX TITLE LIENS RECEIVABLE (CONTINUED)

Delinquent Taxes and Tax Title Liens

Year	Tax Title Liens	Delinquent Taxes	Total Delinquent	Percentage of Tax Levy
2017	\$ 135,650.31	\$ 612,268.65	\$ 747,918.96	2.62%
2016	76,304.12	753,216.84	\$ 829,520.96	3.01%
2015	58,773.29	516,772.84	575,546.13	2.18%
2014	50,803.98	585,195.88	635,999.86	2.46%
2013	43,178.18	622,234.37	665,412.55	2.63%

Note 4. PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

Year	Amount
2017	\$ 156,300.00
2016	156,300.00
2015	156,300.00
2014	156,300.00
2013	156,300.00

Note 5 WATER-SEWER CONSUMER ACCOUNTS RECEIVABLE

The Borough of Freehold maintains a utility fund for the billing and collection of water-sewer rents. The Borough is divided into sections for the purpose of billings that are done on a quarterly basis for each section.

A comparison of Water-Sewer Utility billings and collections for the past five years are as follows:

<u>Year</u>	<u>Billing</u>	<u>Collections (1)</u>
2017	\$ 5,957,103.61	\$ 5,929,572.26
2016	5,359,209.38	5,431,116.37
2015	5,483,052.67	5,409,644.77
2014	5,519,452.66	5,562,193.50
2013	6,001,045.82	6,001,241.63

(1) Collections include prior year billings received in current year.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 6. FUND BALANCES APPROPRIATED

The following schedule details the amount of fund balances available at the end of each year and the amounts utilized in the subsequent year's budget.

Current Fund

<u>Year</u>	<u>Balance December 31</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Utilized</u>
2017	\$ 2,538,243.00	\$ 1,425,000.00 (A)	56.14%
2016	2,004,393.48	1,425,000.00	71.09%
2015	1,943,911.28	1,425,244.00	73.32%
2014	1,873,148.11	1,357,236.96	72.46%
2013	1,612,898.89	1,200,963.00	74.46%

(A) – As Adopted

Water-Sewer Utility Operating Fund

<u>Year</u>	<u>Balance December 31</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Utilized</u>
2017	\$ 1,129,062.10	\$ 980,653.03 (A)	86.86%
2016	355,457.75	350,000.00	98.46%
2015	451,169.92	450,000.00	99.74%
2014	265,069.53	255,213.00	96.28%
2013	422,278.98	195,221.00	46.23%

(A) – As Adopted

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 7. PENSION PLANS

Description of Systems

Substantially all of the Borough's employees participate in one of the following contributory defined benefit public employee retirement systems that have been established by State statute: the Public Employees' Retirement System (PERS), the Police and Firemen's Pension Fund (PFRS), or the Defined Contribution Retirement Program (DCRP). In addition, the Borough contributes to the Consolidated Police and Firemen's Pension Fund. These systems are sponsored and administered by the New Jersey Division of Pensions and Benefits. The Public Employees' Retirement System and the Police and Firemen's Retirement System are considered cost sharing multiple-employer plans.

Public Employees' Retirement System

The Public Employees' Retirement System (PERS) was established January 1, 1955 under the provisions of N.J.S.A. 43:15A to provide coverage, including post-retirement health care, to substantially all full-time employees of the State or any county, municipality, school district or public agency provided the employee is not a member of another State-administered retirement system. Membership is mandatory for such employees and vesting occurs after ten years of service credit and twenty-five years of service credit for medical benefits.

Retirement benefits for age and service are available at age 65 and are generally determined to be  $1/55^{\text{th}}$  of the final average salary for each year of service credit, as defined. Final average salary equals the average salary for the final three years of service prior to retirement (or highest three years' compensation if other than the final three years). Members may seek early retirement after achieving 30 years of service credit or they may elect deferred retirement after achieving ten years of service credit in which case benefits would begin the first day of the month after the member attains normal retirement age. The PERS provides for specified medical benefits for members who retire after achieving 25 years of qualified service, as defined, or under the disability provisions of the System.

Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 7. PENSION PLANS (CONTINUED)

Description of Systems (Continued)

Police and Firemen's Retirement System

The Police and Firemen's Retirement System (PFRS) was established July 1, 1944 under the provisions of N.J.S.A. 43:16A to provide coverage to substantially all full time county and municipal police or firemen and State firemen appointed after June 30, 1944. Membership is mandatory for such employees with vesting occurring after ten years of membership. A member may retire at age fifty-five with a benefit equal to two percent of average compensation for each year of creditable service up to thirty years, plus one percent for each year of creditable service in excess of thirty years.

Consolidated Police and Firemen's Pension Fund

The Consolidated Police and Firemen's Retirement System (CPFERS) is a closed system with no active members and was established in January 1952 to provide coverage to municipal police and firemen who were appointed prior to July 1, 1944.

Contributions Required to be Made

Employee contributions, effective July 1, 2017, are currently seven and thirty four one hundredths percent (7.34%) of their base wages for PERS and ten percent (10%) for PFRS. Employer's contributions are actuarially determined annually by the Division of Pensions. Contributions to the plan for the past three (3) years are as follows:

Year	<u>PERS</u>		<u>PFRS</u>	
	<u>Borough</u>	<u>Employees</u>	<u>Borough</u>	<u>Employees</u>
2017	\$ 335,904.00	\$ 174,452.00	\$ 799,920.00	\$ 289,963.31
2016	317,112.00	174,412.02	812,959.00	296,901.98
2015	328,585.00	179,522.17	764,533.00	298,405.78

All contributions were equal to the required contributions for each of the three years, respectively.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 7. PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions – GASB #68

The Governmental Accounting Standards Board (GASB) has issued Statement No. 68 “Accounting and Financial Reporting for Public Employees Pensions” which requires the State of New Jersey to calculate and allocate, for note disclosure purposes only, the unfunded net pension liability of Public Employees Retirement System (PERS) and the Police and Firemen’s Retirement System (PFRS) of the participating municipality as of December 31, 2017. The statement does not alter the amounts of funds that must be budgeted for pension payments under existing state law.

Under accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, any unfunded net pension liability of the municipality, allocated by the State of New Jersey, is not required to be reported in the financial statements as presented and any pension contributions required to be paid are raised in that year’s budget and no liability is accrued at December 31, 2017.

Public Employees Retirement System (PERS)

At June 30, 2017, the State reported a net pension liability of \$8,234,267.00 for the Borough of Freehold’s proportionate share of the total net pension liability. The total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2016, which was rolled forward to June 30, 2017. The Borough’s proportion of the net pension liability was based on a projection of the Borough’s long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2017, the Borough’s proportion was 0.0353729928 percent, which was a decrease of 0.0003608101 percent from its proportion measured as of June 30, 2016.

For the year ended June 30, 2017, the State recognized an actuarially determined pension expense of \$553,391.00 for the Borough of Freehold’s proportionate share of the total pension expense. The pension expense recognized in the Borough’s financial statement based on the April 1, 2017 billing was \$317,454.00.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

NOTE 7: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

At June 30, 2017, the State reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Inflow of Resources</u>	<u>Deferred Outflow of Resources</u>
Differences between expected and actual experience	-	\$193,889.00
Changes of assumptions	\$ 1,652,839.00	1,658,921.00
Net difference between projected and actual earnings on pension plan investments		56,070.00
Changes in proportion and differences between Borough contributions and proportionate share of contributions	<u>\$329,782.00</u>	<u>208,585.00</u>
	<u>\$1,982,621.00</u>	<u>\$2,117,465.00</u>

Other local amounts reported by the State as the Borough's proportionate share of deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in the State's actuarially calculated pension expense as follows:

<u>Year Ended June 30,</u>	<u>Amount</u>
2018	\$151,684.00
2019	257,076.00
2020	140,748.00
2021	(233,890.00)
2022	<u>(180,774.00)</u>
	<u>\$134,844.00</u>

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

NOTE 7: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Actuarial Assumptions

The total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2016, which rolled forward to June 30, 2017. These actuarial valuations used the following assumptions:

	<u>June 30, 2017</u>	<u>June 30, 2016</u>
Inflation	2.25 Percent	3.08 Percent
Salary Increases (based on age)		
Though 2026	1.65-4.15 Percent	1.65-4.15 Percent
Thereafter	2.65-5.15 Percent	2.65-5.15 Percent
Investment Rate of Return	7.00 Percent	7.65 percent

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Post-retirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on mortality improvement Scale AA.

In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

NOTE 7: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2017 are summarized in the following table:

<u>Asset Class</u>	<u>June 30, 2017</u>	
	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	3.78%
Absolute Return/Risk Mitigation	5.00%	5.51%
Public High Yield	2.50%	6.82%
Global Diversified Credit	5.00%	7.10%
Credit Oriented Hedge Funds	1.00%	6.60%
Debt Related Private Equity	2.00%	10.63%
Emerging Market Equity	6.50%	11.64%
Debt Related Real Estate	1.00%	6.61%
Equity Related Real Estate	6.25%	9.23%
Private Real Estate	2.50%	11.83%
U.S. Equity	30.00%	8.19%
Non-U.S.Developed Market Eq.	11.50%	9.00%
Buyouts Venture Capital	8.25%	13.08%
	<u>100.00%</u>	

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

NOTE 7: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 5.00% and 3.98% as of June 30, 2017 and 2016, respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and 7.65%, and a municipal bond rate of 3.58% and 2.85% as of June 30, 2017 and 2016, respectively, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 40% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2040. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2040 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate

The following presents the collective net pension liability of the participating employers as of June 30, 2017 respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1- percentage point higher than the current rate:

	June 30, 2017		
	1% Decrease <u>4.00%</u>	At Current Discount Rate <u>5.00%</u>	1% Increase <u>6.00%</u>
Borough's proportionate share of the pension liability	\$10,215,167.00	\$8,234,267.00	\$6,583,932.00

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

NOTE 7: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS)

At June 30, 2017, the State reported a net pension liability of \$14,095,865.00 for the Borough of Freehold's proportionate share of the total PFRS net pension liability. The total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2016, which was rolled forward to June 30, 2017. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2017, the Borough's proportion was 0.0913058923 percent, which was a decrease of 0.0004610339 percent from its proportion measured as of June 30, 2016.

For the year ended June 30, 2017, the State recognized an actuarially determined pension expense of \$1,250,140.00. The pension expense recognized in the Borough's financial statement based on the April 1, 2017 billing was \$748,213.00.

At June 30, 2017, the State reported deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Inflow of Resources</u>	<u>Deferred Outflow of Resources</u>
Differences between expected and actual experience	\$82,731.00	\$ 91,446.00
Changes of assumptions	2,308,490	1,738,177.00
Net difference between projected and actual earnings on pension plan investments		268,982.00
Changes in proportion and differences between the Borough's contributions and proportionate share of contributions	<u>232,733.00</u>	<u>79,217.00</u>
	<u>\$2,623,954.00</u>	<u>\$2,177,822.00</u>

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

NOTE 7: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended	<u>Amount</u>
<u>June 30</u>	
2018	\$146,197.00
2019	444,300.00
2020	(50,513.00)
2021	(693,029.00)
2022	(293,087.00)

Actuarial Assumptions

The total pension liability for the June 30, 2017 measurement date was determined by an actuarial valuation as of July 1, 2016, which rolled forward to June 30, 2017. This actuarial valuation used the following assumptions:

	<u>2016</u>	<u>2017</u>
Inflation	3.08 Percent	2.25 Percent
Salary Increases (based on age)		
Through 2026	2.10-8.98 Percent	2.10-8.98 Percent
Thereafter	3.10-9.98 Percent	3.10-9.98 Percent
Investment Rate of Return	7.65 Percent	7.00 Percent

Pre-retirement mortality rates were based on the RP-2000 Pre-Retirement mortality tables projected thirteen years using Projection Scale BB and then projected on a generational basis using the plan actuary's modified 2014 projection scales. Post-retirement mortality rates for male service retirements and beneficiaries are based the RP-2000 Combined Healthy Mortality Tables projected one year using Projection Scale AA and two years using the plan actuary's modified 2014 projection scales, which was further projected on a generational basis using the plan actuary's modified 2014 projection scales. Post-retirement mortality rates for female service retirements and beneficiaries were based the RP-2000 Combined Healthy Mortality Tables projected thirteen years using Projection Scale BB and then two years using the plan actuary's modified 2014 projection scales, which was further projected on a generational basis using the plan actuary's modified 2014 projection scales.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

NOTE 7: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Actuarial Assumptions (Continued)

Disability mortality rates were based on special mortality tables used for the period after disability retirement. The actuarial assumptions used in the July 1, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00 percent at June 30, 2017 and 7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2017 are summarized in the following table:

	June 30, 2017	
<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Absolute Return/Risk Mitigatio	5.00%	5.51%
Cash	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	3.78%
Public High Yield	2.50%	6.82%
Global Diversified Credit	5.00%	7.10%
Credit Oriented Hedge Funds	1.00%	6.60%
Debt Related Private Equity	2.00%	10.63%
Debt Related Real Estate	1.00%	6.61%
Private Real Estate	2.50%	11.83%
Equity Related Real Estate	6.25%	9.23%
US Equity	30.00%	8.19%
Non-US Developed Market Eq.	11.50%	9.00%
Emerging Markets Equity	6.50%	11.64%
Buyouts Venture Capital	8.25%	13.08%
	100.00%	

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

NOTE 7: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 6.14% and 5.55% as of June 30, 2017 and June 30, 2016 respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00 and 7.65% and a municipal bond rate of 3.58% and 2.85% as of June 30, 2017 and June 30, 2016 respectively based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 40% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate

The following presents the collective net pension liability of the participating employers as of June 30, 2017 respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1- percentage point higher than the current rate:

	June 30, 2017		
	1%	At Current	1%
	Decrease	Discount Rate	Increase
	<u>5.14%</u>	<u>6.14%</u>	<u>7.14%</u>
Borough's proportionate share of the PFRS pension liability	\$18,572,462.00	\$14,095,865.00	\$10,417,830.00

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

NOTE 7: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Special Funding Situation

In accordance with N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.c. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.c. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed by the State on behalf of the Borough under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68, and the State is treated as a nonemployer contributing entity. Since the Borough does not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the Borough related to this legislation.

At June 30, 2017 and 2016, the State's proportionate share of the net pension liability attributable to the Borough for the PFRS special funding situation is \$1,472,071.00 and \$1,368,892.00 respectively.

At June 30, 2017, the Borough's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Borough's Proportionate Share of Net Pension Liability	\$14,095,865.00
State of New Jersey Proportionate Share of Net Pension Liability Associated with the Borough	1,578,856.00
	\$15,674,721.00

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System (PFRS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

NOTE 7: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Pension Contribution Deferral

The State of New Jersey has enacted Public Law 2009, C.19, which authorizes the State Department of Treasury, Division of Pensions and Benefits to provide non-state contributing employers the option of paying an amount that represents a fifty percent (50%) reduction of the normal and accrued liability payment of the required contributions to the Police and Fire Retirement System (PFRS) and the Public Employees Retirement System (PERS) which would have been due April 1, 2010. If the deferral is elected, the amount deferred must be repaid, with interest, over a period of fifteen years, beginning in April, 2012; however, the contributing employer is permitted to pay off the obligation at any time by contacting the Division of Pension and Benefits for a payoff amount. The Borough of Freehold elected to defer a portion of its pension contributions as follows:

Retirement System	Original Deferral Amount	Adjusted Balance December 31, 2016	Amount Reduced in 2017	Balance December 31, 2017
PFRS	\$ 340,121.00	\$ 269,771.00	\$ 17,969.00	\$ 251,802.00
PERS	<u>112,180.00</u>	<u>88,977.00</u>	<u>5,927.00</u>	<u>83,050.00</u>
Total	<u>\$ 452,301.00</u>	<u>\$ 358,748.00</u>	<u>\$ 23,896.00</u>	<u>\$ 334,852.00</u>

Post Employment Retirement Benefits

The Public Employees' Retirement System and the Police and Firemen's Retirement System provide certain post employment retirement benefits.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 8. POST EMPLOYMENT PLANS OTHER THAN PENSIONS

**State Health Benefits Program**

**Plan Description.** The Borough of Freehold contributes to the State Health Benefits Program (SHBP), a cost-sharing, multiple-employer defined benefit post-employment healthcare plan administered by the State of New Jersey Division of Pensions and Benefits. SHBP was established in 1961 under N.J.S.A. 52:14-17.25 et seq., to provide health benefits to State employees, retirees, and their dependents. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. SHBP provides medical, prescription drugs, mental health/substance abuse, and Medicare Part B reimbursement to retirees and their covered dependents.

The SHBP was extended to employees, retirees, and dependents of participating local public employers in 1964. Local employers must adopt a resolution to participate in the SHBP. In 1983, the Borough of Freehold authorized participation in the SHBP's post-retirement benefit program through a resolution adopted on November 7, 1983 (agenda 22-83, item#5). The Borough of Freehold pays the monthly premium for all eligible retired employees and their dependents, including surviving spouses, if such employees retired from a State or locally-administered retirement system effective after the date the employer adopted the State Health Benefits Program on a benefit based on 25 years or more of service credited in such retirement system, excepting the employees who elected deferred retirement, but including those employees who retired on disability pensions based on fewer years of service credit.

The State Health Benefits Commission is the executive body established by statute to be responsible for the operation of the SHBP. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the SHBP. That report may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295 or by visiting their website at [www.state.nj.us/treasury/pensions/gasb-43-sept2008.pdf](http://www.state.nj.us/treasury/pensions/gasb-43-sept2008.pdf).

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 8. POST EMPLOYMENT PLANS OTHER THAN PENSIONS (CONTINUED)

**State Health Benefits Program (Continued)**

**Funding Policy:** Participating employers are contractually required to contribute based on the amount of premiums attributable to their retirees. Post-retirement medical benefits under the plan have been funded on a pay-as-you-go basis since 1994. Prior to 1994, medical benefits were funded on an actuarial basis.

Contributions to pay for the health premiums of participating retirees in the SHBP are billed to the Borough of Freehold on a monthly basis. The Borough of Freehold annually funds the required contributions through its operating budget for both the current and water-sewer utility funds.

The Borough of Freehold contributions to SHBP for the years ended December 31, 2017, 2016, and 2015, were \$1,027,208.02, \$973,603.65, and \$811,125.16, respectively, which equaled the required contributions for each year. There were approximately 49, 50, and 48 retired participants eligible at December 31, 2017, 2016, and 2015, respectively.

**Annual OPEB Cost and Net OPEB Cost Obligation**

The future value of benefits paid is not required to be reported in the financial statements as presented and has not been determined, but is probably material. Under current New Jersey budget and financial reporting requirements, the Borough will not have to provide any amounts in excess of their current cash costs or recognized any long-term obligations on their balance sheets. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the SHBP. That report may be obtained by writing to: State of New Jersey Division of Pension and Benefits, P.O. Box 295, Trenton, New Jersey 08625-0295 or by visiting their website at <http://www.state.nj.us/treasury/pensions>.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 9. MUNICIPAL DEBT

The Local Bond Law governs the issuance of bonds and notes to finance general capital expenditures. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Borough are general obligation bonds, backed by the full faith and credit of the Borough. Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within ten years and five months or refunded by the issuance of bonds.

Summary of Municipal Debt (Excluding Current and Operating Debt)

	<u>2017</u>	<u>2016</u>	<u>2015</u>
Issued:			
General:			
Bonds and Notes	\$ 8,839,000.00	\$ 8,310,000.00	\$ 8,682,000.00
Water and Sewer Utility:			
Bonds and Notes	<u>4,258,000.00</u>	<u>4,462,000.00</u>	<u>4,636,000.00</u>
Total Issued	<u>\$ 13,097,000.00</u>	<u>\$ 12,772,000.00</u>	<u>\$ 13,318,000.00</u>
Less:			
Reserve for Payment of Bonds		\$ 34,456.35	\$ 32,112.90
Reserve for Payment of Notes	\$ 2,906.62	3,453.43	4,473.04
Mortgage Sales Receivable		<u>130,734.75</u>	<u>164,828.20</u>
	<u>\$ 2,906.62</u>	<u>\$ 168,644.53</u>	<u>\$ 201,414.14</u>
Net Debt Issued	<u>\$ 13,094,093.38</u>	<u>\$ 12,603,355.47</u>	<u>\$ 13,116,585.86</u>
Authorized But Not Issued:			
General:			
Bonds and Notes	\$ 343,050.00	\$ 878,900.00	\$ 934,400.00
Water and Sewer Utility:			
Bonds and Notes	<u>1,301,550.00</u>	<u>1,350.00</u>	<u>400.00</u>
Total Authorized but Not Issued	<u>\$ 1,644,600.00</u>	<u>\$ 880,250.00</u>	<u>\$ 934,800.00</u>
Net Bonds and Notes Issued and Authorized But Not Issued	<u>\$ 14,738,693.38</u>	<u>\$ 13,483,605.47</u>	<u>\$ 14,051,385.86</u>

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 9. MUNICIPAL DEBT (CONTINUED)

Summary of Statutory Debt Condition, Annual Debt Statement

The summarized statement of debt condition that follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicated a statutory net debt of 0.897%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	\$ 16,770,000.00	\$ 16,770,000.00	\$ None
Regional High School Debt	477,644.76	477,644.76	None
Water-Sewer Utility Debt	5,559,550.00	5,559,550.00	None
General Debt	<u>9,182,050.00</u>	<u>2,906.62</u>	<u>9,179,143.38</u>
	<u>\$ 31,989,244.76</u>	<u>\$ 22,810,101.38</u>	<u>\$ 9,179,143.38</u>

Net Debt \$9,179,143.38 divided by Equalized Valuation basis per N.J.S. 40A:2-2 As Amended, \$1,022,779,361.67 equals 0.897%.

The foregoing debt information is in agreement with the Annual Debt Statement filed by the Chief Financial Officer with the Division of Local Government Services.

Borrowing Power Under N.J.S. 40A:2-6 As Amended

3½% of Equalized Valuation Basis (Municipal)	\$ 35,797,277.66
Net Debt	<u>9,179,143.38</u>
Remaining Borrowing Power	<u>\$ 26,618,134.28</u>

School Debt Deduction

School debt is deductible up to the extent of 3.0% of the Average Equalized Assessed Valuation of real property for the Local School District.

School debt is deductible up to the extent of 3.0% of the Average Equalized Assessed Valuation of real property for the Regional High School District.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 9. MUNICIPAL DEBT (CONTINUED)

Calculation of "Self-Liquidating Purpose", Water-Sewer Utility Per N.J.S. 40A:2-45

Cash Receipts for Fees, Rents or Other Charges for the Year		\$ 6,470,510.44
Deductions:		
Operating and Maintenance Costs	\$ 4,942,801.00	
Debt Service	<u>459,976.00</u>	<u>5,402,777.00</u>
Excess in Revenues		<u>\$ 1,067,733.44</u>

Long-Term Debt

The Borough of Freehold has no outstanding Long-Term Debt as of December 31, 2017.

Special Emergency Notes

There were outstanding Special Emergency Notes at December 31, 2017 as follows:

<u>Purpose</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Amount Outstanding December 31, 2017</u>
Revaluation	12/29/17	01/05/18	0.00%	\$ 60,000.00
Preparation of Master Plan	12/29/17	01/05/18	0.00%	<u>39,000.00</u>
				<u>\$ 99,000.00</u>

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 9. MUNICIPAL DEBT (CONTINUED)

Bond Anticipation Notes

Outstanding Bond Anticipation Notes at December 31, 2017 are as follows:

General Capital Fund

Interest Rate	Original Issue Date	Ordinance Number	Amount	Payment Required	
				First	Last
2.25%	12/22/09	2008/7, 2008/21	\$ 477,900.00	2012	2019
2.25%	12/21/10	2008/7, 2008/21	225,000.00	2013	2020
2.25%	12/21/10	2010/4	315,000.00	2013	2020
2.25%	12/20/11	2010/4	125,300.00	2014	2021
2.25%	12/21/10	2010/8	48,000.00	2013	2020
2.25%	12/20/11	2011/12	461,300.00	2014	2021
2.25%	12/19/12	2011/12	125,700.00	2015	2022
2.25%	12/20/11	2011/7	76,000.00	2014	2021
2.25%	12/19/12	2011/7	893,000.00	2015	2022
2.25%	12/19/12	2012/4	129,000.00	2015	2022
2.25%	12/19/12	2012/5	456,000.00	2015	2022
2.25%	12/19/12	2012/7	111,000.00	2015	2022
2.25%	12/18/13	2013/6	93,000.00	2016	2023
2.25%	12/05/14	2013/6	328,500.00	2017	2024
2.25%	12/18/13	2013/7	77,000.00	2016	2023
2.25%	12/05/14	2013/7	12,000.00	2017	2024
2.25%	12/05/14	2014/4	795,000.00	2017	2024
2.25%	12/05/14	2014/5	348,350.00	2017	2024
2.25%	12/04/15	2015/7	697,000.00	2018	2025
2.25%	12/04/15	2015/8	288,100.00	2018	2025
2.25%	12/02/16	2015/16	57,500.00	2019	2026
2.25%	12/01/17	2015/16	750,000.00	2020	2027
2.25%	12/02/16	2016/5	640,000.00	2019	2026
2.25%	12/02/16	2016/6	213,000.00	2019	2026
2.25%	12/01/17	2017/7	1,096,350.00	2020	2027
			<u>\$ 8,839,000.00</u>		

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 9. MUNICIPAL DEBT (CONTINUED)

Bond Anticipation Notes (continued)

Water-Sewer Utility Capital Fund

Interest Rate	Original Issue Date	Ordinance Number	Amount	Payment Required	
				First	Last
2.25%	12/22/09	2004/11, 2005/26	\$ 22,850.00	2012	2019
2.25%	12/21/11	2008/5	11,300.00	2014	2021
2.25%	12/23/08	2008/6, 2010/13	232,600.00	2011	2018
2.25%	12/21/10	2008/6, 2010/13	265,500.00	2013	2020
2.25%	12/19/12	2012/8	480,200.00	2015	2022
2.25%	12/18/13	2013/9	87,250.00	2016	2023
2.25%	12/05/14	2013/9	153,750.00	2017	2024
2.25%	12/05/14	2014/6, 2015/12	545,400.00	2017	2024
2.25%	12/04/15	2014/6, 2015/12	585,600.00	2018	2025
2.25%	12/04/15	2015/9	1,425,000.00	2018	2025
2.25%	12/04/15	2015/10	190,000.00	2018	2025
2.25%	12/02/16	2016/7	118,750.00	2019	2026
2.25%	12/01/17	2017/9	139,800.00	2020	2027
			\$ 4,258,000.00		

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Bonds and Notes Authorized but not Issued

At December 31, 2017, the Borough of Freehold has authorized but not issued bonds and notes as follows:

General Capital Fund:	
Bonds and Notes	\$ 343,500.00
Water-Sewer Utility Capital Fund:	
Bonds and Notes	1,301,550.00

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 10. LOCAL DISTRICT AND REGIONAL HIGH SCHOOL TAXES

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district.

The Borough raises its share of Local District School Taxes on a calendar year basis, thus there is no deferral of Local District School Taxes.

The Borough raises its share of Regional High School Taxes on a school year basis and has elected to defer these taxes as follows:

	Regional High School Taxes Balance, December 31,	
	2017	2016
Balance of Tax	\$ 1,734,830.07	\$ 1,590,490.07
Deferred Portion	1,474,431.07	1,474,431.07
Tax Payable	\$ 260,399.00	\$ 116,059.00

Note 11. DEFERRED COMPENSATION PLAN

The Borough offers its employees a Deferred Compensation Plan created in accordance with the provisions of N.J.S. 43:15B-1 et seq., and the Internal Revenue Code, Section 457. The plan, available to all municipal employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

Statutory and regulatory requirements governing the establishment and operation of Deferred Compensation Plans have been codified in the New Jersey Administrative Code under the reference N.J.A.C. 5:3-37.

The "Small Business Job Protection Act of 1996" revised several provisions of Section 457 of the Internal Revenue Code. A provision of the act required that all existing plans be modified to provide that the funds be held for the exclusive benefit of the participating employees and their beneficiaries.

The plan was adopted by Resolution on September 17, 1990 and amended by Resolution on December 7, 1998.

The administrator for the Borough's Deferred Compensation Plan's are The Equitable and ICMA.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 12. DEFERRED CHARGES

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2017, the following deferred charges are shown of the balance sheets of the various funds:

	<u>Balance December 31, 2017</u>	<u>2018 Budget Appropriation</u>	<u>Balance to Succeeding Years Budgets</u>
Current Fund:			
N.J.S.A. 40A:4-53:			
Revaluation	\$ 60,000.00	\$ 60,000.00	\$ 0.00
Preparation of Master Plan	39,000.00	13,000.00	26,000.00
Total Current Fund	<u>\$ 99,000.00</u>	<u>\$ 73,000.00</u>	<u>\$ 26,000.00</u>

Note 13. RISK MANAGEMENT

The Borough, together with other governmental units, are members of the New Jersey Intergovernmental Insurance Fund (the "Fund"). The Fund, which is organized and operated pursuant to the regulatory authority of the Departments of Insurance and Community Affairs, State of New Jersey, provides for a pooling of risks, subject to established limits and deductibles.

For the year ended December 31, 2017, the Fund provided coverage for Property, Boiler and Machinery, Automobile Liability, General Liability and Workmen's Compensation. The Fund also provided public officials' surety bond coverage and public employee blanket bond coverage.

New Jersey Unemployment Compensation Insurance

The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Borough is billed quarterly for amounts due to the State. The following is a summary of Borough contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the Borough's trust fund for the current and prior two years:

<u>December 31,</u>	<u>Interest Earned</u>	<u>Contributions</u>	<u>Reimbursed</u>	<u>Balance</u>
2017	\$ 1,599.86	\$ 15,860.20	\$ 43,613.17	\$ 182,228.68
2016	547.23	19,642.89	28,079.29	208,381.79
2015	543.72	20,777.96	20,164.39	216,270.96

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 14. INTERFUND RECEIVABLES AND PAYABLES

Interfund receivable and payable balances at December 31, 2017 were as follows:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
Current Fund	\$ 3.40	
Animal Control Trust Fund		\$ 3.40
Current Fund	32,132.00	
General Capital Fund		32,132.00
Current Fund	97.04	
Trust Other Fund		97.04
Federal and State Grant Fund	150,768.76	
Current Fund		150,768.76
	<u>\$ 183,001.20</u>	<u>\$ 183,001.20</u>

The above interfund balances are created by several factors such as interest earnings in one fund that are not transferred by year end, expenditures by one-fund not reimbursed by the other fund by year end and book entries for control purposes.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 15. CONTINGENT LIABILITIES

A. Reserve for Compensated Absences

The Borough has a potential contingent liability for accrued unused sick days as of December 31, 2017, under the adopted policies and procedures of the Borough, of \$328,899.30, for those employees who could conceivably retire within the next five years. The Borough has funded \$317,970.57. An accrual has not been made for the unfunded portion of this potential liability.

B. Reserve for State Tax Appeals

The Borough has a Reserve for State Tax Appeals at December 31, 2017 of \$441,543.31. This amount represents various cases pending appeal for the years 2012 through 2017. This amount is based upon a historical averages and managements estimate as of December 31, 2017. Should the appeals, when finally adjudicated, exceed the amounts provided, the excess would be a direct charge to the operations (fund balance) of the Borough.

C. Litigation

The Borough Attorney's representation has revealed that no material contingencies exist for litigation in which the Borough is involved.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 16. LENGTH OF SERVICE AWARDS PROGRAM (LOSAP)

A. Volunteer Fire Department

The Borough of Freehold Length of Service Award Program (the Plan) was created by a Borough Ordinance adopted on August 4, 2003 pursuant to P.L. 1997, c. 388 of the State of New Jersey and Code Section 457 of the Internal Revenue Code of 1986, as amended, except for provisions added by reason of the LOSAP as enacted into federal law in 1997. The voters of the Borough of Freehold approved the adoption of the Plan at the general election held on November 4, 2003.

The first year of eligibility for entrance into the Plan was calendar year 2004. The tax deferred income benefits for the Volunteer Fire Department come from contributions made solely by the Borough on behalf of those volunteers who meet the criteria of the plan created by the governing body.

If an active member meets the year of active service requirements, a LOSAP must provide a benefit contribution of \$1,150.00 per year in accordance with the Borough Ordinance adopted on August 4, 2003 as amended.

The Borough of Freehold contributed \$77,050.00 and \$78,200.00 during 2017 and 2016, respectively for each eligible volunteer fire department member in the Plan.

In accordance with the amendments to Section 457 of the Internal Revenue Service Code and the State Deferred Revenue Regulations, the Borough has placed the amounts deferred, including earnings, in a trust for the exclusive benefit of the plan participants and their beneficiaries. All earnings, dividends and other distributions of the account shall be automatically reinvested.

B. Freehold First Aid and Emergency Squad

The Length of Service Award Program (the Plan) was created by a Borough Ordinance adopted on August 16, 2004 pursuant to P.L. 1997, c. 388 of the State of New Jersey and Code Section 457 of the Internal Revenue Code of 1986, as amended, except for provisions added by reason of the LOSAP as enacted into federal law in 1997. The LOSAP is administered by the Borough of Freehold as the lead agency through an interlocal service agreement with the Township of Freehold. The voters of the Borough of Freehold and Township of Freehold approved the adoption of the Plan at the general election held on November 2, 2004. The Borough of Freehold is responsible for thirty-five percent (35%) and the Township of Freehold is responsible for sixty-five (65%) of the total contribution.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

Note 16. LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) (CONTINUED)

B. Freehold First Aid and Emergency Squad(continued)

The first year of eligibility for entrance into the Plan was calendar year 2005. The tax deferred income benefits for the Volunteer Fire Department come from contributions made solely by the Borough on behalf of those volunteers who meet the criteria of the plan created by the governing body.

If an active member meets the year of active service requirements, a LOSAP must provide a benefit contribution of \$1,150.00 per year in accordance with the Borough Ordinance adopted on August 16, 2004.

The Borough of Freehold contributed \$0.00 and \$10,465.00 during 2017 and 2016, respectively for each eligible volunteer member in the Plan.

In accordance with the amendments to Section 457 of the Internal Revenue Service Code and the State Deferred Revenue Regulations, the Borough has placed the amounts deferred, including earnings, in a trust for the exclusive benefit of the plan participants and their beneficiaries. All earnings, dividends and other distributions of the account shall be automatically reinvested.

Vesting and Benefits

A volunteer is eligible to receive a distribution of funds upon completing 5 (five) cumulative years as an active member of the volunteer organization. Certain restrictions and tax implications may result in the event of a withdrawal of funds from the Plan.

If a volunteer member does not vest and terminates their association with the respective volunteer organization, the funds are returned to the sponsoring agency's surplus.

Reporting Requirements

The New Jersey Administrative Code N.J.A.C. 5:30-14.49 requires that the Borough have performed a separate review report of the plan in accordance with the American Institute of Certified Public Accountants (AICPA) Statements on Standards for Accounting and Auditing Review Services.

**BOROUGH OF FREEHOLD**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEARS ENDED DECEMBER 31, 2017 and 2016**

NOTE 17: SUBSEQUENT EVENTS

The Borough has evaluated subsequent events occurring after the financial statement date through June 29, 2018 which is the date the financial statements were available to be issued. Based upon this evaluation, the Borough has determined that there are no subsequent events needed to be disclosed.

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**COMBINING AND INDIVIDUAL FUND AND**  
**ACCOUNT GROUP STATEMENTS**

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**CURRENT FUND**

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**COMPARATIVE STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCE -**  
**STATUTORY BASIS**  
**AS OF DECEMBER 31, 2017 AND 2016**

	Balance December 31, <u>2017</u>	Balance December 31, <u>2016</u>
<b><u>ASSETS</u></b>		
Cash and Cash Equivalents	\$ 6,168,284.07	\$ 4,821,585.88
Receivables and Other Assets with Full Reserves:		
Delinquent Property Taxes	612,268.65	753,216.84
Tax Title Liens Receivable	135,650.31	76,304.12
Property Acquired for Taxes - Assessed Valuation	156,300.00	156,300.00
Other Accounts Receivable:		
Revenue Accounts Receivable	32,854.24	37,533.76
Other Municipal Liens and Charges Receivable	15,782.87	15,782.87
Interfunds Receivable	32,232.44	32,148.51
Deferred Charges:		
Special Emergency Authorizations (N.J.S. 40A:4-53 & 4-54):		
July 28, 2012 Supercell Storm		20,000.00
Complete Revaluation	60,000.00	120,000.00
Preparation of Master Plan	39,000.00	52,000.00
	<u>7,252,372.58</u>	<u>6,084,871.98</u>
Total Current Fund	\$	\$
Federal and State Grant Fund:		
Federal and State Grants Receivable	\$ 248,315.92	\$ 135,691.81
Interfund Receivable	<u>150,768.76</u>	<u>86,607.44</u>
	\$ 399,084.68	\$ 222,299.25
Total Federal and State Grant Fund	<u>\$</u>	<u>\$</u>
Total Assets	<u>\$ 7,651,457.26</u>	<u>\$ 6,307,171.23</u>

**LIABILITIES, RESERVES AND**  
**FUND BALANCE**

Current Fund:		
Liabilities:		
Appropriation Reserves	\$ 1,340,526.61	\$ 1,455,107.32
Due State of New Jersey Per Ch. 20, P.L. 1971	2,190.76	1,880.48
Prepaid Taxes	488,640.45	225,514.30
Tax Overpayments	84,573.79	90,397.57
Due County for Added Taxes	3,081.05	3,168.41

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**COMPARATIVE STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCE -**  
**STATUTORY BASIS**  
**AS OF DECEMBER 31, 2017 AND 2016**

	Balance December 31, <u>2017</u>	Balance December 31, <u>2016</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE (CONTINUED)</u>		
Current Fund (Continued):		
Liabilities (Continued):		
Reserve for State Library Aid	\$ 10,553.42	\$ 7,531.64
Prepaid Licenses, Fees and Permits	88,725.00	87,640.00
Reserve for State Tax Appeals	441,543.31	147,303.23
Intergovernmental Payable	3,049.00	3,110.00
Reserve for Encumbrances	546,930.75	445,954.03
Accounts Payable	97,253.19	53,641.15
Contracts Payable	67,821.50	43,520.80
Reserve for Master Plan	35,750.00	35,750.00
Reserve for Supercell Storm Expenditures	77.45	5,850.00
Reserve for Hurricane Sandy Expenditures	639.59	639.59
Reserve for Revaluation Program	7,517.44	7,517.44
Interfunds Payable	150,768.76	86,607.44
Regional High School Tax Payable	260,399.00	116,059.00
Special Emergency Note Payable	<u>99,000.00</u>	<u>192,000.00</u>
	\$ 3,729,041.07	\$ 3,009,192.40
Reserve for Receivables and Other Assets	985,088.51	1,071,286.10
Fund Balance	<u>2,538,243.00</u>	<u>2,004,393.48</u>
Total Current Fund	\$ <u>7,252,372.58</u>	\$ <u>6,084,871.98</u>
Federal and State Grant Fund:		
Reserve for Federal and State Grants:		
Appropriated	\$ 389,260.39	\$ 178,774.25
Unappropriated	<u>9,824.29</u>	<u>43,525.00</u>
Total Federal and State Grant Fund	\$ <u>399,084.68</u>	\$ <u>222,299.25</u>
Total Liabilities, Reserves and Fund Balance	\$ <u><u>7,651,457.26</u></u>	\$ <u><u>6,307,171.23</u></u>

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE -**  
**STATUTORY BASIS**  
**FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016**

	<u>2017</u>	<u>2016</u>
Revenues and Other Income Realized:		
Fund Balance Utilized	\$ 1,425,000.00	\$ 1,425,244.00
Miscellaneous Revenues Anticipated	2,705,102.63	2,590,652.36
State Aid	1,250,916.00	1,250,916.00
Federal and State Grants	344,294.91	147,726.61
Receipts from Delinquent Taxes	711,117.93	494,461.28
Amount to be Raised by Taxation for Support of Municipal Budget:		
Local Tax for Municipal Purposes	10,185,152.14	9,709,689.23
Minimum Library Tax	344,033.35	328,768.00
Non-Budget Revenues	230,116.61	206,689.07
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves and Encumbrances	1,310,372.51	1,064,703.24
Prior Year Accounts Payable Cancelled	9,012.86	9,929.20
Current Budget Appropriations Canceled	1.87	3.23
State Grant Appropriated Reserve Canceled	2,750.00	9,197.64
Prior Year Interfunds Liquidated	16.51	6,977.68
Taxes Allocated to School, County and Special District	<u>18,055,099.25</u>	<u>17,501,119.16</u>
 Total Income	 <u>\$ 36,572,986.57</u>	 <u>\$ 34,746,076.70</u>
 Expenditures:		
Budget and Emergency Appropriations:		
Within "CAPS":		
General Government	\$ 1,059,055.00	\$ 890,850.00
Land Use Administration/Historic Preservation	15,200.00	17,600.00
Code Enforcement/Uniform Construction Code	354,645.00	352,520.00
Insurance	2,220,963.00	2,181,376.00
Public Safety	4,299,381.00	4,225,175.00
Public Works	1,609,330.00	1,493,580.00
Health and Human Services	16,380.00	16,080.00
Parks and Recreation	94,100.00	94,000.00
Utility Expense and Bulk Purchases	489,500.00	489,500.00
Landfill/Solid Waste Disposal	465,077.00	457,252.00
Contingent	2,000.00	2,000.00
Municipal Court	325,725.00	321,475.00
Statutory Expenditures	1,166,683.00	1,169,029.00

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE -**  
**STATUTORY BASIS**  
**FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016**

	<u>2017</u>	<u>2016</u>
Expenditures (Continued):		
Budget and Emergency Appropriations (Continued):		
Excluded from "CAPS":		
Library	\$ 356,892.00	\$ 348,762.00
Insurance and Pensions	135,750.00	167,127.00
Landfill/Solid Waste Disposal	99,768.00	99,768.00
Due to Local and Regional School Districts -		
Business Personal Property Adjustment	108,184.00	90,688.00
Interlocal Service Agreements	441,840.00	414,680.00
State and Federal Grants	632,425.91	442,866.61
Capital Improvements	85,000.00	85,000.00
Municipal Debt Service	1,529,995.00	1,478,970.00
Deferred Charges	93,000.00	93,000.00
Reserve for Uncollected Taxes	909,872.60	789,547.46
County Taxes	2,811,731.20	2,679,948.75
Due to County for Added and Omitted Taxes	3,081.05	3,168.41
Regional High School and Local District School		
Taxes	14,995,287.00	14,573,002.00
Special District Taxes	245,000.00	245,000.00
Interfund Advanced		
Federal and State Grant Receivables Canceled	2,750.00	5,575.00
Refund of Prior Year Revenue	44,521.29	29,987.66
Prior Year Senior Citizen Deductions		
Disallowed by Collector	<u>1,000.00</u>	<u>2,822.61</u>
 Total Expenditures	 <u>\$ 34,614,137.05</u>	 <u>\$ 33,260,350.50</u>

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE -**  
**STATUTORY BASIS**  
**FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016**

	<u>2017</u>	<u>2016</u>
Statutory Excess to Fund Balance	\$ 1,958,849.52	\$ 1,485,726.20
Fund Balance, January 1	<u>2,004,393.48</u>	<u>1,943,911.28</u>
	\$ 3,963,243.00	\$ 3,429,637.48
Decreased by:		
Utilized as Anticipated Revenue	<u>1,425,000.00</u>	<u>1,425,244.00</u>
Fund Balance, December 31	<u>\$ 2,538,243.00</u>	<u>\$ 2,004,393.48</u>

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**STATEMENT OF REVENUES - STATUTORY BASIS**  
**YEAR ENDED DECEMBER 31, 2017**

	<u>Budget</u>	Special N.J.S. 40A:4-87	<u>Realized</u>	Excess or (Deficit)
Surplus Anticipated	\$ 1,425,000.00		\$ 1,425,000.00	
Miscellaneous Revenues:				
Licenses:				
Alcoholic Beverages	\$ 20,000.00		\$ 23,252.00	\$ 3,252.00
Other	46,137.00		60,313.00	14,176.00
Fees and Permits:				
Other	286,000.00		374,788.78	88,788.78
Construction Code Official Fees	190,000.00		289,174.00	99,174.00
Fines and Costs:				
Municipal Court	445,000.00		519,066.73	74,066.73
Interest and Costs on Taxes	109,500.00		152,353.84	42,853.84
Parking Meters	30,000.00		35,231.00	5,231.00
Anticipated Utility Operating Surplus	500,000.00		500,000.00	
	<u>\$ 1,626,637.00</u>		<u>\$ 1,954,179.35</u>	<u>\$ 327,542.35</u>
State Aid Without Offsetting Appropriations:				
Consolidated Municipal Property Tax Relief Aid	\$ 177,681.00		\$ 177,681.00	
Energy Receipts Tax	1,073,235.00		1,073,235.00	
	<u>\$ 1,250,916.00</u>		<u>\$ 1,250,916.00</u>	
Special Items of Revenue with Prior Consent of the Director - Interlocal Municipal Service Agreements Offset with Appropriations:				
Certified Public Works Manager - Englishtown	\$ 7,120.00		\$ 15,470.00	\$ 8,350.00
Plan Review - Freehold Township	30,500.00		55,835.00	25,335.00
Downtown Freehold	18,660.00		6,488.50	(12,171.50)
	<u>\$ 56,280.00</u>		<u>\$ 77,793.50</u>	<u>\$ 21,513.50</u>
Special Items of Revenue Offset with Appropriations:				
Drunk Driving Enforcement Fund		\$ 2,500.00	\$ 2,500.00	
Clean Communities Program		19,640.29	19,640.29	
State of New Jersey:				
Safe and Secure Communities Program	\$ 60,000.00		60,000.00	
Body Armor Replacement Fund		2,910.35	2,910.35	
HDSRF, Public Entity Grant Program	144,059.00		144,059.00	
Recycling Tonnage Grant	7,257.63		7,257.63	
United States Department of Justice:				
Click It or Ticket Program		5,500.00	5,500.00	
Bulletproof Vest Program	1,737.53	3,565.11	5,302.64	
Forestry - Tree Planting Grant				
Comcast Cable - Technology Grant	30,000.00		30,000.00	
Contribution from Private Sources:				
Library Grant		50,000.00	50,000.00	
Police Department - Community Policing	3,600.00	2,700.00	6,300.00	
Downtown Freehold - Fireworks	10,825.00		10,825.00	
	<u>\$ 257,479.16</u>	<u>\$ 86,815.75</u>	<u>\$ 344,294.91</u>	

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**STATEMENT OF REVENUES - STATUTORY BASIS**  
**YEAR ENDED DECEMBER 31, 2017**

	<u>Budget</u>	<u>Special N.J.S. 40A:4-87</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Special Items of Revenue with Prior Consent of the Director:				
Uniform Fire Safety Act	\$ 23,000.00		\$ 29,534.98	\$ 6,534.98
Reserve for Payment of Bonds	34,450.00		34,450.00	
Reserve for Payment of Notes	3,450.00		3,450.00	
Payment in Lieu of Taxes:				
Senior Citizen Housing	220,000.00		220,524.00	524.00
Mechanic Street Urban Renewal Project	81,945.00		129,747.25	47,802.25
Rug Mill Families and Seniors Redevelopment	120,000.00		111,270.00	(8,730.00)
Cable Television Franchise Fees	144,000.00		144,153.55	153.55
	<u>\$ 626,845.00</u>		<u>\$ 673,129.78</u>	<u>\$ 46,284.78</u>
Total Miscellaneous Revenues	<u>\$ 3,818,157.16</u>	<u>\$ 86,815.75</u>	<u>\$ 4,300,313.54</u>	<u>\$ 395,340.63</u>
Receipts from Delinquent Taxes	<u>\$ 668,100.00</u>		<u>\$ 711,117.93</u>	<u>\$ 43,017.93</u>
Amount to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes	\$ 10,168,660.25		\$ 10,185,152.14	\$ 16,491.89
Minimum Library Tax	344,033.35		344,033.35	
Total Amount to be Raised by Taxes for Support of Municipal Budget	<u>\$ 10,512,693.60</u>		<u>\$ 10,529,185.49</u>	<u>\$ 16,491.89</u>
Budget Totals	<u>\$ 16,423,950.76</u>	<u>\$ 86,815.75</u>	<u>\$ 16,965,616.96</u>	<u>\$ 454,850.45</u>
Non-Budget Revenue			<u>230,116.61</u>	<u>230,116.61</u>
	<u>\$ 16,423,950.76</u>	<u>\$ 86,815.75</u>	<u>\$ 17,195,733.57</u>	<u>\$ 684,967.06</u>
Analysis of Realized Revenues:				
Allocation of Current Tax Collection:				
Revenue from Collections			\$ 27,974,412.14	
Allocated to:				
Local District School Tax	\$ 11,413,686.00			
Regional High School Tax	3,581,601.00			
County Taxes	2,814,812.25			
Special Improvement District Tax	245,000.00			
			<u>18,055,099.25</u>	
Balance for Support of Municipal Budget			\$ 9,919,312.89	
Add: Appropriation "Reserve for Uncollected Taxes"			909,872.60	
Less: Reserve for State Tax Appeals			<u>(300,000.00)</u>	
Amount for Support of Municipal Budget Appropriations			<u>\$ 10,529,185.49</u>	

BOROUGH OF FREEHOLD  
CURRENT FUND  
STATEMENT OF EXPENDITURES - STATUTORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2017

	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Canceled
<u>GENERAL GOVERNMENT</u>						
Office of Business Administrator:						
Salaries and Wages	\$ 168,030.00	\$ 168,030.00	\$ 147,558.79		\$ 20,471.21	
Other Expenses	81,650.00	81,650.00	15,758.86	\$ 10,664.13	\$ 55,227.01	
Mayor and Council:						
Salaries and Wages	52,850.00	52,850.00	51,811.00		1,039.00	
Other Expenses	5,000.00	5,000.00	3,371.22	180.14	1,448.64	
Administrative and Executive (Clerk's Office):						
Salaries and Wages	116,530.00	116,530.00	101,565.92		14,964.08	
Other Expenses	24,850.00	24,850.00	11,546.49	3,749.29	9,554.22	
Central Functions:						
Other Expenses	20,000.00	20,000.00	13,900.23	2,291.04	3,808.73	
Financial Administration:						
Salaries and Wages	125,600.00	125,600.00	105,728.62		19,871.38	
Other Expenses	44,150.00	54,150.00	21,912.88	17,262.90	14,974.22	
Audit Services	20,400.00	20,400.00		20,400.00		
Collection of Taxes:						
Salaries and Wages	60,905.00	60,905.00	51,880.24		9,024.76	
Other Expenses	5,500.00	5,500.00	4,420.44	22.72	1,056.84	
Assessment of Taxes:						
Salaries and Wages	69,690.00	69,690.00	69,030.07		659.93	
Other Expenses	28,000.00	18,000.00	4,366.08	175.64	13,458.28	
Legal Services and Costs:						
Other Expenses	143,500.00	143,500.00	97,266.45	6,162.00	40,071.55	
Engineering Services and Costs:						
Other Expenses	36,000.00	41,000.00	36,000.00		5,000.00	
<u>LAND USE ADMINISTRATION</u>						
Planning Board:						
Salaries and Wages	3,600.00	3,600.00	2,000.00		1,600.00	
Other Expenses	11,600.00	11,600.00	7,113.24	2,029.04	2,457.72	
<u>HISTORIC PRESERVATION COMMITTEE</u>						
Historic Preservation:						
Salaries and Wages	2,400.00	2,400.00	2,250.00		150.00	

BOROUGH OF FREEHOLD  
CURRENT FUND  
STATEMENT OF EXPENDITURES - STATUTORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Canceled</u>
<u>CODE ENFORCEMENT</u>						
Code Enforcement Officer:						
Salaries and Wages	\$ 172,900.00	\$ 172,900.00	\$ 146,294.58		\$ 26,605.42	
Other Expenses	24,800.00	24,800.00	9,182.78	\$ 4,616.06	11,001.16	
<u>INSURANCE</u>						
Other Insurance Premiums	135,625.00	135,625.00	124,855.56	350.00	10,419.44	
Worker Compensation Insurance	180,000.00	180,000.00	163,031.40		16,968.60	
Group Insurance Plan for Employees	1,928,838.00	1,875,338.00	1,712,482.57	3,116.38	159,739.05	
Payment in Lieu of Group Insurance Plan	30,000.00	30,000.00	29,644.89		355.11	
<u>PUBLIC SAFETY</u>						
Police:						
Salaries and Wages	3,810,880.00	3,781,880.00	3,609,226.96		172,653.04	
Other Expenses	190,401.00	219,401.00	73,968.61	124,509.91	20,922.48	
Aid to Volunteer Fire Companies	9,000.00	9,000.00	9,000.00			
First Aid Organization Contribution (R.S. 40:5-2)	14,000.00	14,000.00	14,000.00			
Fire:						
Salaries and Wages	7,050.00	7,050.00	6,428.00		622.00	
Other Expenses	147,750.00	147,750.00	92,078.82	54,590.56	1,080.62	
Bureau of Uniform Fire Safety:						
Fire Prevention:						
Salaries and Wages	71,000.00	71,000.00	53,040.52		17,959.48	
Other Expenses	3,200.00	3,200.00	1,470.07	785.65	944.28	
Municipal Prosecutor:						
Salaries and Wages	46,100.00	46,100.00	37,335.60		8,764.40	

BOROUGH OF FREEHOLD  
CURRENT FUND  
STATEMENT OF EXPENDITURES - STATUTORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2017

	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Canceled
<u>PUBLIC WORKS</u>						
Road Repair and Maintenance:						
Salaries and Wages	\$ 638,250.00	\$ 638,250.00	\$ 617,031.72		\$ 21,218.28	
Other Expenses	99,300.00	121,300.00	60,016.76	\$ 35,392.73	25,890.51	
Public Parking Lots:						
Other Expenses	25,000.00	25,000.00	7,959.23		17,040.77	
Shade Tree Commission:						
Other Expenses	53,700.00	102,200.00	39,612.50	62,265.00	322.50	
Refuse Collection:						
Salaries and Wages	14,550.00	14,550.00	14,550.00			
Other Expenses	395,150.00	395,150.00	347,424.00	31,584.00	16,142.00	
Public Buildings and Grounds:						
Other Expenses	199,750.00	199,750.00	168,773.01	11,593.23	19,383.76	
Vehicle Maintenance:						
Other Expenses	30,000.00	30,000.00	14,406.48	7,063.80	8,529.72	
Condo Reimbursement (Ch. 299 P. L. 1988)	83,130.00	83,130.00	65,934.55		17,195.45	
<u>HEALTH AND HUMAN SERVICES</u>						
Board of Health:						
Salaries and Wages	6,930.00	6,930.00	6,196.20		733.80	
Other Expenses	4,450.00	4,450.00	231.58		4,218.42	
Court Street School Educational Community Center, Inc.:						
Other Expenses - Contractual	5,000.00	5,000.00	5,000.00			

BOROUGH OF FREEHOLD  
CURRENT FUND  
STATEMENT OF EXPENDITURES - STATUTORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2017

	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Canceled
<u>PARKS AND RECREATION</u>						
Recreation Services and Programs:						
Salaries and Wages	\$ 3,900.00	\$ 3,900.00	\$ 3,500.08		\$ 399.92	
Other Expenses	72,000.00	72,000.00	64,690.00		7,310.00	
Maintenance of Parks:						
Other Expenses	13,000.00	13,000.00	8,770.94	\$ 1,802.13	2,426.93	
Senior Citizens Program:						
Other Expenses	5,200.00	5,200.00	3,909.75	200.00	1,090.25	
<u>OTHER COMMON OPERATING FUNCTIONS</u>						
Celebration of Public Events, Anniversary or Holiday:						
Other Expenses	9,000.00	9,000.00	6,000.00		3,000.00	
Contribution to Accumulated Absences Fund	10,000.00	10,000.00			10,000.00	
Salary Adjustments	30,000.00	30,000.00	1,904.30		28,095.70	
<u>UTILITY EXPENSES AND BULK PURCHASES</u>						
Electricity	90,000.00	90,000.00	53,806.69		36,193.31	
Street Lighting	188,000.00	188,000.00	118,616.73	5,000.00	64,383.27	
Telephone	48,500.00	48,500.00	46,614.85	424.86	1,460.29	
Natural Gas	23,000.00	23,000.00	16,670.81		6,329.19	
Gasoline	140,000.00	140,000.00	63,016.97		76,983.03	
<u>LANDFILL/SOLID WASTE DISPOSAL COSTS</u>						
Other Expenses	487,077.00	465,077.00	354,226.10	37,267.19	73,583.71	
<u>MUNICIPAL COURT</u>						
Salaries and Wages	284,625.00	284,625.00	232,333.13		52,291.87	
Other Expenses	41,100.00	41,100.00	26,819.32	4,102.44	10,178.24	

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**STATEMENT OF EXPENDITURES - STATUTORY BASIS**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Canceled
<b>UNIFORM CONSTRUCTION CODE - APPROPRIATIONS</b>						
<b>OFFSET BY DEDICATED REVENUES (N.J.A.C. 5:23-4.17)</b>						
Uniform Construction Code - Appropriations Offset by Dedicated Revenues:						
State Uniform Construction Code:						
Salaries and Wages	\$ 151,945.00	\$ 151,945.00	\$ 126,805.79		\$ 25,139.21	
Other Expenses	5,000.00	5,000.00	965.02	\$ 2,097.06	1,937.92	
Total Operations within "CAPS"	\$ 10,949,356.00	\$ 10,949,356.00	\$ 9,305,307.40	\$ 449,697.90	\$ 1,194,350.70	
<b>CONTINGENT</b>	2,000.00	2,000.00		721.63	1,278.37	
Total Operations Including Contingent - within "CAPS"	\$ 10,951,356.00	\$ 10,951,356.00	\$ 9,305,307.40	\$ 450,419.53	\$ 1,195,629.07	
Detail:						
Salaries and Wages	\$ 5,807,735.00	\$ 5,778,735.00	\$ 5,384,567.22		\$ 394,167.78	
Other Expenses (Including Contingent)	5,143,621.00	5,172,621.00	3,920,740.18	\$ 450,419.53	801,461.29	
<b>DEFERRED CHARGES AND STATUTORY EXPENDITURES -</b>						
<b>MUNICIPAL WITHIN "CAPS"</b>						
Statutory Expenditures:						
Contribution to:						
Public Employees' Retirement System	\$ 184,174.00	\$ 184,174.00	\$ 184,174.00			
Social Security System (O.A.S.I.)	220,000.00	220,000.00	206,043.24		\$ 13,956.76	
Police and Firemen's Retirement System of N.J.	742,783.00	742,783.00	742,783.00			
Unemployment Compensation Insurance	19,000.00	19,000.00	885.90		18,114.10	
Defined Contribution Retirement Plan	726.00	726.00			726.00	
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	\$ 1,166,683.00	\$ 1,166,683.00	\$ 1,133,886.14		\$ 32,796.86	
Total General Appropriations for Municipal Purposes within "CAPS"	\$ 12,118,039.00	\$ 12,118,039.00	\$ 10,439,193.54	\$ 450,419.53	\$ 1,228,425.93	

BOROUGH OF FREEHOLD  
CURRENT FUND  
STATEMENT OF EXPENDITURES - STATUTORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2017

	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Canceled
<b>OPERATIONS EXCLUDED FROM "CAPS":</b>						
Other Operations Excluded from "CAPS":						
Maintenance of Free Public Library	\$ 356,892.00	\$ 356,892.00	\$ 341,395.59	6,827.49	\$ 8,668.92	
Business Personal Property Adjustment:						
Due to Local School District	83,797.00	83,797.00	83,797.00			
Due to Regional School District	24,387.00	24,387.00	24,387.00			
Emergency Services Volunteer Length of Service Award Program (LOSAP):						
Fire Department	120,750.00	120,750.00		120,750.00		
First Aid Organization	15,000.00	15,000.00		15,000.00		
Landfill/Solid Waste Disposal Costs:						
Other Expenses	15,768.00	15,768.00	15,768.00			
Landfill/Solid Waste Disposal Costs - Reimbursement for Multi-Family Dwellings NJSA 40A:4-45.3kk:						
Other Expenses	84,000.00	84,000.00	34,483.63		49,516.37	
<b>Total Other Operations - Excluded from "CAPS"</b>	<b>\$ 700,594.00</b>	<b>\$ 700,594.00</b>	<b>\$ 499,831.22</b>	<b>\$ 142,577.49</b>	<b>\$ 58,185.29</b>	
<b>Interlocal Municipal Service Agreements:</b>						
Health Services - Freehold Township	\$ 90,000.00	\$ 90,000.00	\$ 76,395.00		\$ 13,605.00	
Animal Control - Manalapan Township	22,000.00	22,000.00	21,804.00		196.00	
Information Technology Maintenance - Freehold Township	19,120.00	19,120.00	15,930.00	\$ 3,186.00	4.00	
911/Police Dispatch Services - County of Monmouth	193,440.00	193,440.00	193,436.46		3.54	
Lake Topanemus Commission - Freehold Township	9,000.00	9,000.00			9,000.00	
Vehicle Maintenance - Freehold Township	52,000.00	52,000.00	33,003.38	9,247.73	9,748.89	
<b>Total Interlocal Municipal Service Agreements</b>	<b>\$ 385,560.00</b>	<b>\$ 385,560.00</b>	<b>\$ 340,568.84</b>	<b>\$ 12,433.73</b>	<b>\$ 32,557.43</b>	

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**STATEMENT OF EXPENDITURES - STATUTORY BASIS**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Canceled</u>
Additional Appropriations Offset by Revenues:						
Certified Public Works Manager - Borough of Englishtown:						
Salaries and Wages	\$ 6,120.00	6,120.00	4,500.00		1,620.00	
Other Expenses	1,000.00	1,000.00			1,000.00	
Plan Review Services - Freehold Township:						
Salaries and Wages	30,500.00	30,500.00	30,422.04		77.96	
SID Laborer:						
Salaries and Wages	10,000.00	10,000.00			10,000.00	
Other Expenses	8,660.00	8,660.00			8,660.00	
<b>Total Additional Appropriations Offset by Revenues</b>	<b>\$ 56,280.00</b>	<b>\$ 56,280.00</b>	<b>\$ 34,922.04</b>	<b>\$</b>	<b>\$ 21,357.96</b>	<b>\$</b>
Public and Private Programs Offset by Revenues:						
State of New Jersey:						
Clean Communities Program Grant:						
Other Expenses		19,640.29	19,640.29			
Division of Motor Vehicles:						
Drunk Driving Enforcement Fund Program:						
Police:						
Other Expenses		2,500.00	2,500.00			
State of New Jersey:						
Safe and Secure Program:						
Police:						
Grant Portion:						
Salaries and Wages	60,000.00	60,000.00	60,000.00			
Matching Portion:						
Salaries and Wages	181,555.00	181,555.00	181,555.00			
Other Expenses	106,576.00	106,576.00	106,576.00			
State of New Jersey:						
Bulletproof Vest Program:						
Other Expenses	1,737.53	5,302.64	5,302.64			

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**STATEMENT OF EXPENDITURES - STATUTORY BASIS**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Canceled</u>
<b>OPERATIONS EXCLUDED FROM "CAPS" (CONTINUED):</b>						
Public and Private Programs Offset by Revenues (Continued):						
Federal - Highway Safety:						
Click It or Ticket - Police:						
Salaries and Wages		5,500.00	5,500.00			
State of NJ - Recycling Tonnage Grant:						
Other Expenses	7,257.63	7,257.63	7,257.63			
Comcast Cable - Technology Grant:						
Other Expenses	30,000.00	30,000.00	30,000.00			
HDSRF - Hazardous Discharge Site	144,059.00	144,059.00	144,059.00			
Contribution from Private Sources:						
Other Expenses:						
Library		50,000.00	50,000.00			
Downtown Freehold - Fireworks		10,825.00	10,825.00			
Police Department - Community Policing						
Other Expenses	3,600.00	6,300.00	6,300.00			
State of New Jersey:						
Body Armor Replacement Fund:						
Police:						
Other Expenses		2,910.35	2,910.35			
Total Public and Private Programs Offset by Revenues	\$ 545,610.16	\$ 632,425.91	\$ 632,425.91			
Total Operations - Excluded from "CAPS"	\$ 1,688,044.16	\$ 1,774,859.91	\$ 1,507,748.01	\$ 155,011.22	\$ 112,100.68	
Detail:						
Salaries and Wages	\$ 241,555.00	\$ 241,555.00	\$ 241,555.00		\$	
Other Expenses	1,446,489.16	1,533,304.91	1,266,193.01	\$ 155,011.22	\$ 112,100.68	
<b>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</b>						
Capital Improvement Fund	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00			
Total Capital Improvements Excluded from "CAPS"	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00			

BOROUGH OF FREEHOLD  
CURRENT FUND  
**STATEMENT OF EXPENDITURES - STATUTORY BASIS**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Canceled
<u>MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"</u>						
Payment of Bond Principal	\$ 363,000.00	\$ 363,000.00	\$ 363,000.00			
Payment of Bond Anticipation Notes and Capital Notes	954,350.00	954,350.00	954,350.00			
Interest on Bonds	14,520.00	14,520.00	14,520.00			
Interest on Notes	<u>198,125.00</u>	<u>198,125.00</u>	<u>198,123.13</u>			<u>1.87</u>
Total Municipal Debt Service - Excluded from "CAPS"	\$ 1,529,995.00	\$ 1,529,995.00	\$ 1,529,993.13			\$ 1.87
<u>DEFERRED CHARGES - MUNICIPAL - EXCLUDED FROM "CAPS"</u>						
Deferred Charges:						
Special Emergency Authorizations - 5 Years (N.J.S. 40A:4-54) :	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			
July 28, 2012 Supercell Storm 5 Years (N.J.S. 40A:4-55)	<u>73,000.00</u>	<u>73,000.00</u>	<u>73,000.00</u>			
Total Deferred Charges - Municipal - Excluded from "CAPS"	\$ 93,000.00	\$ 93,000.00	\$ 93,000.00			
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	\$ 3,396,039.16	\$ 3,482,854.91	\$ 3,215,741.14	\$ 155,011.22	\$ 112,100.68	\$ 1.87
Total General Appropriations-Excluded from CAPS	<u>\$ 3,396,039.16</u>	<u>\$ 3,482,854.91</u>	<u>\$ 3,215,741.14</u>	<u>\$ 155,011.22</u>	<u>\$ 112,100.68</u>	<u>\$ 1.87</u>
Subtotal General Appropriations	\$ 15,514,078.16	\$ 15,600,893.91	\$ 13,654,934.68	\$ 605,430.75	\$ 1,340,526.61	\$ 1.87
<u>RESERVE FOR UNCOLLECTED TAXES</u>						
Total General Appropriations	<u>909,872.60</u>	<u>909,872.60</u>	<u>909,872.60</u>			
Total General Appropriations	<u>\$ 16,423,950.76</u>	<u>\$ 16,510,766.51</u>	<u>\$ 14,564,807.28</u>	<u>\$ 605,430.75</u>	<u>\$ 1,340,526.61</u>	<u>\$ 1.87</u>

Detail:  
 Adopted Budget \$ 16,423,950.76  
 Added by N.J.S.A. 40A:4-87 86,815.75  
\$ 16,510,766.51

BOROUGH OF FREEHOLD  
CURRENT FUND  
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

Year	Balance December 31, 2016	Tax Levy	Added Taxes	2016 Collections	2017 Collections	State Share Senior Citizens' and Veterans' Deductions Allowed	Remitted and Canceled	Transfer to Tax Title Liens	Balance December 31, 2017
2012	\$ 153.52								\$ 153.52
2013	132.92								182.92
2014	131.36								131.36
2015	1,586.15								1,586.15
2016	751,162.89		\$ 1,000.00		711,117.93		148.68	35,737.12	5,159.16
	\$ 753,216.84		\$ 1,000.00		\$ 711,117.93		148.68	35,737.12	\$ 7,213.11
2017		\$ 28,569,504.54	31,150.21	\$ 225,514.30	27,694,790.99	\$ 54,106.85	2,560.14	18,626.93	605,055.54
	\$ 753,216.84	\$ 28,569,504.54	\$ 32,150.21	\$ 225,514.30	\$ 28,405,908.92	\$ 54,106.85	\$ 2,708.82	\$ 54,364.05	\$ 612,268.65

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**

**SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY**

**ANALYSIS OF 2017 PROPERTY TAX LEVY:**

Tax Yield:	
General Purpose Tax	\$ 28,324,440.60
Added Taxes (54:4-63.1 et. seq.)	31,150.21
Special Improvement District	<u>245,063.94</u>
	<u>\$ 28,600,654.75</u>

**TAX LEVY**

Local District School Tax		\$ 11,413,686.00
Regional High School Tax		3,581,601.00
County Taxes:		
County Tax	\$ 2,655,712.26	
County Open Space Fund	156,018.94	
Due County for Added Taxes	<u>3,081.05</u>	
Total County Taxes		2,814,812.25
Special Improvement District		245,000.00
Local Tax for Municipal Purpose	\$ 10,168,660.25	
Minimum Library Tax	344,033.35	
Add: Additional Tax Levied	<u>32,861.90</u>	
Local Tax for Municipal Purposes Levied		<u>10,545,555.50</u>
		<u>\$ 28,600,654.75</u>

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**STATEMENT OF TAX TITLE LIENS RECEIVABLE**

<u>BALANCE, DECEMBER 31, 2016</u>		\$	76,304.12
<u>INCREASED BY</u>			
Transfers from Taxes Receivable	\$		54,364.05
Interest and Costs			4,982.14
			59,346.19
<u>BALANCE, DECEMBER 31, 2017</u>		\$	135,650.31

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**STATEMENT OF 2016 APPROPRIATION RESERVES**

	Balance December 31, 2016	Balance after Transfers	Paid or Charged	Balance Lapsed
	Appropriation Reserves	Encumbered		
Salaries and Wages:				
Operations - Within "CAPS":				
Office of Business Administrator	\$ 573.38	\$ 573.38		\$ 573.38
Mayor and Council	1,039.00	1,039.00		1,039.00
Administrative and Executive	12,569.30	12,569.30		12,569.30
Financial Administration	9,066.25	9,066.25		9,066.25
Collection of Taxes	9,593.46	9,593.46		9,593.46
Assessment of Taxes	499.84	499.84		499.84
Planning Board	2,100.00	2,100.00		2,100.00
Historic Preservation	1,000.00	1,000.00		1,000.00
Code Enforcement Officer	35,227.69	35,227.69		35,227.69
Police	280,798.35	230,798.35		230,798.35
Fire	517.00	517.00		517.00
Fire Prevention	22,475.77	22,475.77		22,475.77
Municipal Prosecutor	2,279.74	2,279.74		2,279.74
Road Repair and Maintenance	19,827.42	19,827.42	19,000.00	827.42
Board of Health	1,921.40	1,921.40		1,921.40
Recreation Services and Programs	199.92	199.92		199.92
State Uniform Construction Code	10,440.67	10,440.67		10,440.67
Municipal Court	53,871.26	53,871.26		53,871.26
Operations - Excluded from "CAPS":				
Other Operations - Excluded from "CAPS":				
Maintenance of Free Public Library	487.64	487.64		487.64
Certified Public Works Manager - Borough of Englishtown	120.00	120.00		120.00
Plan Review Services - Freehold Township	165.79	165.79		165.79
Total Salaries and Wages	\$ 464,773.88	\$ 414,773.88	\$ 19,000.00	\$ 395,773.88

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**STATEMENT OF 2016 APPROPRIATION RESERVES**

	<u>Balance</u>					
	<u>December 31, 2016</u>					
	<u>Appropriation</u>	<u>Encumbered</u>	<u>Balance</u>	<u>after</u>	<u>Paid or</u>	<u>Balance</u>
	<u>Reserves</u>	<u></u>	<u>Transfers</u>	<u>Charged</u>	<u>Lapsed</u>	<u></u>
Other Expenses:						
Operations - Within "CAPS":						
Office of Business Administrator	\$ 16,447.05	\$ 1,381.39	\$ 17,828.44	\$ 1,174.39	\$ 16,654.05	
Mayor and Council	294.78	539.60	834.38	539.60	294.78	
Administrative and Executive	7,244.47	2,254.69	9,499.16	2,209.69	7,289.47	
Central Functions	1,924.50	4,710.50	6,635.00	5,076.09	1,558.91	
Financial Administration	14,781.32	2,489.52	17,270.84	1,390.92	15,879.92	
Audit Services		20,400.00	20,400.00	20,400.00		
Collection of Taxes	895.43		895.43	8.00	887.43	
Assessment of Taxes	3,298.37		3,298.37		3,298.37	
Legal Services and Costs	33,697.50	10,210.00	43,907.50	7,252.00	36,655.50	
Engineering Services and Costs	17,022.50		17,022.50	1,317.50	15,705.00	
Planning Board	3,823.01	1,750.00	5,573.01	2,304.00	3,269.01	
Code Enforcement Officer	8,837.77	2,555.39	11,393.16	3,556.43	7,836.73	
Insurance:						
Other Insurance Premiums	11,879.84	837.00	12,716.84	6,211.76	6,505.08	
Worker Compensation Insurance	19,155.12		19,155.12		19,155.12	
Group Insurance Plan for Employees	213,808.10	4,022.39	217,830.49	2,763.59	215,066.90	
Payment in Lieu of Group Insurance Plan	416.67		416.67		416.67	
Police	9,165.34	104,428.38	113,593.72	106,105.28	7,488.44	
Fire	22,771.02	54,804.05	77,575.07	48,082.93	29,492.14	
Bureau of Uniform Fire Safety:						
Fire Prevention	547.62	1,396.01	1,943.63	1,130.00	813.63	
Road Repair and Maintenance	30,962.29	13,379.20	44,341.49	26,940.85	17,400.64	
Public Parking Lots	15,455.01	227.19	15,682.20	723.80	14,958.40	
Refuse Collection	49,370.07	410.99	49,781.06	31,910.53	17,870.53	
Shade Tree Commission	13,596.99	34,022.50	47,619.49	31,745.00	15,874.49	
Public Buildings and Grounds	15,628.65	16,609.22	32,237.87	15,795.86	16,442.01	
Vehicle Maintenance	5,089.29	325.21	5,414.50	325.21	5,089.29	

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**STATEMENT OF 2016 APPROPRIATION RESERVES**

	<u>Balance</u>					
	<u>December 31, 2016</u>					
	<u>Appropriation</u>	<u>Encumbered</u>	<u>Balance</u>	<u>Paid or</u>	<u>Balance</u>	
	<u>Reserves</u>	<u></u>	<u>after</u>	<u>Charged</u>	<u>Lapsed</u>	
			<u>Transfers</u>			
Other Expenses (Continued):						
Condo Reimbursement (Ch. 299 P.L. 1988)	\$ 13,325.10	\$ 45.49	\$ 13,325.10	\$ 45.49	\$ 13,325.10	
Board of Health	4,293.06	45.49	4,338.55	45.49	4,293.06	
Recreation Services and Programs	20,430.00		20,430.00	20,000.00	430.00	
Maintenance of Parks	30.31	1,550.00	1,580.31	1,216.84	363.47	
Senior Citizens Program	1,321.65	2,400.00	3,721.65	2,400.00	1,321.65	
Contribution to Accumulated Absences Fund	10,000.00		60,000.00	60,000.00		
Electricity	30,781.52	660.13	31,441.65	7,279.87	24,161.78	
Street Lighting	64,412.74	31.10	64,443.84	4,987.62	59,456.22	
Telephone	982.90	2,429.55	3,412.45	3,412.45	0.00	
Natural Gas	7,599.18		7,599.18	3,933.47	3,665.71	
Gasoline	80,466.40		80,466.40	4,749.61	75,716.79	
Landfill/Solid Waste Disposal Costs	115,665.76	15,000.00	130,665.76	40,953.21	89,712.55	
Municipal Court	12,309.62	3,729.89	16,039.51	3,669.23	12,370.28	
State Uniform Construction Code	2,443.21	715.36	3,158.57	715.36	2,443.21	
Contingent	1,215.74	784.26	2,000.00	784.26	1,215.74	
Deferred Charges and Statutory Expenditures - Municipal Within "CAPS":						
Statutory Expenditures:						
Contribution to:						
Social Security System (O.A.S.I.)	18,570.56		18,570.56		18,570.56	
Unemployment Compensation Insurance	16,906.53		16,906.53		16,906.53	
Operations - Excluded from "CAPS":						
Other Operations - Excluded from "CAPS":						
Maintenance of Free Public Library	5,163.26	8,356.54	13,519.80	8,717.92	4,801.88	

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**STATEMENT OF 2016 APPROPRIATION RESERVES**

	Balance December 31, 2016		Balance after Transfers	Paid or Charged	Balance Lapsed
	<u>Appropriation Reserves</u>	<u>Encumbered</u>			
Other Expenses (Continued):					
Operations - Excluded from "CAPS" (Continued):					
Emergency Services Volunteer Length of Service Award Program (LOSAP):					
Fire Department	\$ 120,750.00		\$ 120,750.00	\$ 77,050.00	\$ 43,700.00
First Aid Squad	15,000.00		15,000.00	15,000.00	
Reimbursement Multi-Family Dwellings	24,144.14		61,619.97	24,144.14	37,475.83
Interlocal Municipal Service Agreements:					
Health Services - Freehold Township	11,836.00		11,836.00		11,836.00
911/Police Dispatch Services - County of Monmouth	3.54		3.54		3.54
Animal Control - Manalapan Township	429.00		429.00		429.00
Vehicle Maintenance - Freehold Township	2,524.34		11,583.16	4,585.94	6,997.22
Information Technology Maintenance - Freehold Township	9,058.82		4,530.00	4,530.00	
Lake Topanemus - Freehold Township	8,500.00		8,500.00		8,500.00
Certified Public Works Manager - Borough of Englishtown	1,000.00		1,000.00		1,000.00
Total Other Expenses	\$ 990,333.44	\$ 479,404.03	\$ 1,519,737.47	\$ 605,138.84	\$ 914,598.63
	\$ 1,455,107.32	\$ 479,404.03	\$ 1,934,511.35	\$ 624,138.84	\$ 1,310,372.51
Detail:					
Transfer to Trust Other Fund - Compensated Absences			\$	\$ 60,000.00	
Reserve for Storm Recovery Trust				19,000.00	
Accounts Payable				66,374.21	
Cash Disbursed				478,764.33	
			\$	\$ 624,138.54	

**BOROUGH OF FREEHOLD  
CURRENT FUND  
STATEMENT OF STATE AND FEDERAL GRANTS RECEIVABLE**

Grant	Balance December 31, 2016	2017 Budget Revenue Realized		Unappropriated Reserve Realized as Revenue	Canceled	Balance December 31, 2017
		Original Budget	40A-4-87 Received			
<b>State:</b>						
Safe and Secure Communities Grant:						
2016	\$ 60,000.00		\$ 60,000.00			\$ 25,000.00
2017		60,000.00	35,000.00			
Clean Communities Program			19,640.29			
Recycling Tonnage Grant		7,257.63	7,257.63			
Drunk Driving Enforcement Fund Program			2,500.00			
Community Stewardship Incentive Program: Tree Removal/Planting	30,000.00					30,000.00
Department of Transportation: Highway Safety Grant	1,941.81					1,941.81
2012 Municipal Aid Program	43,750.00					43,750.00
Body Armor Replacement Fund			2,910.35			
HDSRF - Colaner Property Remediation		144,059.00	2,910.35			144,059.00
<b>Total State Grants</b>	\$ 135,691.81	\$ 211,316.63	\$ 25,050.64	\$ 127,308.27	\$	\$ 244,750.81
<b>Federal:</b>						
Click It or Ticket Program			\$ 5,500.00	\$ 2,750.00	\$ 2,750.00	\$ 3,565.11
Bulletproof Vest Program		1,737.53	3,565.11	1,737.53		
<b>Total Federal Grants</b>	\$	\$ 1,737.53	\$ 9,065.11	\$ 4,487.53	\$ 2,750.00	\$ 3,565.11
<b>Local:</b>						
Contributions from Private Sources:						
Police - Community Policing Library	\$	\$ 3,600.00	\$ 2,700.00	\$ 3,600.00	\$ 2,700.00	\$
Comcast Technology		30,000.00	50,000.00	50,000.00		30,000.00
Downtown Freehold - Fireworks		10,825.00				10,825.00
<b>Total Local Grants</b>	\$	\$ 44,425.00	\$ 52,700.00	\$ 53,600.00	\$ 43,525.00	\$
<b>Total Grants</b>	\$ 135,691.81	\$ 257,479.16	\$ 86,815.75	\$ 185,395.80	\$ 2,750.00	\$ 248,315.92

BOROUGH OF FREEHOLD  
CURRENT FUND  
STATEMENT OF RESERVE FOR STATE AND FEDERAL GRANTS - APPROPRIATED

	Balance December 31, 2016	Transferred from 2017 Budget Appropriations Original Budget	40A:4-87	Paid or Charged	Appropriated Reserve Cancelled	Balance December 31, 2017
State:						
Safe and Secure Communities Program:						
Grant - 2017	\$	60,000.00		\$ 60,000.00		
Match - 2017		288,131.00		287,784.95		\$ 346.05
Municipal Court Alcohol Education and Rehabilitation Fund:						
Grant - 2013	\$					112.59
Grant - 2014						630.30
Grant - 2015						297.67
Drunk Driving Enforcement Fund:						
Grant - 2014				265.35		
Grant - 2015				1,665.00		
Grant - 2016						2,638.73
Grant - 2017		\$ 2,500.00				2,857.72
Clean Communities Program:						
Grant - 2013				1,426.33		13,131.34
Grant - 2014						17,718.70
Grant - 2015						36,837.91
Grant - 2016						23,118.11
Grant - 2017			19,640.29			19,640.29
Recycling Tonnage Grant:						
Grant - 2016				9,706.38		550.00
Grant - 2017		7,257.63				7,257.63
State of New Jersey:						
Highway Safety Grant - 2015				1,941.81		
Body Armor Replacement Fund:						
Grant - 2017				1,984.00		2,910.35
Grant - 2016						841.76
Community Stewardship Incentive Program: Reforestation/Tree Planting Grant						
NJ Economic Development Authority - Hazardous Discharge Site	\$			\$ 25,012.00		\$ 4,988.00
HDSRF - Colaner Property Remediation				2,770.00		312.55
Total State Grants	\$	\$ 499,447.63	\$ 25,050.64	\$ 392,555.82		\$ 280,748.70

**BOROUGH OF FREEHOLD  
 CURRENT FUND  
 STATEMENT OF RESERVE FOR STATE AND FEDERAL GRANTS - APPROPRIATED**

	Balance December 31, 2016	Transferred from 2017 Budget Appropriations	Paid or Charged	Appropriated Reserve Cancelled	Balance December 31, 2017
		Original Budget	40A-4-87		
<b>Federal:</b>					
Department of Justice:					
Click It or Ticket Program:					
Grant - 2017		\$ 5,500.00	\$ 2,750.00	\$ 2,750.00	
Bulletproof Vest Program:					
Grant - 2016	\$ 446.41		446.41		
Grant - 2017	1,537.59	3,565.11	1,537.59		\$ 3,765.05
DEA Funding Grant	1,607.46		734.98		872.48
<b>Total Federal Grants</b>	<b>\$ 2,053.87</b>	<b>\$ 9,065.11</b>	<b>\$ 5,468.98</b>	<b>\$ 2,750.00</b>	<b>\$ 4,637.53</b>
<b>Local:</b>					
Contributions from Private Sources:					
Fire Department	\$ 500.00		500.00		
Police - Community Policing	12,327.06	\$ 3,600.00	6,993.16		\$ 11,633.90
Bike Safety Program	500.00				500.00
Library:					
Freehold Boro Education Foundation	572.30		571.81		0.49
Appleyard Garden	1,793.62				1,793.62
Private Donation		50,000.00			50,000.00
Comcast Technology	12,221.15	30,000.00	6,350.00		35,871.15
Downtown Freehold - Fireworks		10,825.00	6,750.00		4,075.00
<b>Total Local Grants</b>	<b>\$ 27,914.13</b>	<b>\$ 44,425.00</b>	<b>\$ 21,164.97</b>		<b>\$ 103,874.16</b>
<b>Total All Grants</b>	<b>\$ 178,774.25</b>	<b>\$ 545,610.16</b>	<b>\$ 419,189.77</b>	<b>\$ 2,750.00</b>	<b>\$ 389,260.39</b>

**BOROUGH OF FREEHOLD**  
**CURRENT FUND**  
**STATEMENT OF RESERVE FOR STATE AND FEDERAL GRANTS - UNAPPROPRIATED**

	Balance December 31, <u>2016</u>	<u>Decreased by</u> Realized Revenue
Local:		
Comcast Technology - PEG	\$ 30,000.00	\$ 30,000.00
Private Sources - Police	2,700.00	2,700.00
Downtown Freehold - Fireworks	<u>10,825.00</u>	<u>10,825.00</u>
 Total Local Grants	 \$ <u>43,525.00</u>	 \$ <u>43,525.00</u>
 Total Grants	 \$ <u><u>43,525.00</u></u>	 \$ <u><u>43,525.00</u></u>

## TRUST FUNDS

**BOROUGH OF FREEHOLD**  
**TRUST FUNDS**  
**COMPARATIVE STATEMENT OF ASSETS, LIABILITIES AND RESERVES -**  
**STATUTORY BASIS**  
**AS OF DECEMBER 31, 2017 AND 2016**

	(Unaudited) LOSAP Trust	2017	2016	2017	2016	2017	2016
		Animal Control		Other			
<b>ASSETS</b>							
Cash and Cash Equivalents	\$	1,603,657.52	\$	7,945.70	\$	1,659,943.85	\$
Investments		<u>1,412,181.66</u>		<u>5,098.58</u>		<u>1,426,476.57</u>	
Total Assets	\$	<u>1,603,657.52</u>	\$	<u>7,945.70</u>	\$	<u>1,659,943.85</u>	\$
<b>LIABILITIES AND RESERVES</b>							
Other Liabilities and Reserves:							
Interfund Payable	\$		\$	3.40	\$	1.18	\$
Payroll Deductions Payable						97.04	\$
Due to State of New Jersey							15.33
Reserve for New Jersey							
Unemployment Compensation Insurance							
Reserves - Various				6,410.50	4,847.40	182,228.68	208,381.79
Reserve for Investment in LOSAP	\$	1,603,657.52	\$	1,412,181.66	\$	1,477,618.13	\$
Reserve for Encumbrances		<u>1,531.80</u>		<u>250.00</u>		<u>1,218,079.45</u>	
Total Liabilities and Reserves	\$	<u>1,603,657.52</u>	\$	<u>7,945.70</u>	\$	<u>1,659,943.85</u>	\$
		<u>1,412,181.66</u>		<u>5,098.58</u>		<u>1,426,476.57</u>	

BOROUGH OF FREEHOLD  
TRUST FUNDS  
**COMPARATIVE STATEMENT OF ASSETS, LIABILITIES AND RESERVES -**  
**STATUTORY BASIS**  
**AS OF DECEMBER 31, 2017 AND 2016**

	Payroll		Totals	
	2017	2016	2017	2016
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 69,291.22	\$ 64,543.73	\$ 1,737,180.77	\$ 1,496,118.88
Investments			1,603,657.52	1,412,181.66
<b>Total Assets</b>	<b>\$ 69,291.22</b>	<b>\$ 64,543.73</b>	<b>\$ 3,340,838.29</b>	<b>\$ 2,908,300.54</b>
<u>LIABILITIES AND RESERVES</u>				
Other Liabilities and Reserves:				
Interfund Payable			100.44	16.51
Payroll Deductions Payable	\$ 69,291.22	\$ 64,543.73	69,291.22	64,543.73
Due to State of New Jersey				
Reserve for New Jersey				
Unemployment Compensation				
Insurance			182,228.68	208,381.79
Reserves - Various			1,484,028.63	1,222,926.85
Reserve for Investment in LOSAP			1,603,657.52	1,412,181.66
Reserve for Encumbrances			1,531.80	250.00
<b>Total Liabilities and Reserves</b>	<b>\$ 69,291.22</b>	<b>\$ 64,543.73</b>	<b>\$ 3,340,838.29</b>	<b>\$ 2,908,300.54</b>

**BOROUGH OF FREEHOLD**  
**TRUST FUND**  
**STATEMENT OF RESERVE FOR ANIMAL CONTROL EXPENDITURES**

<u>BALANCE, DECEMBER 31, 2016</u>		\$	4,847.40
 <u>INCREASED BY</u>			
Dog License Fees Collected	\$	3,780.00	
Cat License Fees Collected		360.00	
Miscellaneous Dog License Receipts		2,703.70	6,843.70
			6,843.70
		\$	11,691.10
 <u>DECREASED BY</u>			
Expenditures Under R.S. 4:19-15.11		\$	5,280.60
			5,280.60
<u>BALANCE, DECEMBER 31, 2017</u>		\$	6,410.50
 Detail:			
Reserve for Dog Expenditures		\$	6,410.50
Reserve for Cat Expenditures			None
			None
		\$	6,410.50

LICENSES AND PENALTY FEES COLLECTED

<u>Year</u>			
2015	\$	4,704.20	
2016		3,971.00	3,971.00
			3,971.00
		\$	8,675.20

AUDITOR'S NOTE

R.S. 4:19-15.11

"There shall be transferred from such special account to the general funds of the Municipality any amounts then in such account which is in excess of the total amount paid into such special account during the last two fiscal years next preceding."

**BOROUGH OF FREEHOLD**  
**TRUST OTHER FUND**  
**STATEMENT OF VARIOUS RESERVES**

	Balance	Cash Receipts		Disbursed	Balance
	December 31, 2016	Regular	Interest		December 31, 2017
Reserves for:					
Tax Sale Premium	\$ 485,800.00	\$ 96,100.00	\$	\$ 160,400.00	\$ 421,500.00
Contractor Escrow Deposits	204,507.60	107,466.16	\$ 253.55	37,509.64	274,717.67
Redemption of Tax Title and Utility Liens	45,513.58	255,633.91		223,005.92	78,141.57
Street Opening Deposits	37,575.50	13,125.00		1,000.00	49,700.50
Parking Offenses Adjudication Act	4,633.53	1,062.00		1,210.97	4,484.56
Recreation Commission	16,255.99	53,207.64		12,840.37	56,623.26
Law Enforcement Trust	8,797.54	5,564.60		2,612.23	11,749.91
Elections	400.00	800.00		400.00	800.00
Library Donations		42,348.60	262.42	1,160.01	41,451.01
Outside Police Employment	23,475.50	116,670.55		112,938.64	27,207.41
Public Defender Fees	5,250.00	8,997.65		800.00	13,447.65
Accumulated Absences	237,970.57	80,000.00			317,970.57
Fire Prevention Penalties	8,411.76	1,550.00		1,948.00	8,013.76
Storm Recovery	86,626.20	34,000.00			120,626.20
Celebration of Community Events	41,931.13	19,822.50		16,153.26	45,600.37
Contributions to Lake Topanemus	10,808.55	3,184.61		8,633.47	5,359.69
Police Found Money	122.00	267.00		165.00	224.00
	<u>\$ 1,218,079.45</u>	<u>\$ 839,800.22</u>	<u>\$ 515.97</u>	<u>\$ 580,777.51</u>	<u>\$ 1,477,618.13</u>

**BOROUGH OF FREEHOLD**  
**TRUST OTHER FUND**  
**STATEMENT OF RESERVE FOR NEW JERSEY UNEMPLOYMENT**  
**COMPENSATION INSURANCE**

<u>BALANCE, DECEMBER 31, 2016</u>		\$	208,381.79
 <u>INCREASED BY</u>			
Employee Contributions	\$		15,860.20
Interest Earned on Investments and Deposits		<u>1,599.86</u>	
			<u>17,460.06</u>
		\$	<u>225,841.85</u>
 <u>DECREASED BY</u>			
Unemployment Compensation Claims Paid			<u>43,613.17</u>
 <u>BALANCE, DECEMBER 31, 2017</u>		 \$	 <u><u>182,228.68</u></u>

**BOROUGH OF FREEHOLD**  
**LOSAP TRUST FUND**  
**STATEMENT OF RESERVE FOR INVESTMENT IN LOSAP -**  
**VOLUNTEER FIRE DEPARTMENT**  
**(UNAUDITED)**

<u>BALANCE, DECEMBER 31, 2016</u>		\$	1,121,175.39
 <u>INCREASED BY</u>			
Municipal Contribution	\$		75,900.00
Earnings on Investments			<u>165,100.04</u>
			241,000.04
		\$	<u>1,362,175.43</u>
 <u>DECREASED BY</u>			
Administrative Charges and Withdrawals			<u>89,838.09</u>
<u>BALANCE, DECEMBER 31, 2017</u>		\$	<u><u>1,272,337.34</u></u>

**BOROUGH OF FREEHOLD**  
**LOSAP TRUST FUND**  
**STATEMENT OF RESERVE FOR INVESTMENT IN LOSAP -**  
**FREEHOLD FIRST AID & EMERGENCY SQUAD**  
**(UNAUDITED)**

<u>BALANCE, DECEMBER 31, 2016</u>		\$	291,006.27
 <u>INCREASED BY</u>			
Earnings on Investments		\$	41,638.91
		\$	<u>332,645.18</u>
 <u>DECREASED BY</u>			
Administrative Charges			<u>1,325.00</u>
<u>BALANCE, DECEMBER 31, 2017</u>		\$	<u><u>331,320.18</u></u>

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**GENERAL CAPITAL FUND**

**BOROUGH OF FREEHOLD**  
**GENERAL CAPITAL FUND**  
**COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES**  
**AND FUND BALANCE - STATUTORY BASIS**  
**AS OF DECEMBER 31, 2017 AND 2016**

	Balance December 31, <u>2017</u>	Balance December 31, <u>2016</u>
<b><u>ASSETS</u></b>		
Cash and Cash Equivalents	\$ 3,716,670.49	\$ 2,721,500.60
Investments	99,000.00	192,000.00
Deferred Charges to Future Taxation:		
Funded	-	363,000.00
Unfunded	9,182,050.00	8,825,900.00
Due from County of Monmouth	135,000.00	135,000.00
D.O.T. Grant Receivable	449,015.50	670,015.50
Mortgage Sales Receivable	126,308.71	162,866.75
Miscellaneous Accounts Receivable	78.92	4,427.66
	<u>\$ 13,708,123.62</u>	<u>\$ 13,074,710.51</u>
<b><u>LIABILITIES, RESERVES AND FUND BALANCE</u></b>		
Serial Bonds	\$ -	\$ 363,000.00
Bond Anticipation Notes	\$ 8,839,000.00	\$ 7,947,000.00
Other Liabilities and Reserves:		
Capital Improvement Fund	\$ 173,831.19	\$ 158,331.19
Reserve for Encumbrances	917,419.85	793,202.60
Contracts Payable/Retained Percentage	377,934.78	142,971.12
Reserve for Payment of Bonds	-	34,456.35
Reserve for Payment of Notes	2,906.62	3,453.43
Reserve for RCA Funds	787,691.30	776,224.86
Accounts Payable	-	725.50
Reserve for Mortgage Sales Receivable	94,176.71	130,734.75
Reserve for Miscellaneous Accounts Receivable	78.92	4,427.66
Reserve for Parking Improvements	1,700.00	1,700.00
Reserve for D.O.T. Grant Receivable	185,000.00	-
	<u>\$ 2,540,739.37</u>	<u>\$ 2,046,227.46</u>

**BOROUGH OF FREEHOLD**  
**GENERAL CAPITAL FUND**  
**COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES**  
**AND FUND BALANCE - STATUTORY BASIS**  
**AS OF DECEMBER 31, 2017 AND 2016**

	Balance December 31, <u>2017</u>	Balance December 31, <u>2016</u>
<u>LIABILITIES, RESERVES AND</u> <u>FUND BALANCE (CONTINUED)</u>		
Improvement Authorizations:		
Funded	\$ 738,806.62	\$ 890,420.26
Unfunded	<u>1,343,702.22</u>	<u>1,685,928.71</u>
	<u>\$ 2,082,508.84</u>	<u>\$ 2,576,348.97</u>
Interfunds Payable	<u>\$ 32,132.00</u>	<u>\$ 32,132.00</u>
Fund Balance	<u>\$ 213,743.41</u>	<u>\$ 110,002.08</u>
Total Liabilities, Reserves and Fund Balance	<u><u>\$ 13,708,123.62</u></u>	<u><u>\$ 13,074,710.51</u></u>

There were \$343,050.00 of Bonds and Notes Authorized and Not Issued at December 31, 2017.



**BOROUGH OF FREEHOLD**  
**GENERAL CAPITAL FUND**  
**ANALYSIS OF CASH, CASH EQUIVALENTS AND INVESTMENTS**

Ordinance Number	Description	Balance December 31, 2016	Receipts			Disbursements		Transfer From	To	Balance December 31, 2017
			Bond Anticipation Notes Issued	Miscellaneous	Improvement Authorizations	Miscellaneous				
2008/12	Various Municipal Improvements	\$ 5,142.66							\$ 5,142.66	
2009/10	Purchase, Design and Installation of Flashing School Beacons and Driver Feedback Signs	120,009.74							120,009.74	
2010/4	Various Road and Sidewalk Improvements	24,243.06			\$ 308.81				23,934.25	
2011/2	Various Road and Sidewalk Improvements	70,908.86					\$ 33,171.00		37,737.86	
2011/7	Acquisition of a New Ladder Truck, Equipment and Improvements to Fire Department	6,253.86					6,253.86			
2012/4	Acquisition of Various Municipal Equipment and Improvements for the Police Department	1,018.46					1,018.46			
2012/5	Various Road, Drainage and Parking Lot Improvements	131,572.02			319.82			\$ 1,169.00	132,421.20	
2012/7	Acquisition of Various Municipal Equipment and Improvements to Municipal Building	747.00					747.00			

**BOROUGH OF FREEHOLD  
GENERAL CAPITAL FUND  
ANALYSIS OF CASH, CASH EQUIVALENTS AND INVESTMENTS**

Ordinance Number	Description	Balance December 31, 2016	Receipts		Balance December 31, 2017		
			Bond Anticipation Notes Issued	Miscellaneous			
			Disbursements		Transfer		
			Improvement Authorizations	Miscellaneous	From	To	
2013/6, 2015/5	Various Road, Parking Lot, Sidewalk and Park Improvements and Construction	\$ 311,932.48	\$ 295.62		\$ 304,950.00	\$ 0.30	\$ 6,687.16
2013/7	Acquisition of Various Equipment	930.67		930.67			
2014/4	Various Road and Parking Lot Improvements	162,715.13	557.58			12,957.50	175,115.05
2014/5	Acquisition of Various Equipment	77,718.33	244.32		51,505.31		25,968.70
2015/7	Road Design, Paving, Repairs and Restoration	141,258.13	488.84		22,079.55	13,257.14	131,946.88
2015/8	Acquisition of Various Equipment and Improvements to Municipal Buildings	97,338.49	202.06		60,336.85		36,799.58
2015/16	Acquisition of a Fire Truck and Police Equipment	(689,120.29)	5,234.34		52,018.60		3,626.77
2016/5	Road Repairs and Restoration and Repaving Schiverea Avenue	446,300.90	6,442.87		355,914.07	10.00	83,953.96
2016/6	Acquisition of Various Equipment and Improvements to Municipal Buildings	142,868.95	10,675.24		34,398.41		97,795.30
2017/7	Crosswalk Improvements, Road Design, Resurfacing, Repairs and Restoration		10,851.49		898,833.00	58,000.00	244,665.51
2017/10	Various Capital Improvements		500.00			11,500.00	11,000.00
			\$ 609,104.61	\$ 1,474,207.43	\$ 1,956,615.11	\$ 1,956,615.11	\$ 3,815,670.49
			\$ 1,846,350.00	\$ 79,077.29	\$ 1,956,615.11		\$ 3,815,670.49
			\$ 2,913,500.60	\$ 609,104.61	\$ 1,846,350.00	\$ 1,956,615.11	\$ 3,815,670.49

Bracketed Amount Denotes Deficit.

**BOROUGH OF FREEHOLD**  
**GENERAL CAPITAL FUND**  
**STATEMENT OF DEFERRED CHARGES TO FUTURE TAXATION, UNFUNDED**

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance December 31, 2016</u>	<u>2017 Authorizations</u>	<u>Budget Appropriations</u>	<u>Balance December 31, 2017</u>	<u>Analysis of Balance December 31, 2017</u>	
						<u>Financed by Bond Anticipation Notes</u>	<u>Unfunded Improvement Authorizations</u>
2008/7, 2008/21, 2009/2	Various Road Improvements	\$ 1,006,900.00	\$	\$ 304,000.00	\$ 702,900.00	\$	\$ 702,900.00
2008/12	Various Municipal Improvements	45,400.00		45,400.00			
2008/15	Various Road and Drainage Improvements to Douglas Road	131,750.00		131,750.00			
2009/10	Purchase, Design and Installation of Flashing School Beacons and Driver Feedback Signs	10,200.00		10,200.00			
2010/3	Acquisition of Vehicles and Equipment	69,000.00		69,000.00			
2010/4	Various Road and Sidewalk Improvements	479,300.00		39,000.00	440,300.00		440,300.00
2010/8	Acquisition of Vehicles and Equipment for the Fire Department	96,000.00		48,000.00	48,000.00		48,000.00
2011/2	Various Road and Sidewalk Improvements	631,500.00		44,500.00	587,000.00		587,000.00

**BOROUGH OF FREEHOLD**  
**GENERAL CAPITAL FUND**  
**STATEMENT OF DEFERRED CHARGES TO FUTURE TAXATION, UNFUNDED**

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance December 31, 2016</u>	<u>2017 Authorizations</u>	<u>Budget Appropriations</u>	<u>Balance December 31, 2017</u>	<u>Analysis of Balance December 31, 2017</u>	
						<u>Financed by Bond Anticipation Notes</u>	<u>Unfunded Improvement Authorizations</u>
2011/7	Acquisition of a New Ladder Truck, Equipment, and Improvements to Fire Department	1,035,000.00		66,000.00	969,000.00	969,000.00	
2012/4	Acquisition of Various Municipal Equipment and Improvements for the Police Department	\$ 155,000.00		\$ 26,000.00	\$ 129,000.00	\$ 129,000.00	
2012/5	Various Road, Drainage and Parking Lot Improvements	487,000.00		31,000.00	456,000.00	456,000.00	
2012/7	Acquisition of Various Municipal Equipment and Improvements to Municipal Building	133,500.00		22,500.00	111,000.00	111,000.00	
2013/6	Various Road, Parking Lot, Sidewalk and Park Improvements and Construction	562,500.00		15,000.00	547,500.00	421,500.00	\$ 126,000.00
2013/7	Acquisition of Various Equipment	102,500.00		13,500.00	89,000.00	89,000.00	
2014/4	Various Road and Parking Lot Improvements	839,500.00		44,500.00	795,000.00	795,000.00	

**BOROUGH OF FREEHOLD**  
**GENERAL CAPITAL FUND**  
**STATEMENT OF DEFERRED CHARGES TO FUTURE TAXATION, UNFUNDED**

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance December 31, 2016</u>	<u>2017 Authorizations</u>	<u>Budget Appropriations</u>	<u>Balance December 31, 2017</u>	<u>Analysis of Balance December 31, 2017</u>	
						<u>Financed by Bond Anticipation Notes</u>	<u>Unfunded Improvement Authorizations</u>
2014/5	Acquisition of Various Equipment	\$ 392,350.00	\$	44,000.00	\$ 348,350.00	\$	348,350.00
2015/7	Road Design, Paving, Repairs and Restoration	697,000.00			697,000.00		697,000.00
2015/8	Acquisition of Various Equipment and Improvements to Municipal Buildings	289,000.00			289,000.00	288,100.00	\$ 900.00
2015/16	Acquisition of a Fire Truck and Police Equipment	807,500.00			807,500.00	807,500.00	
2016/5	Road Repairs and Restoration and Repaving Schivera Avenue	641,250.00			641,250.00	640,000.00	1,250.00
2016/6	Acquisition of Various Equipment and Improvements to Municipal Buildings	213,750.00			213,750.00	213,000.00	750.00
2017/7	Crosswalk Improvements and Road Design, Resurfacing, Repairs and Restoration		\$ 1,097,000.00		1,097,000.00	1,096,350.00	650.00
2017/10	Various Capital Improvements		213,500.00		213,500.00		213,500.00
		<u>\$ 8,825,900.00</u>	<u>\$ 1,310,500.00</u>	<u>\$ 954,350.00</u>	<u>\$ 9,182,050.00</u>	<u>\$ 8,839,000.00</u>	<u>\$ 343,050.00</u>
Detail:							
Improvement Authorizations - Unfunded						\$	1,343,702.22
Less: Excess Note Cash							<u>1,000,652.22</u>
						\$	<u>343,050.00</u>

**BOROUGH OF FREEHOLD**  
**GENERAL CAPITAL FUND**  
**STATEMENT OF SERIAL BONDS**

<u>Purpose</u>	<u>Date Of Issue</u>	<u>Issue</u>	<u>Maturity of Bonds Outstanding December 31, 2017</u>	<u>Interest Rate</u>	<u>Balance December 31, 2016</u>	<u>Decreased</u>
General Bonds of 2002	8/1/2002	4,303,000.00	Date		\$ 363,000.00	\$ 363,000.00
			Amount		\$ 363,000.00	\$ 363,000.00

**BOROUGH OF FREEHOLD**  
**GENERAL CAPITAL FUND**  
**STATEMENT OF BOND ANTICIPATION NOTES**

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date of Issue Original Note</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance December 31, 2016</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance December 31, 2017</u>
2008/7, 2008/21	Various Road Improvements	12/23/08 12/22/09 12/21/10	12/01/17 12/01/17	11/30/18 11/30/18	\$ 2.25% 2.25%	204,000.00 556,900.00 246,000.00	\$ 204,000.00 79,000.00 21,000.00		\$ 477,900.00 225,000.00
2008/12	Various Municipal Improvements	12/23/08				45,400.00	45,400.00		
2008/15	Various Road and Drainage Improvements on Douglas Road	12/23/08				131,750.00	131,750.00		
2009/10	Purchase, Design and Installation of Flashing School Beacons and Driver Feedback Signs	12/22/09				10,200.00	10,200.00		
2010/3	Acquisition of Vehicles and Equipment	12/21/10				69,000.00	69,000.00		
2010/4	Various Road and Sidewalk Improvements	12/21/10 12/20/11	12/01/17 12/01/17	11/30/18 11/30/18	2.25% 2.25%	344,000.00 135,300.00	29,000.00 10,000.00		315,000.00 125,300.00
2010/8	Acquisition of Vehicles and Equipment for the Fire Department	12/21/10	12/01/17	11/30/18	2.25%	96,000.00	48,000.00		48,000.00
2011/2	Various Road and Sidewalk Improvements	12/20/11 12/19/12	12/01/17 12/01/17	11/30/18 11/30/18	2.25% 2.25%	497,300.00 134,200.00	36,000.00 8,500.00		461,300.00 125,700.00
2011/7	Acquisition of a New Ladder Truck, Equipment, and Improvements to Fire Department	12/20/11 12/19/12	12/01/17 12/01/17	11/30/18 11/30/18	2.25% 2.25%	82,000.00 953,000.00	6,000.00 60,000.00		76,000.00 893,000.00
2012/4	Acquisition of Various Municipal Equipment and Improvements for the Police Department	12/19/12	12/01/17	11/30/18	2.25%	155,000.00	26,000.00		129,000.00

**BOROUGH OF FREEHOLD**  
**GENERAL CAPITAL FUND**  
**STATEMENT OF BOND ANTICIPATION NOTES**

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date of Issue of Original Note</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance December 31, 2016</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance December 31, 2017</u>
2012/5	Various Road, Drainage and Parking Lot Improvements	12/19/12	12/01/17	11/30/18	2.25%	\$ 487,000.00		\$ 31,000.00	\$ 456,000.00
2012/7	Acquisition of Various Municipal Equipment and Improvements to Municipal Building	12/19/12	12/01/17	11/30/18	2.25%	133,500.00		22,500.00	111,000.00
2013/6	Various Road, Parking Lot, Sidewalk and Park Improvements and Construction	12/18/13 12/05/14	12/01/17 12/01/17	11/30/18 11/30/18	2.25% 2.25%	96,500.00 340,000.00		3,500.00 11,500.00	93,000.00 328,500.00
2013/7	Acquisition of Various Equipment	12/18/13 12/05/14	12/01/17 12/01/17	11/30/18 11/30/18	2.25% 2.25%	88,500.00 14,000.00		11,500.00 2,000.00	77,000.00 12,000.00
2014/4	Various Road and Parking Lot Improvements	12/05/14	12/01/17	11/30/18	2.25%	839,500.00		44,500.00	795,000.00
2014/5	Acquisition of Various Equipment	12/05/14	12/01/17	11/30/18	2.25%	392,350.00		44,000.00	348,350.00
2015/7	Road Design, Paving, Repairs and Restoration	12/04/15	12/01/17	11/30/18	2.25%	697,000.00			697,000.00
2015/8	Acquisition of Various Equipment and Improvements to Municipal Buildings	12/04/15	12/01/17	11/30/18	2.25%	288,100.00			288,100.00
2015/16	Acquisition of a Fire Truck and Police Equipment	12/02/16 12/01/17	12/01/17 12/01/17	11/30/18 11/30/18	2.25% 2.25%	57,500.00	750,000.00		57,500.00 750,000.00
2016/5	Road Repairs and Restoration and Repaving Schiverea Avenue	12/02/16	12/01/17	11/30/18	2.25%	640,000.00			640,000.00

**BOROUGH OF FREEHOLD  
 GENERAL CAPITAL FUND  
 STATEMENT OF BOND ANTICIPATION NOTES**

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date of Original Note</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance December 31, 2016</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance December 31, 2017</u>
2016/6	Acquisition of Various Equipment and Improvements to Municipal Buildings	12/02/16	12/01/17	11/30/18	2.25%	\$ 213,000.00			\$ 213,000.00
2017/7	Crosswalk Improvements and Road Design, Resurfacing, Repairs and Restoration	12/01/17	12/01/17	11/30/18	2.25%		1,096,350.00		1,096,350.00
						\$ 7,947,000.00	\$ 1,846,350.00	\$ 954,350.00	\$ 8,839,000.00

Detail:  
 Budget Appropriation

\$ 954,350.00  
 \$ 954,350.00

**BOROUGH OF FREEHOLD  
GENERAL CAPITAL FUND  
STATEMENT OF IMPROVEMENT AUTHORIZATIONS**

Ordinance Number	Description	Date	Ordinance Amount	Balance December 31, 2016		Capital Improvement Fund	Deferred Charges to Future Taxation	Contracts/ Reserve for Encumbrances Canceled	Paid or Charged	Balance December 31, 2017	
				Funded	Unfunded					Funded	Unfunded
19-97/2-99/ 29-99	Creation, Development and Implementation of a Housing Rehabilitation Program (Mariboro)	05/05/97, 02/01/99, 12/20/99	\$ 1,306,495.00	\$ 60,732.50					\$ 60,732.50		
30-99/20-00/ 2001-16/ 2002/10, 2003/16	Creation, Development and Implementation of a Housing Rehabilitation Program (Howell)	12/20/99, 08/7/00, 8/6/01, 7/15/02, 08/04/03	2,849,772.11	12,907.25					12,907.25		
2000/28	Improvements to Borough Hall and Fire Station	12/18/00	205,000.00	7,677.42					7,677.42		
2002/6, 2003/20, 2004/13, 2005/8, 2006/31	Creation, Development and Implementation of a Housing Rehabilitation Program (Freehold Township II)	04/15/02, 09/15/03, 06/07/04, 03/21/05, 12/04/06	3,380,000.00	564,293.35				\$	42,956.30	521,337.05	
2008/12	Various Municipal Improvements	06/02/08	75,000.00	\$ 5,142.66				\$	5,142.66		
2009/10	Purchase, Design and Installation of Flashing School Beacons and Driver Feedback Signs	07/02/09	135,000.00	109,809.74	10,200.00					120,009.74	
2010/4	Various Road and Sidewalk Improvements	03/15/10	1,200,000.00	24,243.06					308.81		\$ 23,934.25
2011/2	Various Road and Sidewalk Improvements	04/18/11	1,000,000.00	70,908.86					33,171.00		37,737.86
2011/7	Acquisition of a New Ladder Truck, Equipment and Improvements to Fire Department	06/27/11	1,250,000.00	6,253.86					6,253.86		
2012/4	Acquisition of Various Municipal Equipment and Improvements for the Police Department	02/21/12	215,000.00	1,018.46					1,018.46		
2012/5	Various Road Drainage and Parking Lot Improvements	04/02/12	680,000.00	131,572.02				\$	1,169.00		132,421.20
2012/7	Acquisition of Various Municipal Equipment and Improvements to Municipal Building	04/02/12	185,000.00	747.00					747.00		

**BOROUGH OF FREEHOLD  
GENERAL CAPITAL FUND  
STATEMENT OF IMPROVEMENT AUTHORIZATIONS**

Ordinance Number	Description	Date	Ordinance Amount	Balance December 31, 2016		Capital Improvement Fund	Deferred Charges to Future Taxation	Contracts/ Reserve for Encumbrances Canceled	Paid or Charged	Balance December 31, 2017	
				Funded	Unfunded					Funded	Unfunded
2013/6, 2015/5	Various Road, Parking Lot, Sidewalk and Park Improvements and Construction	06/17/13, 03/16/15	\$ 1,225,871.11	\$ 135,000.00	\$ 302,932.48			\$ 0.30	\$ 305,245.62	\$	\$ 132,667.16
2013/7	Acquisition of Various Equipment	06/17/13	120,000.00		930.67				930.67		
2014/4	Various Road and Parking Lot Improvements	05/05/14	5,200,000.00		162,715.13		12,957.50		557.58		175,115.05
2014/5	Acquisition of Various Equipment	05/05/14	413,000.00		77,718.33				51,749.63		25,968.70
2015/7	Road Design, Paving, Repairs and Restoration	04/20/15	915,000.00		141,258.13			13,257.14	22,568.39		131,946.88
2015/8	Acquisition of Various Equipment and Improvements to Municipal Buildings	04/20/15	305,000.00		98,238.49				60,538.91		37,699.58
2015/16	Acquisition of a Fire Truck and Police Equipment	12/21/15	850,000.00		60,879.71				57,252.94		3,626.77
2016/5	Road Repairs and Restoration and Repaving Schiverea Avenue	06/06/16	975,000.00		447,550.90			10.00	362,356.94		85,203.96
2016/6	Acquisition of Various Equipment and Improvements to Municipal Buildings	06/06/16	225,000.00		143,618.95				45,073.65		98,545.30
2017/7	Crosswalk Improvements, Road Design, Resurfacing, Repairs and Restoration	05/01/17	1,155,000.00	\$ 58,000.00	\$ 1,097,000.00				909,684.49		245,315.51
2017/10	Various Capital Improvements	11/20/17	225,000.00	11,500.00	213,500.00				500.00	11,000.00	213,500.00
			\$ 890,420.26	\$ 1,685,928.71	\$ 1,310,500.00	\$ 69,500.00	\$ 27,393.94	\$ 1,901,234.07	\$ 738,806.62	\$ 1,343,702.22	

**BOROUGH OF FREEHOLD**  
**GENERAL CAPITAL FUND**  
**STATEMENT OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED**

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance December 31, 2016</u>	<u>2017 Authorizations</u>	<u>Bond Anticipation Notes Issued</u>	<u>Balance December 31, 2017</u>
2013/6	Various Road, Parking Lot, Sidewalk and Park Improvements and Construction	\$ 126,000.00			\$ 126,000.00
2015/8	Acquisition of Various Equipment and Improvements to Municipal Buildings	900.00			900.00
2015/16	Acquisition of a Fire Truck and Police Equipment	750,000.00		\$ 750,000.00	
2016/5	Road Repairs and Restoration and Repaving Schiverea Avenue	1,250.00			1,250.00
2016/6	Acquisition of Various Equipment and Improvements to Municipal Buildings	750.00			750.00
2017/7	Crosswalk Improvements and Road Design, Resurfacing, Repairs and Restoration		\$ 1,097,000.00	1,096,350.00	650.00
2017/10	Various Capital Improvements		213,500.00		213,500.00
		<u>\$ 878,900.00</u>	<u>\$ 1,310,500.00</u>	<u>\$ 1,846,350.00</u>	<u>\$ 343,050.00</u>

**WATER-SEWER UTILITY OPERATING FUND**

**BOROUGH OF FREEHOLD**  
**WATER-SEWER UTILITY OPERATING FUND**  
**COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES**  
**AND FUND BALANCE - STATUTORY BASIS**  
**AS OF DECEMBER 31, 2017 AND 2016**

	Balance December 31, <u>2017</u>	Balance December 31, <u>2016</u>
<b><u>ASSETS</u></b>		
Operating Fund:		
Cash and Cash Equivalents	\$ 1,673,071.71	\$ 1,122,935.36
Consumer Accounts Receivable	360,196.51	332,665.16
Inventory	89,263.61	46,642.71
Deferred Charges:		
Emergency Authorization (N.J.S.A. 40A:4-48)	<u>166,659.03</u>	<u>                    </u>
	<u>\$ 2,289,190.86</u>	<u>\$ 1,502,243.23</u>
<b><u>LIABILITIES, RESERVES AND</u></b> <b><u>FUND BALANCE</u></b>		
Operating Fund:		
Liabilities:		
Appropriation Reserves	<u>\$ 594,951.16</u>	<u>\$ 623,914.00</u>
Other Liabilities and Reserves:		
Reserve for Encumbrances	\$ 85,362.15	\$ 112,159.51
Accounts Payable	2,489.89	2,992.67
Consumer Overpayments	20,147.81	14,511.85
Accrued Interest on Bonds and Notes	<u>7,717.63</u>	<u>13,899.58</u>
	<u>\$ 115,717.48</u>	<u>\$ 143,563.61</u>
Reserve for Receivables and Inventory	\$ 449,460.12	\$ 379,307.87
Fund Balance	<u>1,129,062.10</u>	<u>355,457.75</u>
Total Liabilities, Reserves and Fund Balance	<u>\$ 2,289,190.86</u>	<u>\$ 1,502,243.23</u>

**BOROUGH OF FREEHOLD**  
**WATER-SEWER UTILITY OPERATING FUND**  
**COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE IN**  
**OPERATING FUND BALANCE - STATUTORY BASIS**  
**FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016**

	<u>2017</u>	<u>2016</u>
Revenue and Other Income Realized:		
Operating Fund Balance Appropriated	\$ 350,000.00	\$ 450,000.00
Rents	5,929,572.26	5,431,509.03
Miscellaneous	95,524.93	78,290.74
Water-Sewer Utility Capital Fund Balance	95,000.00	75,000.00
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	598,678.81	349,207.66
Reserve for Encumbrances Canceled	1,181.62	1,280.40
Accrued Interest on Notes Canceled	6,973.73	
	<hr/>	<hr/>
Total Income	\$ 7,076,931.35	\$ 6,385,287.83
Expenditures:		
Operating	\$ 4,897,527.03	\$ 4,825,368.00
Capital Improvements	50,000.00	100,000.00
Debt Service	459,976.00	400,208.00
Deferred Charges and Statutory Expenditures	211,933.00	205,424.00
Surplus (General Budget)	500,000.00	500,000.00
Refund of Prior Years Revenue	550.00	
	<hr/>	<hr/>
Total Expenditures	\$ 6,119,986.03	\$ 6,031,000.00
Excess/(Deficit) in Revenue	\$ 956,945.32	\$ 354,287.83
Adjustment to Income Before Fund Balance:		
Expenditures Included Above Which are by Statute Deferred Charges to Budgets of Succeeding Years	166,659.03	
	<hr/>	<hr/>
Statutory Excess to Fund Balance	\$ 1,123,604.35	\$ 354,287.83
Fund Balance, January 1	355,457.75	451,169.92
	<hr/>	<hr/>
	\$ 1,479,062.10	\$ 805,457.75
Decreased by:		
Utilized by Water-Sewer Utility Operating Budget	\$ 350,000.00	\$ 450,000.00
	<hr/>	<hr/>
	\$ 350,000.00	\$ 450,000.00
	<hr/>	<hr/>
Fund Balance, December 31	\$ 1,129,062.10	\$ 355,457.75
	<hr/> <hr/>	<hr/> <hr/>

**BOROUGH OF FREEHOLD**  
**WATER-SEWER UTILITY OPERATING FUND**  
**STATEMENT OF REVENUES - STATUTORY BASIS**  
**YEAR ENDED DECEMBER 31, 2017**

	<u>Anticipated</u>	<u>Realized</u>	<u>Excess/ (Deficit)</u>
Fund Balance Appropriated	\$ 350,000.00	\$ 350,000.00	
Rents and Other Charges	5,430,000.00	5,930,398.76	\$ 500,398.76
Miscellaneous	77,777.00	95,524.93	17,747.93
Water-Sewer Utility Capital Fund Balance	<u>95,000.00</u>	<u>95,000.00</u>	
	<u>\$ 5,952,777.00</u>	<u>\$ 6,470,923.69</u>	<u>\$ 518,146.69</u>

**ANALYSIS OF REALIZED REVENUES**

Rents:

Consumer Accounts Receivable:

Receipts	\$ 5,915,473.66	
Overpayments Applied	<u>14,511.85</u>	
		\$ 5,929,985.51
Less: Disbursed		<u>413.25</u>
		<u>\$ 5,930,398.76</u>

Miscellaneous:

Interest on Delinquent Accounts	\$ 44,668.69
Repairs and Installations	8,900.00
Returned Check Fees	340.00
Temporary Water Usage Fees	4,500.00
Special Reading Fees	7,160.00
Sundry	245.00
Disconnection/Reconnection Fees	10,460.00
Interest on Investments	<u>19,251.24</u>
	<u>\$ 95,524.93</u>

**BOROUGH OF FREEHOLD**  
**WATER-SEWER UTILITY OPERATING FUND**  
**STATEMENT OF EXPENDITURES - STATUTORY BASIS**  
**YEAR ENDED DECEMBER 31, 2017**

	<u>Budget</u>	<u>Emergency Appropriation</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>
<b>OPERATING</b>						
Salaries and Wages	\$ 1,140,368.00		\$ 1,140,368.00	\$ 921,360.95		\$ 219,007.05
Other Expenses	1,381,000.00	\$ 166,659.03	1,547,659.03	1,164,405.41	\$ 85,362.15	\$ 297,891.47
Manasquan River Regional Sewer Authority Costs	2,200,000.00		2,200,000.00	2,153,926.27		46,073.73
Interlocal - Freehold Township - Water Plant Services	9,500.00		9,500.00			9,500.00
<b>Total Operating</b>	<b>\$ 4,730,868.00</b>	<b>\$ 166,659.03</b>	<b>\$ 4,897,527.03</b>	<b>\$ 4,239,692.63</b>	<b>\$ 85,362.15</b>	<b>\$ 572,472.25</b>
<b>CAPITAL IMPROVEMENTS</b>						
Capital Improvement Fund	\$ 50,000.00		\$ 50,000.00	\$ 50,000.00		
<b>Total Capital Improvements</b>	<b>\$ 50,000.00</b>		<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>		
<b>DEBT SERVICE</b>						
Payment of Bond Principal	\$ 275,000.00		\$ 275,000.00	\$ 275,000.00		
Payment of Bond Anticipation Notes	68,800.00		68,800.00	68,800.00		
Interest on Bonds	8,176.00		8,176.00	8,176.00		
Interest on Notes	108,000.00		108,000.00	108,000.00		
<b>Total Debt Service</b>	<b>\$ 459,976.00</b>		<b>\$ 459,976.00</b>	<b>\$ 459,976.00</b>		
<b>DEFERRED CHARGES AND STATUTORY EXPENDITURES</b>						
Statutory Expenditures:						
Contribution to:						
Public Employees Retirement System (P.E.R.S.)	\$ 122,783.00		\$ 122,783.00	\$ 122,783.00		
Social Security System (O.A.S.I.)	84,150.00		84,150.00	66,671.09		\$ 17,478.91
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. seq.)	5,000.00		5,000.00			5,000.00
<b>Total Deferred Charges and Statutory Expenditures</b>	<b>\$ 211,933.00</b>		<b>\$ 211,933.00</b>	<b>\$ 189,454.09</b>		<b>\$ 22,478.91</b>
Surplus (General Budget)	\$ 500,000.00		\$ 500,000.00	\$ 500,000.00		
<b>Total Water-Sewer Utility Appropriations</b>	<b>\$ 5,952,777.00</b>	<b>\$ 166,659.03</b>	<b>\$ 6,119,436.03</b>	<b>\$ 5,439,122.72</b>	<b>\$ 85,362.15</b>	<b>\$ 594,951.16</b>
<b>Detail:</b>						
Disbursed				\$ 5,322,946.72		
Accrued Interest on Bonds and Notes				116,176.00		
				<u>\$ 5,439,122.72</u>		

**BOROUGH OF FREEHOLD**  
**WATER-SEWER UTILITY OPERATING FUND**  
**STATEMENT OF CONSUMER ACCOUNTS RECEIVABLE**

<u>BALANCE, DECEMBER 31, 2016</u>		\$	332,665.16
 <u>INCREASED BY</u>			
Rents Charged in 2017			5,957,103.61
		\$	6,289,768.77
 <u>DECREASED BY</u>			
Collections - Net	\$	5,915,060.41	
Overpayments Applied		14,511.85	
			5,929,572.26
 <u>BALANCE, DECEMBER 31, 2017</u>		 \$	 <u><u>360,196.51</u></u>

**BOROUGH OF FREEHOLD  
WATER-SEWER UTILITY OPERATING FUND  
STATEMENT OF 2016 APPROPRIATION RESERVES**

	Appropriation Reserves	Balance December 31, 2016	Encumbered	Balance After Transfers	Paid or Charged	Balance Lapsed
<b>OPERATING</b>						
Salaries and Wages	\$ 209,092.96			\$ 209,092.96	\$ 20,000.00	\$ 189,092.96
Other Expenses	294,123.23	\$ 112,159.51		406,282.74	117,394.70	288,888.04
Manasquan River Regional Sewer Authority Costs	89,621.94			89,621.94		89,621.94
Interlocal - Freehold Township - Water Plant Services	10,000.00			10,000.00		10,000.00
Total Operating	\$ 602,838.13	\$ 112,159.51		\$ 714,997.64	\$ 137,394.70	\$ 577,602.94

**DEFERRED CHARGES AND STATUTORY**

**EXPENDITURES**

Contribution to:						
Social Security System (O.A.S.I.)	\$ 16,535.42			\$ 16,535.42		\$ 16,535.42
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. seq.)	4,540.45			4,540.45		4,540.45
Total Deferred Charges and Statutory Expenditures	\$ 21,075.87			\$ 21,075.87		\$ 21,075.87
Total	\$ 623,914.00	\$ 112,159.51		\$ 736,073.51	\$ 137,394.70	\$ 598,678.81

Detail:

Disbursed	\$ 116,715.86
Accounts Payable	678.84
Transfer to Reserve for Compensated Absences	20,000.00
	\$ 137,394.70

**BOROUGH OF FREEHOLD**  
**WATER-SEWER UTILITY OPERATING FUND**  
**STATEMENT OF ACCRUED INTEREST ON BONDS AND NOTES**

<u>BALANCE, DECEMBER 31, 2016</u>		\$ 13,899.58
 <u>INCREASED BY</u>		
Budget Appropriations:		
Interest on Bonds	\$ 8,176.00	
Interest on Notes	<u>108,000.00</u>	
		<u>116,176.00</u>
		\$ 130,075.58
 <u>DECREASED BY</u>		
Disbursed	115,384.22	
Canceled - Excess	<u>6,973.73</u>	
		<u>122,357.95</u>
 <u>BALANCE, DECEMBER 31, 2017</u>		 <u>\$ 7,717.63</u>

ANALYSIS OF ACCRUAL

	<u>Date of Issue</u>	<u>Interest Rate</u>	<u>Amount Outstanding December 31, 2017</u>	<u>Accrual Period</u>	<u>Accrual</u>
Bond Anticipation Notes	12/1/2017	2.25%	4,258,000.00	29 days	\$ <u>7,717.63</u>
					\$ <u><u>7,717.63</u></u>

**WATER-SEWER UTILITY CAPITAL FUND**

**BOROUGH OF FREEHOLD**  
**WATER-SEWER UTILITY CAPITAL FUND**  
**COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES**  
**AND FUND BALANCE - STATUTORY BASIS**  
**AS OF DECEMBER 31, 2017 AND 2016**

	Balance December 31, <u>2017</u>	Balance December 31, <u>2016</u>
<b><u>ASSETS</u></b>		
Cash and Cash Equivalents	\$ <u>1,626,395.36</u>	\$ <u>2,294,039.91</u>
Fixed Capital	\$ 10,338,995.35	\$ 10,338,995.35
Fixed Capital Authorized and Uncompleted	<u>6,950,730.21</u>	<u>5,450,730.21</u>
	\$ <u>17,289,725.56</u>	\$ <u>15,789,725.56</u>
Total Assets	\$ <u><u>18,916,120.92</u></u>	\$ <u><u>18,083,765.47</u></u>
<b><u>LIABILITIES, RESERVES AND</u></b> <b><u>FUND BALANCE</u></b>		
Serial Bonds	\$ <u>-</u>	\$ <u>275,000.00</u>
Bond Anticipation Notes	\$ <u>4,258,000.00</u>	\$ <u>4,187,000.00</u>
Improvement Authorizations:		
Funded	\$ 97,327.94	\$ 47,827.94
Unfunded	<u>2,399,381.86</u>	<u>1,241,021.96</u>
	\$ <u>2,496,709.80</u>	\$ <u>1,288,849.90</u>
Capital Improvement Fund	\$ 83,901.64	\$ 93,901.64
Reserve for Encumbrances	41,151.25	17,500.00
Contracts/Retained Percentage Payable	225,159.48	751,476.24
Reserve for Manhole Rehabilitation	4,006.80	4,006.80
Reserve for Payment of Notes	<u>74.02</u>	<u>74.02</u>
	\$ <u>354,293.19</u>	\$ <u>866,958.70</u>

**BOROUGH OF FREEHOLD**  
**WATER-SEWER UTILITY CAPITAL FUND**  
**COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES**  
**AND FUND BALANCE - STATUTORY BASIS**  
**AS OF DECEMBER 31, 2017 AND 2016**

	Balance December 31, <u>2017</u>	Balance December 31, <u>2016</u>
<u>LIABILITIES, RESERVES AND</u> <u>FUND BALANCE (CONTINUED)</u>		
Reserve for Amortization	\$ <u>11,268,619.37</u>	\$ <u>10,924,819.37</u>
Deferred Reserve for Amortization	\$ <u>461,556.19</u>	\$ <u>401,556.19</u>
Fund Balance	\$ <u>76,942.37</u>	\$ <u>139,581.31</u>
Total Liabilities, Reserves and Fund Balance	\$ <u><u>18,916,120.92</u></u>	\$ <u><u>18,083,765.47</u></u>

There were Bonds and Notes Authorized and Not Issued of \$1,301,550.00 at December 31, 2017.

**BOROUGH OF FREEHOLD  
WATER-SEWER UTILITY CAPITAL FUND  
ANALYSIS OF CASH AND CASH EQUIVALENTS**

	Balance December 31, 2016	Receipts			Disbursements			Transfer From	To	Balance December 31, 2017
		Bond Anticipation Notes Issued	Miscellaneous	Improvement Authorizations	Miscellaneous					
Fund Balance	\$ 139,581.31									\$ 76,942.37
Capital Improvement Fund	93,901.64		32,361.06		95,000.00		60,000.00			83,901.64
Due to Water-Sewer Utility Operating Fund	751,476.24		50,000.00		681,155.40		11,017.36	165,856.00		225,159.48
Contracts/Retained Percentage Payable										74.02
Reserve for Payment of Bonds										4,006.80
Reserve for Payment of Notes	74.02									41,151.25
Reserve for Manhole Rehabilitation	4,006.80									
Reserve for Encumbrances	17,500.00				6,918.75			30,570.00		
Improvement Authorizations:										
Ordinance Number										
2004/11	1,648.39			\$ 16.03						1,632.36
2006/24	19,891.37									19,891.37
2007/11	27,936.57									27,936.57
2008/6, 2010/13	15,327.21			349.34				15.25		14,993.12
2012/8	164,304.64			336.79			30,570.00			133,397.85

**BOROUGH OF FREEHOLD  
 WATER-SEWER UTILITY CAPITAL FUND  
 ANALYSIS OF CASH AND CASH EQUIVALENTS**

Ordinance Number	Description	Balance December 31, 2016	Receipts			Disbursements		Balance December 31, 2017
			Bond Anticipation Notes Issued	Miscellaneous	Improvement Authorizations	Miscellaneous	Transfer From	
2013/9	Improvements to the Water-Sewer System and the Acquisition of Various Equipment	\$ 192,045.84	\$		\$ 93,407.04			\$ 98,638.80
2014/6	Various Water-Sewer System Improvements and Acquisition of Equipment	498,289.56			559.73		\$ 11,002.11	508,731.94
2015/9	Water Meter Replacement Project	127,768.81			10,747.93		\$ 37,856.00	79,164.88
2015/10	Redevelopment of Well Nos. 8 & 9, Replacement of Water Filter No. 2, Design and Permitting of Well No. 3, and Utility Truck Acquisition	164,283.64			133.26			164,150.38
2016/7	Acquisition of Various Water-Sewer Utility Equipment and Redevelopment of Water Well No. 4	76,003.87			83.29			75,920.58
2017/3	Design and Construction of Well #10				500.00		50,000.00	49,500.00
2017/9	Preparation of a Complete Municipal Utility Geographic Information System		\$ 139,800.00		598.05		128,000.00	21,201.95
		\$ 2,294,039.91	\$ 139,800.00	\$ 82,361.06	\$ 106,731.46	\$ 783,074.15	\$ 267,443.36	\$ 1,626,395.36

BOROUGH OF FREEHOLD  
WATER-SEWER UTILITY CAPITAL FUND  
STATEMENT OF SERIAL BONDS

<u>Purpose</u>	<u>Date of Issue</u>	<u>Amount of Original Issue</u>	<u>Maturities of Bonds Outstanding December 31, 2017</u>	<u>Interest Rate</u>	<u>Balance December 31, 2016</u>	<u>Decreased</u>
Water-Sewer Utility Bonds	8/1/2002	\$ 1,159,000.00			\$ 99,000.00	\$ 99,000.00
Water-Sewer Utility Bonds	11/1/2007	1,361,000.00			<u>176,000.00</u>	<u>176,000.00</u>
					<u>\$ 275,000.00</u>	<u>\$ 275,000.00</u>

**BOROUGH OF FREEHOLD  
WATER-SEWER UTILITY CAPITAL FUND  
STATEMENT OF BOND ANTICIPATION NOTES**

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date of Issue of Original Note</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance December 31, 2016</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance December 31, 2017</u>
2004/11, 2005/26	Acquisition of Various Equipment and Roof Replacement	12/22/09	12/1/17	11/30/18	2.25%	\$ 24,150.00	\$	\$ 1,300.00	\$ 22,850.00
2008/5	Various Water-Sewer Utility Improvements	12/20/11	12/1/17	11/30/18	2.25%	12,300.00		1,000.00	11,300.00
2008/6, 2010/13	Various Water-Sewer Utility Improvements	12/23/08 12/21/10	12/1/17 12/1/17	11/30/18 11/30/18	2.25% 2.25%	236,600.00 269,500.00		4,000.00 4,000.00	232,600.00 265,500.00
2012/8	Improvements to the Water-Sewer System and the Acquisition of Various Equipment	12/19/12	12/1/17	11/30/18	2.25%	486,700.00		6,500.00	480,200.00
2013/9	Improvements to the Water-Sewer System and the Acquisition of Various Equipment	12/18/13 12/5/14	12/1/17 12/1/17	11/30/18 11/30/18	2.25% 2.25%	94,250.00 163,750.00		7,000.00 10,000.00	87,250.00 153,750.00
2014/6, 2015/12	Various Water-Sewer System Improvements and Acquisition of Equipment	12/5/14 12/4/15	12/1/17 12/1/17	11/30/18 11/30/18	2.25% 2.25%	580,400.00 585,600.00		35,000.00	545,400.00 585,600.00
2015/9	Water Meter Replacement Project	12/4/15	12/1/17	11/30/18	2.25%	1,425,000.00			1,425,000.00
2015/10	Redevelopment of Well Nos. 8 & 9, Replacement of Water Filter No. 2, Design and Permitting of Well No. 3, and Utility Truck Acquisition	12/4/15	12/1/17	11/30/18	2.25%	190,000.00			190,000.00
2016/7	Acquisition of Various Water-Sewer Utility Equipment and Redevelopment of Water Well No. 4	12/2/16	12/1/17	11/30/18	2.25%	118,750.00			118,750.00
2017/9	Engineering Services for GIS	12/1/17	12/1/17	11/30/18	2.25%		\$ 139,800.00		139,800.00
						\$ 4,187,000.00	\$ 139,800.00	\$ 68,800.00	\$ 4,258,000.00
Paid by Operating Budget Appropriation								\$ 68,800.00	\$ 68,800.00

**BOROUGH OF FREEHOLD  
WATER-SEWER UTILITY CAPITAL FUND  
STATEMENT OF IMPROVEMENT AUTHORIZATIONS**

Ordinance Number	Description	Ordinance Date	Ordinance Amount		Balance December 31, 2016		2017 Authorizations	Contracts Payable Canceled	Paid or Charged	Balance December 31, 2017		
					Funded	Unfunded				Funded	Unfunded	
2004/11	Acquisition of Various Equipment and Roof Replacement	4/19/04	\$	100,000.00	\$	1,648.39			16.03	\$	1,632.36	
2006/24	Various Water-Sewer Utility Improvements and Acquisition of Vehicles and Equipment	7/17/06	\$	230,000.00	\$	19,891.37				\$	19,891.37	
2007/11	Acquisition of Vehicles, Improvements to Water Plant, Well Rehabilitation and Manhole Rehabilitation	5/21/07		350,000.00		27,936.57					27,936.57	
2008/6, 2010/13	Various Water-Sewer Utility Improvements	4/7/08, 8/2/10		572,000.00		15,427.21	\$	15.25	349.34		15,093.12	
2012/8	Improvements to the Water-Sewer System and the Acquisition of Various Equipment	4/2/12		530,000.00		164,604.64			30,906.79		133,697.85	
2013/9	Improvements to the Water-Sewer System and the Acquisition of Various Equipment	6/17/13		370,000.00		192,045.84			93,407.04		98,638.80	
2014/6, 2015/12	Various Water-Sewer System Improvements and Acquisition of Equipment	5/5/14, 7/20/15		930,000.00 280,000.00		498,289.56			559.73		508,731.94	
2015/9	Water Meter Replacement Project	5/4/15		1,500,000.00		127,768.81			48,603.93		79,164.88	
2015/10	Redevelopment of Well Nos. 8 & 9, Replacement of Water Filter No. 2, Design and Permitting of Well No. 3, and Utility Truck Acquisition	5/4/15		200,000.00		164,283.64			133.26		164,150.38	
2016/7	Acquisition of Various Water-Sewer Utility Equipment and Redevelopment of Water Well No. 4	6/6/16		126,000.00		76,953.87			83.29		76,870.58	
2017/3	Design and Construction of Well #10	2/6/17		1,350,000.00					500.00		1,300,000.00	
2017/9	Preparation of a Complete Municipal Utility Geographic Information System	10/2/17		150,000.00					128,598.05		21,401.95	
			\$	47,827.94	\$	1,241,021.96	\$	11,017.36	\$	303,157.46	\$	97,327.94
			\$		\$	1,500,000.00	\$	1,500,000.00	\$		\$	2,399,381.86
			\$		\$	1,440,000.00	\$		\$		\$	60,000.00
			\$		\$	1,500,000.00	\$		\$		\$	1,500,000.00
			Deferred Charges to Future Revenue Capital Improvement Fund									

**BOROUGH OF FREEHOLD**  
**WATER-SEWER UTILITY CAPITAL FUND**  
**STATEMENT OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED**

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance December 31, 2016</u>	<u>2017 Authorizations</u>	<u>Bond Anticipation Notes Issued</u>	<u>Balance December 31, 2017</u>
2008/6, 2010/13	Various Water-Sewer Utility Improvements	\$ 100.00			\$ 100.00
2012/8	Improvements to the Water-Sewer System and the Acquisition of Various Equipment	300.00			300.00
2016/7	Acquisition of Various Equipment and Redevelopment of Water Well #4	950.00			950.00
2017/3	Design and Construction of Well #10		\$ 1,300,000.00		1,300,000.00
2017/9	Preparation of a Complete Municipal Utility Geographic Information System		140,000.00	\$ 139,800.00	200.00
		<u>\$ 1,350.00</u>	<u>\$ 1,440,000.00</u>	<u>\$ 139,800.00</u>	<u>\$ 1,301,550.00</u>

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**GENERAL FIXED ASSETS ACCOUNT GROUP**

**BOROUGH OF FREEHOLD**  
**GENERAL FIXED ASSETS ACCOUNT GROUP**  
**COMPARATIVE STATEMENT OF GENERAL FIXED ASSETS**

	Balance December 31, <u>2017</u>	Balance December 31, <u>2016</u>
General Fixed Assets:		
Land	\$ 4,420,700.00	\$ 4,420,700.00
Buildings	2,290,300.00	2,290,300.00
Equipment	<u>8,146,660.86</u>	<u>7,321,084.86</u>
	<u>\$ 14,857,660.86</u>	<u>\$ 14,032,084.86</u>
Investment in General Fixed Assets	<u>\$ 14,857,660.86</u>	<u>\$ 14,032,084.86</u>

**STATISTICAL SECTION**

**BOROUGH OF FREEHOLD  
CURRENT FUND EXPENDITURES BY FUNCTION  
FOR THE LAST TEN (10) FISCAL YEARS  
(ABSTRACTED FROM ANNUAL AUDIT OF BOROUGH RECORDS)**

Function	Fiscal Year									
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
General Government	\$ 1,169,239.00	\$ 983,538.00	\$ 984,411.00	\$ 985,016.00	\$ 1,286,270.00	\$ 970,730.00	\$ 961,071.00	\$ 972,730.00	\$ 1,013,409.00	\$ 988,756.00
Land Use Administration	15,200.00	17,600.00	82,600.00	15,600.00	20,000.00	59,300.00	59,586.00	56,686.00	60,300.00	60,250.00
Code Enforcement/Uniform										
Construction Code	354,645.00	352,520.00	366,770.00	371,970.00	349,065.00	340,900.00	337,105.00	327,605.00	332,250.00	316,100.00
Insurance and Pensions	3,284,396.00	3,278,532.00	3,165,977.00	3,083,613.00	3,032,820.00	3,041,649.00	3,180,382.00	2,676,882.00	2,172,365.00	2,464,612.00
Public Safety	4,299,381.00	4,225,175.00	4,080,752.00	4,060,135.00	3,900,300.00	3,795,400.00	4,119,918.00	4,091,768.00	4,419,750.00	4,333,785.00
Public Works	1,609,330.00	1,493,580.00	1,467,080.00	1,398,530.00	1,339,482.00	1,792,082.00	1,253,147.00	1,260,467.00	1,315,050.00	1,300,450.00
Health and Human Services	16,380.00	16,080.00	15,950.00	15,950.00	19,650.00	19,650.00	22,405.00	16,405.00	15,405.00	14,630.00
Parks and Recreation	94,100.00	94,000.00	80,000.00	80,000.00	67,400.00	66,900.00	74,400.00	66,900.00	66,900.00	63,800.00
Utility Expense and Bulk Purchases	489,500.00	489,500.00	453,210.00	475,990.00	490,990.00	484,990.00	478,990.00	449,500.00	471,500.00	477,500.00
Landfill/Solid Waste Disposal	564,845.00	557,020.00	572,420.00	544,420.00	572,420.00	563,120.00	563,120.00	541,056.00	558,556.00	540,500.00
Deferred Charges and Statutory										
Expenditures	332,000.00	332,000.00	354,000.00	611,000.00	340,000.00	246,000.00	256,000.00	233,000.00	233,000.00	219,050.00
Municipal Court	325,725.00	321,475.00	315,975.00	310,585.00	316,440.00	296,440.00	310,385.00	390,550.00	411,850.00	361,288.00
Library	356,892.00	348,762.00	345,062.00	324,787.00	342,503.00	379,012.00	401,710.00	392,605.00	440,100.00	414,155.00
Interlocal Service Agreements	441,840.00	414,680.00	412,560.00	381,993.00	362,150.00	332,963.00	188,000.00	175,000.00	156,000.00	171,126.00
State and Federal Grants	632,425.91	442,866.61	428,177.58	408,325.59	410,652.67	587,451.30	384,569.66	384,507.79	508,764.42	491,717.41
Capital Improvements	85,000.00	85,000.00	85,000.00	85,000.00	85,000.00	85,000.00	112,500.00	35,000.00	35,000.00	35,000.00
Debt Service	1,529,995.00	1,478,970.00	1,673,220.00	1,397,791.00	1,542,678.00	1,438,881.25	1,406,979.75	1,280,129.00	1,235,499.00	1,185,444.00
Judgements					45,000.00					
Reserve for Uncollected Taxes	909,872.60	789,547.46	804,478.98	801,377.55	803,542.79	769,811.45	725,810.24	752,702.03	717,318.56	701,647.97
	\$ 16,510,766.51	\$ 15,720,846.07	\$ 15,687,643.56	\$ 15,352,293.14	\$ 15,326,363.46	\$ 15,270,280.00	\$ 14,836,078.65	\$ 14,105,492.82	\$ 14,163,016.98	\$ 14,119,811.38

Appropriations divided between inside "CAPS" and outside "CAPS" have been combined.

**BOROUGH OF FREEHOLD  
WATER-SEWER UTILITY OPERATING FUND EXPENDITURES BY FUNCTION  
FOR THE LAST TEN (10) FISCAL YEARS  
(ABSTRACTED FROM ANNUAL AUDIT OF BOROUGH RECORDS)**

Function	Fiscal Year									
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Operating	\$ 4,897,527.03	\$ 4,825,368.00	\$ 5,005,000.00	\$ 5,245,100.00	\$ 5,277,691.98	\$ 5,475,850.00	\$ 5,275,217.00	\$ 5,015,150.00	\$ 5,066,650.00	\$ 5,018,665.00
Capital Improvements	50,000.00	100,000.00					25,000.00	25,000.00	25,000.00	25,000.00
Debt Service	459,976.00	400,208.00	335,968.00	316,374.00	430,515.00	442,734.00	436,041.00	411,102.00	412,366.00	400,899.00
Deferred Charges and Statutory Expenditures	211,933.00	205,424.00	209,631.00	206,610.00	203,198.00	204,058.00	214,839.00	184,143.00	142,028.00	145,139.00
Surplus (General Budget)	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00					
	<u>\$ 6,119,436.03</u>	<u>\$ 6,031,000.00</u>	<u>\$ 6,050,599.00</u>	<u>\$ 6,268,084.00</u>	<u>\$ 6,411,404.98</u>	<u>\$ 6,122,642.00</u>	<u>\$ 5,953,097.00</u>	<u>\$ 5,635,395.00</u>	<u>\$ 5,646,044.00</u>	<u>\$ 5,589,703.00</u>

**BOROUGH OF FREEHOLD  
CURRENT FUND REVENUES BY SOURCE  
FOR THE LAST TEN (10) FISCAL YEARS  
(ABSTRACTED FROM ANNUAL AUDIT OF BOROUGH RECORDS)**

Source	Fiscal Year									
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Taxes (1)	\$ 10,529,185.49	\$ 10,038,457.23	\$ 9,890,494.66	\$ 9,514,272.81	\$ 9,409,818.30	\$ 9,100,945.85	\$ 8,915,550.48	\$ 8,603,985.40	\$ 8,330,746.41	\$ 7,986,497.03
Delinquent Taxes	711,117.93	494,461.28	588,735.61	624,397.93	612,569.13	529,992.05	572,124.53	460,299.54	434,432.80	297,895.11
Fees, Permits, Fines and Licenses	2,705,102.63	2,590,652.36	2,809,177.09	2,873,250.03	2,756,837.66	2,431,300.44	2,594,196.53	2,541,773.01	2,477,800.91	2,477,246.40
State Aid	1,250,916.00	1,250,916.00	1,250,916.00	1,250,916.00	1,250,916.13	1,250,916.00	1,250,916.00	1,250,916.00	1,572,490.00	1,612,810.00
State and Federal Grants	344,294.91	147,726.61	155,674.58	140,385.59	158,394.67	336,336.10	124,463.36	160,292.54	305,518.42	288,323.31
Surplus, Anticipated	1,425,000.00	1,425,244.00	1,357,236.96	1,200,963.00	1,151,000.00	1,151,000.00	1,536,617.00	1,375,000.00	1,375,000.00	1,753,276.00
Non-budget Revenues and Other Items	1,552,270.36	1,297,500.06	1,140,474.68	1,351,981.99	1,160,386.85	1,427,646.42	1,066,721.37	1,217,004.78	1,008,041.38	893,619.12
	<u>\$ 18,517,887.32</u>	<u>\$ 17,244,957.54</u>	<u>\$ 17,192,709.58</u>	<u>\$ 16,956,166.45</u>	<u>\$ 16,499,922.74</u>	<u>\$ 16,228,136.86</u>	<u>\$ 16,060,589.27</u>	<u>\$ 15,609,271.27</u>	<u>\$ 15,504,029.92</u>	<u>\$ 15,309,666.97</u>

(1) Excludes tax allocated to county, school and special improvement district.

**BOROUGH OF FREEHOLD**  
**PROPERTY TAX RATES**  
**PER \$100 OF ASSESSED VALUATION**  
**FOR THE LAST TEN (10) FISCAL YEARS**

<u>Year</u>	<u>Borough</u>	<u>County</u>	<u>Local School</u>	<u>Regional High School</u>	<u>Total</u>	<u>Collection Rates Current</u>	<u>Total Delinquent Taxes as Percent of Levy</u>
2017	1.007	0.269	1.093	0.343	2.712	97.81%	2.62%
2016	0.976	0.261	1.098	0.320	2.655	97.04%	3.15%
2015	0.944	0.263	1.032	0.295	2.534	97.81%	2.18%
2014	0.906	0.269	0.933	0.311	2.419	97.57%	2.46%
2013	0.883	0.277	0.862	0.321	2.343	96.93%	2.63%
2012	0.850	0.293	0.842	0.341	2.326	97.10%	2.57%
2011	0.822	0.300	0.810	0.378	2.310	97.63%	2.20%
2010	0.791	0.283	0.796	0.376	2.246	97.58%	2.39%
2009	0.756	0.289	0.780	0.382	2.207	97.93%	1.95%
2008	0.718	0.278	0.756	0.375	2.127	98.03%	1.91%

Source: Tax Collector.

**BOROUGH OF FREEHOLD**  
**MUNICIPAL PROPERTY TAX LEVIES AND COLLECTIONS**  
**FOR THE LAST TEN (10) FISCAL YEARS**

<u>Year Ended</u> <u>December 31,</u>	<u>Total</u> <u>Tax Levy</u>	<u>Current Tax</u> <u>Collections</u>	<u>Percentage</u> <u>of Collections</u>
2017	\$ 28,600,654.75	\$ 27,974,412.14	97.81%
2016	27,564,905.51	26,750,028.93	97.04%
2015	26,373,749.98	25,797,936.07	97.81%
2014	25,699,245.09	25,076,602.83	97.57%
2013	25,187,171.19	24,415,920.83	96.93%
2012	25,088,345.58	24,363,083.32	97.10%
2011	25,178,131.04	24,582,099.92	97.63%
2010	24,511,865.07	23,918,981.80	97.58%
2009	24,069,140.26	23,572,142.84	97.93%
2008	23,236,125.89	22,780,508.89	98.03%

**BOROUGH OF FREEHOLD**  
**DELINQUENT TAXES AND TAX TITLE LIENS**  
**FOR THE LAST TEN (10) FISCAL YEARS**

<u>Year Ended</u> <u>December 31,</u>	<u>Amount of</u> <u>Tax Title Liens</u>	<u>Amount of</u> <u>Delinquent</u> <u>Taxes</u>	<u>Total</u> <u>Delinquent</u>	<u>Percentage</u> <u>of Tax Levy</u>
2017	\$ 135,650.31	\$ 612,268.65	\$ 747,918.96	2.62%
2016	76,304.12	753,216.84	829,520.96	3.01%
2015	58,773.29	516,772.84	575,546.13	2.18%
2014	50,803.98	585,195.88	635,999.86	2.46%
2013	43,178.18	622,234.37	665,412.55	2.63%
2012	35,783.65	611,242.61	647,026.26	2.57%
2011	25,865.32	529,092.01	554,957.33	2.20%
2010	25,187.62	561,462.57	586,650.19	2.39%
2009	8,850.23	460,867.97	469,718.20	1.95%
2008	3,934.37	440,875.17	444,809.54	1.91%

**BOROUGH OF FREEHOLD**  
**ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY**  
**FOR THE LAST TEN (10) FISCAL YEARS**

<u>Year Ended December 31,</u>	<u>Net Assessed Valuations</u>	<u>Estimated Full Cash Valuations</u>	<u>Percentage of Net Assessed to Estimated Full Cash Valuations</u>
2017	\$ 1,044,411,520	\$ 1,049,932,001	99.56%
2016	1,027,825,600	1,032,101,092	99.81%
2015	1,029,213,400	986,304,992	104.56%
2014	1,050,551,700	951,845,338	110.37%
2013	1,062,376,800	974,389,434	109.03%
2012	1,066,853,700	1,025,327,919	104.05%
2011	1,068,316,500	1,129,298,626	94.60%
2010	1,068,553,500	1,194,849,044	89.43%
2009	1,062,221,100	1,181,821,429	89.88%
2008	1,069,679,000	1,264,545,455	84.59%

Source: Table of Equalized Valuations, State of New Jersey, Division of Taxation.

**BOROUGH OF FREEHOLD**  
**SCHEDULE OF TEN LARGEST TAXPAYERS**  
**(UNAUDITED)**

<u>Taxpayer</u>	<u>Assessed Value 2017</u>	<u>As a Percent of Net Assessed Valuation Taxable</u>
Nestle USA	\$ 23,777,300	2.28%
Freehold Racing Association	21,225,300	2.03%
Bridge-Brookside, LLC	16,386,200	1.57%
East Coast Post and Coach LLC	8,905,900	0.85%
Freefern Associates	6,976,200	0.67%
Park Plaza Shopping Center	4,868,500	0.47%
18-20 East Main Street LLC	4,142,200	0.40%
Spring Terrace Apartments	3,575,000	0.34%
Chiu's Property Inc.	2,926,000	0.28%
Bell Atlantic	<u>2,502,200</u>	<u>0.24%</u>
	<u>\$ 95,284,800</u>	<u>9.12%</u>

**BOROUGH OF FREEHOLD**  
**COMPUTATION OF LEGAL DEBT MARGIN**  
**FOR THE FISCAL YEAR ENDED DECEMBER 31, 2017**

<u>Year</u>			<u>Equalized Valuation Basis</u>
2015			\$ 986,304,992
2016			1,032,101,092
2017			<u>1,049,932,001</u>
			<u>\$ 3,068,338,085</u>
Average Equalized Valuation			<u>\$ 1,022,779,361</u>
Borrowing Margin - 3½% of Average Equalized Valuation			\$ 35,797,277.65
Net Debt			<u>9,179,143.38</u>
Remaining Borrowing Power			<u>\$ 26,618,134.27</u>
	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Municipal Debt - Borough of Freehold	\$ <u>14,741,600.00</u>	\$ <u>5,562,456.62</u>	\$ 9,179,143.38
Net Overlapping Debt Apportioned to the Municipality: County of Monmouth (1) - (0.866864285%)			<u>4,007,882.88</u>
			<u>\$ 13,187,026.26</u>

Source: (1) County of Monmouth

**BOROUGH OF FREEHOLD**  
**RATIO OF BONDED DEBT, BOND ANTICIPATION NOTES AND**  
**LOANS TO EQUALIZED VALUE AND DEBT PER CAPITA**  
**FOR THE LAST TEN (10) FISCAL YEARS**

<u>Year Ended</u> <u>December 31,</u>	<u>Borough</u> <u>Population</u>	<u>Equalized</u> <u>Valuation</u> <u>Basis (1)</u>	<u>Net</u> <u>Debt (2)</u>	<u>Ratio of</u> <u>Net</u> <u>Debt to</u> <u>Equalized</u> <u>Valuation</u>	<u>Net</u> <u>Debt Per</u> <u>Capita</u>
2017	12,052	\$ 1,022,779,362.00	\$ 9,179,143.38	0.90%	\$ 761.63
2016	12,052	990,083,807.00	9,020,255.47	0.91%	748.44
2015	12,052	986,304,992.00	9,414,985.86	0.95%	781.20
2014	12,052	951,845,338.00	8,763,952.70	0.92%	727.18
2013	12,052	974,389,434.00	8,440,067.52	0.87%	700.30
2012	12,052	1,116,491,863.00	11,238,780.55	1.01%	932.52
2011	12,052	1,139,215,781.00	8,636,048.11	0.76%	716.57
2010	12,052	1,205,130,817.00	7,522,205.79	0.62%	624.15
2009	10,976	1,193,198,764.00	7,342,736.12	0.62%	668.98
2008	10,976	1,275,015,424.00	7,478,018.71	0.59%	681.31
2007	10,976	1,242,464,230.00	7,205,191.75	0.58%	656.45

(1) Per the State of New Jersey.

(2) Per Annual Debt Statement - Includes Self-Liquidating Net Debt.

**BOROUGH OF FREEHOLD**  
**RATIO OF ANNUAL DEBT SERVICE EXPENDITURES**  
**FOR BONDED DEBT (1)**  
**FOR THE LAST TEN (10) FISCAL YEARS**

<u>Year Ended</u> <u>December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u> <u>Debt</u> <u>Service (1)</u>	<u>Total</u> <u>Current Fund</u> <u>Governmental</u> <u>Fund Expenditures</u>	<u>Ratio of</u> <u>Debt Service to</u> <u>Current Fund</u> <u>Expenditures</u>
2017	\$ 363,000.00	\$ 14,520.00	\$ 377,520.00	16,510,766.51	2.29%
2016	820,000.00	47,320.00	867,320.00	15,720,846.07	5.52%
2015	1,015,000.00	91,220.00	1,106,220.00	15,687,643.56	7.05%
2014	975,000.00	133,295.00	1,108,295.00	15,352,293.14	7.22%
2013	1,087,000.00	180,603.50	1,267,603.50	15,326,363.46	8.27%
2012	1,075,000.00	227,413.50	1,302,413.50	15,270,280.00	8.53%
2011	1,012,000.00	271,471.00	1,283,471.00	14,836,078.65	8.65%
2010	945,000.00	312,626.00	1,257,626.00	14,105,492.82	8.92%
2009	870,000.00	365,499.00	1,235,499.00	14,163,016.98	8.72%
2008	800,000.00	385,444.00	1,185,444.00	14,119,811.38	8.40%

(1) Excludes Water-Sewer Utility Debt.

**BOROUGH OF FREEHOLD**  
**CALCULATION OF "SELF-LIQUIDATING PURPOSE" PER N.J.S. 40A:2-45**  
**WATER-SEWER UTILITY OPERATING FUND**

Cash Receipts from Fees, Rents or Other Charges		\$ 6,470,510.44
Deductions:		
Operating and Maintenance Cost	\$ 4,942,801.00	
Debt Service	<u>459,976.00</u>	
Total Deductions		<u>5,402,777.00</u>
Excess in Revenues		<u>\$ 1,067,733.44</u>

**BOROUGH OF FREEHOLD**  
**DEMOGRAPHIC STATISTICS**  
**FOR THE LAST TEN (10) FISCAL YEARS**  
**UNAUDITED**

<u>Year Ended</u> <u>December 31,</u>	<u>Unemployment</u> <u>Rate</u>	<u>Per Capita</u> <u>Income (1)</u>
2017	3.8%	N/A
2016	4.1%	N/A
2015	4.4%	\$ 69,410.00
2014	5.3%	66,749.00
2013	6.9%	63,625.00
2012	7.6%	61,426.00
2011	6.2%	59,669.00
2010	5.8%	57,251.00
2009	11.7%	56,827.00
2008	6.9%	59,079.00

N/A = Not Available.

(1) County of Monmouth Per Capita Income

**BOROUGH OF FREEHOLD**  
**MISCELLANEOUS STATISTICS**  
**DECEMBER 31, 2017**  
**(UNAUDITED)**

Date of Incorporation	September 15, 1919
Form of Government	Borough
Area	1.9 square miles
Employees and Volunteers:	
Administrative	33
Police	28
Public Works & Water-Sewer Department	16
Volunteer Firemen	78
Volunteer First Aid Squad	37
Other	<u>15</u>
Total Employees and Volunteers	<u><u>207</u></u>

Source: Borough Records.

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**AUDITOR'S COMMENTS**

CONTRACTS AND AGREEMENTS REQUIRED TO BE  
ADVERTISED FOR (N.J.S.A. 40A:11-4)

Every contract or agreement for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds, not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in or the amount calculated by the Governor pursuant to Section 3 of P.L. 1971 c.198 (C.40A:11-3), except by contract or agreement.

The bid threshold in accordance with N.J.S.A. 40A:11-4 is \$17,500.00 or up to \$40,000.00 if the entity has a Qualified Purchasing Agent. The Borough has a Qualified Purchasing Agent and has increased its bid threshold to \$40,000.00.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed \$40,000.00 within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Borough Attorney's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

- Refuse and Recycling Collection Services
- Road Maintenance Materials
- Tree Removal and Trimming
- Street Improvements
- Veterans Park Improvements

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of \$40,000.00 for the performance of any work or the furnishing or hiring of any materials or supplies, other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S.A. 40A:11-6.

CONTRACTS AND AGREEMENTS REQUIRED TO BE  
ADVERTISED FOR (N.J.S.A. 40A:11-4 (CONTINUED))

The minutes indicate that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" as required by N.J.S.A. 40:11-14:

Borough Auditor  
Bond Counsel  
Engineering Services  
Legal Services  
Municipal Prosecutor  
Public Defender

COLLECTION OF INTEREST ON DELINQUENT  
TAXES AND ASSESSMENTS

The statute provides the method for authorizing interest and the maximum rate to be charged for the non-payment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 7, 2017 adopted a resolution authorizing interest to be charged on delinquent taxes and assessments. Interest at the rate of 8% per annum shall be charged on the first \$1,500.00 of the delinquency, and 18% on any amount in excess of \$1,500.00. Further, an additional penalty of 6% shall be charged on any delinquency at December 31 that exceeds \$10,000.00.

It appears from an examination of the Collector's records that interest was collected in accordance with the foregoing resolution.

TAX TITLE LIENS

The last tax sale was held on November 20, 2017 and was complete.

An examination of the tax sale certificates revealed all certificates were on file and available for audit.

The following is a comparison of the number of tax title liens receivable on December 31 of the last three years:

<u>YEAR</u>	<u>NUMBER</u>
2017	7
2016	4
2015	4

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a tax paying basis.

VERIFICATION OF DELINQUENT TAXES  
AND OTHER CHARGES

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices as follows:

<u>TYPE</u>	
Payments of 2018 Taxes	25
Payments of 2017 Taxes	25
Delinquent Taxes	15
Payment of Water/Sewer Utility Charges	25
Delinquent Water/Sewer Utility Charges	15

OTHER COMMENTS

Interfund Balances

Transactions invariably occur in one fund which require a corresponding entry to be made in another fund, thus creating interfund balances. Reference to the various balance sheets show the interfund balances remaining at year end. As a general rule all interfund balances should be closed out as of the end of the year. It is the Borough's policy to review and liquidate all interfund balances on a periodic basis.

RECOMMENDATIONS

None



