

**BOROUGH OF FREEHOLD
LAND USE DEPARTMENT APPLICATION CHECKLIST**

Applicant's Name: _____

Trade Name: _____

Applicant's Address: _____

Block No. _____ **Lot(s):** _____ **Zone:** _____

Name of Project: _____

The following must be submitted in order for your application to be deemed complete.

Items To Be Submitted	Plans Comply	N/A	Waiver Requested	Plans Comply	N/A	Waiver Requested
1. Application for Zoning Certificate or Building Permit Denial from Zoning Officer						
2. Application for Planning Bd						
3. Site Plan Application						
4. Site Plan (Only folded Plans will be accepted.)						
5. Site Plan Detail Checklist Completed						
6. Fee Schedule with W-9 (escrow & application fees must be in separate checks).						
7. Tax Certification						
8. Photograph of Existing Conditions						
9. Affidavit of Service						
10. Exhibit List						
11. List of Professionals to Testify						
12. Signed Checklist						

Eighteen (18) complete packages of the above information must be delivered to the Land Use Office to be considered complete. Please provide six (6) copies 24 x 36", and twelve (12) copies 11 x 17".

Date: _____ **Applicant or Agent:** _____

To be completed by the Borough:

Date: _____ **Checked by:** _____

NOTICE TO APPLICANTS REGARDING PRO SE REPRESENTATION

FREEHOLD BOROUGH PLANNING BOARD

In accordance with Opinion 13 of the New Jersey Committee on Unauthorized Practice of Law, no applicant may submit an application or appear before the Planning Board who is not represented by an attorney licensed to practice law in the State of New Jersey, unless that applicant is an individual applying for variance relief on their primary residence, or a sole proprietorship, who is filing a fully-conforming site plan or subdivision application without any variances or waivers.

Any other parties who wish to file a pro se application without the benefit of an attorney may not do so without consulting the Planning Board Attorney, Ronald D. Cucchiaro, Esq., telephone 973-403-1100.

FREEHOLD BOROUGH PROFESSIONAL STAFF

Joseph B. Bellina, Business Administrator
Administrative Officer
51 West Main Street
Freehold, New Jersey 07728

Tel. 732 462-4200
Fax: 732 409 1453

Zoning Office Henry A. Stryker
51 West Main Street
Freehold, New Jersey 07728

Tel. 732 462-4903
Fax: 732 409-1453

Land Use Board Engineer William T. Wentzien, PE
Abbington Engineering, LLC
912 State Route 33
Freehold, New Jersey 07728

Tel. 732 431-1440

Planning Board Attorney Ronald D. Cucchiaro, Esq.
Weiner Lesniak, LLP
629 Parsippany Road
P.O. Box 0438
Parsippany, New Jersey 07054

Tel. 973 403-1100

**FREEHOLD BOROUGH PLANNING BOARD
NOTICE TO APPLICANTS
REGARDING APPLICATION PROCESS**

The Freehold Borough Planning Board Land Use Application Packet must be completed in accordance with the requirements of the Freehold Borough Ordinances and New Jersey and Federal Law. Failure to properly submit this application and to present your case at a hearing can jeopardize your rights to develop or otherwise use the subject property.

The Planning Board Secretary and staff are prohibited by law from providing you with any advice on legal, engineering, planning, or technical issues.

It is strongly recommended that you seek the assistance of a licensed New Jersey attorney with questions you may have related to your application. An attorney's advice will vary, depending upon the circumstances and complexity of your application. The attorney may advise you that no representation is necessary, limited representation is necessary, or that the matter must be handled completely by professionals. The Freehold Borough Planning Board staff cannot provide such recommendations to you. To the extent that you have questions, you should seek the assistance of such an attorney.

BOROUGH OF FREEHOLD
51 WEST MAIN STREET
FREEHOLD, NEW JERSEY 07728

LAND USE DEPARTMENT
PLANNING BOARD APPLICATION FORM

Please note: This application, with supporting documentation, must be filed with the Administrative Officer of the Land Use Department for review at least thirty (30) days prior to the meeting at which the application is to be considered.

To Be Completed By Borough Staff Only.

Date Filed: _____ Application No. _____
Planning Board: _____ Application Fee: _____
Scheduled for Completeness: _____
Scheduled for Hearing: _____

1. SUBJECT PROPERTY (ATTACH PHOTO):

Location: _____
Tax Map: Page _____ Block _____ Lot(s) _____
Page _____ Block _____ Lot(s) _____
Dimensions: Frontage _____ Depth _____ Total Area _____

2. APPLICANT:

Name: _____
Corporate Name(s): _____
Address: _____
Telephone _____

Applicant is a Corporation ____ Partnership ____ Individual ____

Note: If the applicant is a corporation or limited liability company, the applicant must be represented by an attorney.

3. DISCLOSURE STATEMENT:

Pursuant to N.J.S. 40:55D-48.1, the names and addresses of all persons owning 10% of the stock in a corporate applicant or 10% interest in any partnership applicant must be disclosed. In accordance with N.J.S.40A:55D-48.2, that disclosure requirement applies to any corporation or partnership which owns more than 10% interest in the applicant followed up the chain of ownership until the names and addresses of the non-corporate stockholders and partners exceeding 10% ownership criterion have been disclosed.

NAME	ADDRESS	INTEREST

4. If the Owner(s) is other than the applicant, provide the following information on the Owner(s):

Owner's Name: _____

Address: _____

Telephone No.: _____

If the owner of any portion of the subject premises is other than the applicant, you must have the owner consent to the application by signing Paragraph 27 below.

5. PROPERTY INFORMATION:

Restrictions, covenants, easements, Association by-laws, existing or proposed on the property:

Yes _____ (Attach copies) No _____ Proposed _____

Note: All deed restrictions, covenants, easements, Association by-laws, existing and proposed must be submitted for review and must be written in easily understandable English in order to be approved.

Present use of property:

6. Applicant's Attorney: _____
Address: _____
Telephone No.: _____ Fax No.: _____

7. Applicant's Engineer: _____
Address: _____
Telephone No. _____ Fax No.: _____

8. Applicant's Planner: _____
Address: _____
Telephone No.: _____ Fax No: _____

9. Applicant's Traffic Engineer: _____
Address: _____
Telephone No. _____ Fax No. _____

10. List any other expert who will submit a report or who will testify for the Applicant. Attach additional sheets as may be necessary:
Name: _____
Field of Expertise: _____
Address: _____
Telephone No.: _____ Fax No.: _____

11. Applicant represents a request for the following:

SUBDIVISION:

_____ Minor Subdivision Approval: Do you have knowledge of any previous subdivision applications affecting any portion of the subject premises?

Yes _____ No _____

Total area of Tract: _____

Area of each proposed lot: _____

Subdivision Approval (Preliminary):

Total area of tract: _____

Total Area of Tract which is being subdivided: _____

Are there any current or contemplated easements or restrictions that affect or will affect any portion of the premises? If so, describe and attach copies of same.

Subdivision Approval (Final):

Date of Preliminary Approval: _____

Number of Lots Proposed for Final Approval: _____

Does the final plat conform exactly to the preliminary plat in all details and areas covered? Yes: _____ No: _____ If not, indicate material changes or incongruities. If necessary, attach additional pages.

List all maps and other materials accompanying this application:

SITE PLAN:

_____ Preliminary Site Plan Approval (Phases, if applicable _____)

_____ Final Site Plan Approval (Phases, if applicable _____).

_____ Amendment or Revision to an Approved Site Plan:

Area to be disturbed: _____

Total number of dwelling units: _____

_____ Request for waiver from Site Plan Review and Approval. Reason for request:

- _____ Informal Review (Planning Board only).
- _____ Appeal Decision of an Administrative officer,
(N.J.S.40:55D-70a.)
- _____ Map or Ordinance Interpretation of Special Question,
(N.J.S.40:55D-70b).
- _____ Variance Relief - Hardship (N.J.S.40:55D-70c(1)).
- _____ Variance Relief - Substantial Benefit (N.J.S.40:55D-
70c(2)).
- _____ Variance Relief - Use (N.J.S.40:55D-70D).
- _____ Conditional Use Approval (N.J.S.40:55D-67).
- _____ Direct issuance of a permit for a structure in bed
of a mapped area, public drainage way or flood
control basin (N.J.S.40:55D-34).

NOTE: Appeals of decisions of Administrative Officers, use variances, and the direct issuance of permits are all matters to be heard by the Zoning Board of Adjustments only.

12. Section(s) of Ordinance from which a variance is requested:

13. Waivers Requested of Development Standards and/or Submission Requirements (attach additional pages as needed):

14. Attach a copy of the Notice to appear in the Asbury Park Press, the Borough's official newspaper, and to be mailed to the owners of all real property, as shown on the current tax duplicate, located within the State and within 200 ft. in all directions of the property which is the subject of this application. The Notice must specify the sections of the Ordinance from which relief is sought, if applicable. The publication and service on the affected owners must be accomplished at least ten (10) days prior to the date scheduled by the Administrative Officer for the hearing. An affidavit of service on all property owners and an affidavit of publication must be filed before the application will be complete and the hearing can proceed.

15. Explain in detail the exact nature of the application and the changes to be made at the premises, including the proposed use of the premises. (Attach pages as needed):

-
-
-
-
16. Is a public water line available? Yes No
17. Is a public sanitary sewer available? Yes No
18. Does the application propose a well? Yes No
- Does the application propose a septic system? Yes No
19. Have any proposed new lots been reviewed with the Tax Assessor to determine appropriate lot and block numbers? Yes No
20. Are any off-tract improvements required or proposed? Yes No
21. Is the subdivision to be filed by deed or plat? Yes No
22. What form of security does the applicant propose to provide as performance and maintenance guarantees?

23. Other approvals which may be required & date plans submitted:

<u>AGENCY</u>	<u>YES</u>	<u>NO</u>	<u>DATE PLANS SUBMITTED</u>
<u>Manasquan Regional Sewer Authority</u>			
<u>Monmouth County Health Dept.</u>			
<u>Monmouth County Planning Bd.</u>			
<u>Freehold Soil Conservation District</u>			
<u>NJ Dept. of Environmental Protection</u>			
<u>Sewer Extension Permit</u>			
<u>Sanitary Sewer Connection Permit</u>			
<u>Stream Encroachment Permit</u>			
<u>Wetlands Permit</u>			
<u>Potable Water Construction Permit</u>			
<u>Other (Please note.)</u>			
<u>NJ Department of Transportation</u>			
<u>NJ Natural Gas Co.</u>			
<u>JCP&L</u>			
<u>Other (Please note.)</u>			

24. Certification from the Tax Collector that all taxes due on the subject property have been paid.

25. List of Maps, Reports, and other materials accompanying the application. (Attach additional pages as required for complete listing).

QUANTITY

DESCRIPTION OF ITEM

26. I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual applicant, or I am an officer of the corporate applicant, and that I am authorized to sign the application for the corporation, or that I am a general partner of the partnership applicant.

Please note: If the applicant is a corporation, an authorized corporate officer must sign this section. If applicant is a partnership, a general partner must sign this section.

Sworn and subscribed before me this
____ day of _____, 20

NOTARY PUBLIC

SIGNATURE OF APPLICANT

27. I certify that I am the owner of the property which is the subject of this application; that I have authorized the applicant to make this application; and that I agree to be bound by the application, the representations made, and the decision in the same manner as if I were the applicant.

Please note: If the applicant is a corporation, an authorized corporate officer must sign this section. If the applicant is a partnership, a general partner must sign this section.

Sworn and subscribed before me this
____ day of _____, 20

NOTARY PUBLIC

SIGNATURE OF OWNER

28. I understand that the sum of \$_____ has been deposited in an escrow account (Builder's Trust Account). In accordance with the Ordinances of the Borough of Freehold, I further understand that the escrow account is established to cover the cost of professional services, including engineering, planning, legal and other expenses associated with the review of submitted materials and the publication of the decision by the Board. Sums not utilized in the review process shall be returned. If additional sums are deemed necessary, I understand that I will be notified of the required additional amount and shall add that sum to the escrow account within ten (10) days.

DATE

SIGNATURE OF APPLICANT

BOROUGH OF FREEHOLD
51 WEST MAIN ST.
FREEHOLD, N.J. 07728

LAND USE DEPARTMENT SITE PLAN APPLICATION

_____ MAJOR

_____ REQUEST FOR WAIVER

Applicant's Name: _____

Trade Name: _____

Applicant's Address: _____

Block: _____ Lot(s): _____

Name of Project: _____

Street Address: _____

1. Proposed Use of Area: _____

2. Area of Entire Tract: _____

3. Dimensions of Existing Structures on Lot:

4. Parking Stalls: Number existing _____ Number proposed _____

5. Total number of employees: _____

6. Number of Dwelling Units if applicable: _____

7. Number of Seating Facilities: _____

8. Reason for Waiver if applicable: _____

Date: _____ Applicant or Agent: _____

BOROUGH OF FREEHOLD
51 WEST MAIN ST.
FREEHOLD, N.J. 07728

LAND USE DEPARTMENT TAX CERTIFICATION

Applicant's Name: _____

Trade Name: _____

Applicant's Address: _____

Owner's Name: _____

Address: _____

Block: _____ Lot(s): _____

Physical Address: _____

The taxes & assessments due **not including interest** for the above block and lot are:

<u>QUARTER</u>	FOR YEAR _____	FOR YEAR _____
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

Other Municipal charges as follows: \$ _____

The Water & Sewer charges **not including interest** for the above block and lot are:

<u>QUARTER</u>	FOR YEAR _____	FOR YEAR _____
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

The total amounts due as of this date for the above referenced property are as follows:

TAXES:	\$ _____
OTHER ASSESSMENTS:	_____
WATER & SEWER:	_____
TOTAL:	\$ _____

Date: _____ Tax Collector: _____

AFFIDAVIT OF SERVICE

This Affidavit is to be filed with the Administrative Officer of the Land Use Department no later than the Friday preceding your scheduled hearing date.

State of New Jersey

s

County of Monmouth

s

_____, of full age, being duly sworn according to law, on his/her oath deposes and says that he/she resides at _____ in the _____, and State of _____ and that he/she did on _____, 20____, at least ten (10) days prior to hearing date, gave personal notice to all property owners within 200 ft. of the property affected by appeal number _____ located at _____.

Said notice was given by sending said notice by certified mail. Copies of the registered receipts are attached hereto.

Notices were also served upon (check if applicable).

1. _____ The Clerk of the Borough of Freehold.
2. _____ Monmouth County Planning Board.
3. _____ New Jersey Department of Transportation.
4. _____ The Clerk of the adjoining municipality _____.

A copy of said notice is attached hereto and marked "Exhibit A".

Notice was also published in the Asbury Park Press, the official newspaper of the Borough of Freehold, as required by law, at least ten (10) days prior to hearing date.

Attached to this affidavit and marked "Exhibit B" is a list of owners of property within 200 ft. of the affected property who were served, showing the lot and block numbers of each property as same appear on the municipal tax map, and also a copy of the certified list of such owners prepared by the Administrative Officer of the Land Use Department of the Borough of Freehold which is marked "Exhibit C".

There is also attached a copy of the proof of publication of notice in the official newspaper of the municipality which is marked "Exhibit D".

SIGNATURE OF APPLICANT

Sworn and subscribed before me this
day of _____, 20____.

NOTARY PUBLIC

Note: this form is provided to the applicant as a courtesy. You should not rely on its legal validity. The Freehold Borough Planning Board strongly urges you to retain an attorney to assist you in the preparation of your application and all required notice documentation.

NOTICE OF HEARING ON APPEAL OR APPLICATION

*A copy of this notice must accompany your affidavit of service.

TO: _____

Owners of Premises: _____

PLEASE TAKE NOTICE that the undersigned has filed an appeal or application for development with the Planning Board.

The nature of the matters to be considered is described as follows:

The specific section(s) of the Freehold Borough ordinances from which relief is being requested are:

The applicant will also seek any other variances or waivers which the Planning Board deems necessary.

The proposed development is located at _____ and designated as Block _____ Lot(s) _____ on the Freehold Borough Tax Map, and this notice is sent to you as an owner in the immediate vicinity.

A public hearing has been set for _____, 20. at 7:00 p.m. in the Freehold Borough Municipal Building, 51 West Main St. Freehold, N.J. 07728, and when the case is called, you may appear either in person or by an agent or attorney, and present any objections you have to the granting of relief sought in the petition.

Any maps, papers or other documentation for which approval is sought are available for public inspection between the hours of 8:30 a.m. - 4:30 p.m. at the office of the Administrative Officer of the Land Use Department at the Freehold Borough Municipal Building, 51 West Main St., Freehold N.J. 07728.

This notice is sent to you by the applicant.

APPLICANT

Note: This form is provided to the applicant as a courtesy. You should not rely on its legal validity. The Freehold Borough Planning urges you to retain an attorney to assist you in the preparation of your application and all required notice documentation.

NOTICE TO BE SERVED ON OWNERS WITHIN 200 FEET, ETC.
A COPY OF THIS NOTICE MUST ACCOMPANY YOUR AFFIDAVIT OF SERVICE

NOTICE OF HEARING ON APPEAL OR APPLICATION

TO: _____

Owners of Premises: _____

PLEASE TAKE NOTICE that the undersigned has filed an appeal or application for development with the Freehold Borough Planning Board for:

- _____ Site Plan Review
 - _____ Site Plan Review with Variances
 - _____ Use Variance
 - _____ Other _____
- _____
- _____

The specific section(s) of the Freehold Borough Ordinances from which relief is being requested are:

The proposed development is located at _____ and designated as Block(s) _____, Lot(s) _____, on the Freehold Borough Tax Map, and this Notice is sent to you as an owner in the immediate vicinity.

A public hearing has been set for _____, 20____ at 7:00 pm in the Freehold Borough Municipal Building, 51 West Main St., Freehold N.J. 07728, and when the case is called, you may appear either in person, or by agent or attorney, and present any objections you have to the granting of relief sought in the petition.

Any maps, papers or other documentation for which approval is sought are available for public inspection between the hours of 8:30 a.m. and 4:30 p.m. at the office of the Administrative Officer of the Land Use Department at the Freehold Borough Municipal Building, 51 West Main St., Freehold, N.J. 07728.

This notice is sent to you by the applicant, by order of the Board.

Respectfully,

APPLICANT

Note: This form is provided to the applicant as a courtesy. You should not rely on its legal validity. The Freehold Borough Planning Board strongly urges you to retain an attorney to assist you in the preparation of your application and all required notice documentation.

BOROUGH OF FREEHOLD
51 WEST MAIN ST.
FREEHOLD N.J. 07728

LAND USE DEPARTMENT EXHIBIT LISTING

PROJECT NAME:

APPLICATION NUMBER:

DATE OF HEARING:

APPLICANT'S EXHIBITS

EXHIBIT NO.	DESCRIPTION OF EXHIBIT
A-1	
A-2	
A-3	
A-4	
A-5	
A-6	
A-7	
A-8	
A-9	
A-10	
A-11	
A-12	
A-13	
A-14	

BOARD EXHIBITS

(To be completed by the Borough)

EXHIBIT NO.	DESCRIPTION OF EXHIBIT
B-1	
b-2	
B-3	
B-4	
B-5	
B-6	
B-7	
B-8	

BOROUGH OF FREEHOLD
51 WEST MAIN ST.
FREEHOLD N.J. 07728

LAND USE DEPARTMENT APPLICATION WITNESS LIST

PROJECT NAME: _____

APPLICATION NUMBER: _____

DATE OF HEARING: _____

1. Name: _____

Field of Expertise: _____

Address: _____

Telephone No. _____ Fax No. _____

2. Name: _____

Field of Expertise: _____

Address: _____

Telephone No. _____ Fax No. _____

3. Name: _____

Field of Expertise: _____

Address: _____

Telephone No. _____ Fax No. _____

4. Name: _____

Field of Expertise: _____

Address: _____

Telephone No. _____ Fax No. _____

SITE PLAN CHECKLIST - PRELIMINARY APPROVAL

NAME OF APPLICANT: _____

BLOCK: _____ LOT: _____

TRADING AS: _____

SITE ADDRESS: _____

INSTRUCTIONS: The applicant is to check off each item with which he has complied. If he believes the item is not applicable, then he should enter "N.A." For those items not complied with, there must be a letter seeking a waiver and the reasons for granting the waiver.

	<u>Information Provided</u>	<u>Staff Review</u>
1. Name, address, and title of person preparing site plan.	_____	_____
2. Name and address of applicant.	_____	_____
2. Name and address of owner of the land.	_____	_____
4. The municipal tax map lot and block numbers of the lot(s) shown on the site plan and the tax sheet number or numbers.	_____	_____
5. Key Map.	_____	_____
6. A date, scale and north arrow on each sheet of the site plan.	_____	_____
7. The zoning district or districts in which the lot or lots are located.	_____	_____
8. If the site plan includes more than one sheet, each sheet shall be numbered and titled.	_____	_____
9. The location of all existing watercourses, wood areas, easements, right-of-ways, streets, roads, highways, freeways, railroads, canals, rivers, buildings, structures, or any other feature if such feature has an effect upon the said property.	_____	_____
10. The location of all existing and proposed landscaped areas and all existing trees over six inch caliper.	_____	_____
11. The location, use, finished grade level and ground area of each existing and proposed building, structure, or any other land use, including all setback dimensions.	_____	_____
12. The location, names and widths of all existing and proposed streets (including cross sections and profiles) abutting the lot or lots in question and within 200 ft. of said lot.	_____	_____

BLOCK _____ LOT _____

	<u>Information Provided</u>	<u>Staff Review</u>
13. The location, type and size of all existing and proposed curbs, sidewalks, driveways, fences, retaining walls, parking space areas and the layout thereof and all off-street loading areas, together with the dimensions of all the foregoing.	_____	_____
14. The capacity of proposed off-street parking areas and location of all off-street parking spaces (including handicapped spaces).	_____	_____
15. The location and size of proposed loading berths.	_____	_____
16. The location and treatment of existing and proposed entrances and exits to public rights-of ways, including the possible utilization of traffic signals, channelization, acceleration/ deceleration lanes, additional width and any other device necessary to traffic safety and/or convenience.	_____	_____
17. The location, size and nature of all existing and proposed rights-of-ways, easement and other encumbrances which may affect the lot or lots in question, and the location, size, and description of any lands to be dedicated to the municipality or the County of Monmouth.	_____	_____
18. Description of interior traffic circulation.	_____	_____
19. The location, type, and size of all exterior lighting of parking, loading and driveway areas.	_____	_____
20. The location and identification of proposed open spaces, parks, or other recreation areas.	_____	_____
21. The location and design of buffer areas and screening devices to be maintained.	_____	_____
22. Existing topography based upon New Jersey Geodetic Control Survey datum and proposed grading both with a maximum of two foot contour levels.	_____	_____
23. The location type and size of all existing and proposed catch basins, storm drainage facilities and utilities, plus all required design data supporting the adequacy of the existing or proposed facility to handle future storm flows (design calculations for a 25 year storm).	_____	_____
24. The location of all existing and proposed signs (If sign is non-conforming, please note herein if request is being made for a Design Waiver as part of this application); standards, utility poles and their size, type of construction, and location of water supply and sewage disposal systems.	_____	_____

BLOCK _____ LOT _____

Information
Provided

Staff
Review

25. The location of all existing property lines adjoining the tract and all lines within 200 ft. of the boundary lines of the major tract and the name of the owner of each property. _____
 26. The location, size and nature of the entire lot in question, and any contiguous lots owned by the applicant, or in which the applicant has a direct or indirect interest, even though only a portion of the entire property is involved in the site plan for which approval is sought. _____
 27. Complete construction specifications to include description, materials and method of construction for all required improvements shall be submitted with all site plan applications. A schedule of events and time sequence shall also be submitted for all required improvements. A preconstruction conference shall be required prior to the construction of any required improvements between the owner, contractor and engineer, and shall be a condition of any approval. _____
 28. Preliminary architectural plans for any proposed buildings or structures indicating typical floor plans, elevations, height and general design or architectural styling. Such plans shall include the name, address, and title of the person preparing the plans. _____
 29. Any other information required by the Planning Board or the Monmouth County Planning Board which is reasonably necessary to ascertain compliance with the provisions of this chapter or other Federal, State, County or Municipal laws, rules or regulations. _____
 30. Site Plan Scale not smaller than 1" = 50', and not larger than 1" = 10' _____
 31. Submission has been made to the County Planning Board, and their comments/approval are attached to the site plan. _____
 32. The location of and disposal process for all refuse and recyclable materials. _____
 33. Compliance with Handicap Regulations. _____
 34. Signature block for Chairperson, Secretary, and Borough Engineer and signature block for County Planning Board if applicable. _____
- PLEASE NOTE: Underneath the title of engineer, there should be listed "William T. Wentzien, P.E., New Jersey License No. 27799".
35. If determined to be a "major" site plan, the names of owners of record of adjacent property within 200 ft. _____

PREPARED BY: _____ DATE: _____

OWNER/AGENTS APPROVED: _____ DATE: _____

REVIEWED BY: _____ DATE: _____

NAME OF APPLICANT: _____

BLOCK _____ LOT _____

ADDRESS: _____

INSTRUCTIONS: The applicant is to estimate his required fees by filling in the first column. **Two (2) checks** should be provided with the application: one for application fees (Schedule A), and a second for escrow fees (Schedule B). Schedule A fees are non-refundable. Schedule B fees are used to offset the costs of professional reviews and inspections as permitted by law, and any remaining balance will be refunded to the Applicant upon completion of the project, or the withdrawal/denial of the project.

For major subdivisions and site plans, the final application and approval fee can be paid after preliminary approval, if desired. Inspection fees must be paid prior to the start of construction.

SCHEDULE A: NON-REFUNDABLE FEES

	<u>Fee</u>	<u>Applicant Estimate</u>	<u>Staff Review</u>
a. Publication of Notice of Any Decision	\$ 50.00	_____	_____
b. List of Property Owners Within 200 ft.	\$ 0.25 per name, or \$20.00, whichever is greater.		
c. Minor Subdivision Approval:			
1. Each Informal Review	\$ 100.00	XX	XX
2. Application Fee	\$ 100.00	_____	_____
3. Plat Review Fee	\$ 200.00	_____	_____
d. Major Subdivision Approval:			
1. Each informal Review	\$ 100.00	XX	XX
2. Preliminary Application Fee	\$ 100.00 + \$200.00 per lot	_____	_____
3. Final Plat Application Fee	\$ 100.00 + \$100.00 per lot	_____	_____
e. Minor Site Plan Approval: (Less than 2,000 sq.ft. of building area, and five or fewer parking spaces):			
1. Each Informal Review	No Fee	_____	_____
2. Application Fee	\$ 100.00	_____	_____
3. Preliminary Review Fee	\$ 200.00	_____	_____
4. Final Review Fee	\$ 200.00	_____	_____
f. Waiver of Site Plan Detail Request	\$ 250.00	_____	_____
		BLOCK _____	LOT _____
g. Major Site Plan Approval: (2,000 or more sq.ft. of building area and/or more than five parking spaces):			
1. Each Informal Review	\$ 100.00	XX	XX
2. Preliminary Application Fee	\$ 100.00	_____	_____
3. Preliminary Approval Review Fees:			
a. Residential - The sum of:			

I. For each new dwelling unit	\$ 50.00	_____	_____
II. For each remodeled, reconstructed, refurbished or rehab dwelling unit	\$ 30.00	_____	_____
III. For each new or additional parking space:		_____	_____
a. First 100 spaces	\$ 25.00 ea.	_____	_____
b. Over 100 spaces	\$ 20.00 ea.	_____	_____
b. Other Uses	\$ 200.00 +	_____	_____
(The sum of each of the following fees if applicable):			
I. For each full 1,000 sq.ft. of affected lot area (See (O) below):			
a. First 50,000 sq.ft.	\$ 10/1,000 sf	_____	_____
b. Over 50,000 sq.ft.	\$ 5/1,000 sf	_____	_____
II. For each full 1,000 sq. ft. proposed new gross floor area:			
a. First 50,000 sq. ft.	\$ 50/1,000 sf	_____	_____
b. Over 50,000 sq.ft.	\$ 20/1,000 sf	_____	_____
III. For each proposed new or additional parking spaces:			
a. First 100 spaces	\$ 20/sp	_____	_____
b. Over 100 spaces	\$ 10/sp	_____	_____
IV. For each 1,000 sq.ft. of remodeled existing gross floor area	\$ 10/1,000 sf	_____	_____
V. For each reconstructed, resurfaced or improved existing paved parking space	\$ 10/1,000 sf	_____	_____
4. Final Application Fee	\$ 200.00	_____	_____
5. Final Approval Review Fees - fifty percent (50%) of fees for preliminary approval set forth above.		_____	_____
h. Variances:			
1. Appeals (N.J.S.A.40:550-70a):			
a. Single family residential uses	\$ 100.00	_____	_____
b. Other	\$ 200.00	_____	_____
2. Interpretation of the Land Use Ordinance or Map (N.J.S.A.40:55D-70b)	\$ 250.00	_____	_____
3. Hardship or Bulk Variance, (N.J.S.A.40:55D-70c):			
a. Single-family residential uses	\$ 200.00	_____	_____
b. Other	\$ 300.00	_____	_____
4. Use Variance (N.J.S.A.40:55D-70d)			
a. Proposed single-family residential use	\$ 250.00	_____	_____
b. Other Uses	\$ 500.00	_____	_____
i. Conditional Uses:	\$ 500.00	_____	_____
j. Public Hearing fee for those development applications requiring Notice of Public Hearing	\$ 100.00	_____	_____
k. Change of Master Plan or Zone District Request	\$ 200.00	_____	_____

BLOCK _____ LOT _____

	<u>Fee</u>	<u>Applicant Estimate</u>	<u>Staff Review</u>
1. Environmental Impact Statement (EIS):			
1. Required E.I.S.	\$ 500.00	_____	_____
2. For request of waiver of E.I.S.	\$ 200.00	_____	_____
m. Revised Plats: Any proposed revisions to a plat, including all supporting maps and documents previously approved by the Reviewing Board which approval is still in effect, shall require submission of revised plat and payment of fees in accordance with the following and with sufficient copies of the revised plans:			
1. Additional information or changes requested by the Reviewing Board or Borough Engineer	NO FEE	XX	XX
2. Minor changes which do not involve any additional building or parking or significant change in the design of the site or subdivision	\$ 50.00	_____	_____
2. Changes which involve additional buildings or parking or a significant change in the design of the site or subdivision, an application and application fee equal to one-half the fee required for the initial submission.		_____	_____
4. A change in use and/or major alteration of the design concepts of the plat shall be considered a new application.			
n. Request for Reapproval or Extensions of Time Where No Change is Required:			
1. Minor Subdivision - Reapproval Only	\$ 200.00	_____	_____
2. Major Subdivision and site plans	\$ 400.00	_____	_____
3. Other applications for development (Soil removal, etc.)	\$ 100.00	_____	_____
o. Site Plan Charges Computation:			
In cases where only a portion of a parcel or site are to be involved in the proposed site plan, the charge shall be based upon an area extending twenty feet (20 ft.) outside the limits of all construction, including grading and landscaping, as well as other areas on the site the Borough Engineer believes are reasonably affected by the development application. The twenty feet (20 ft.) around the disturbed area shall not			
extend beyond the property lines. The Borough may still require reasonable improvements and upgrading to portions of the site not within the disturbed or affected area.			
p. Zoning Permits:	\$ 50.00		
q. Sign Appeals	\$ 100.00		

		BLOCK _____	LOT _____
		<u>Applicant</u>	<u>Staff</u>
		<u>Estimate</u>	<u>Review</u>
r.	Review of Sales Map	\$ 450.00	_____
S.	Street Signs	Actual Cost	_____
t.	Review by Technical Review Committee prior to Formal Application	\$ 100.00/session	_____
TOTAL APPLICATION FEES:		\$ _____	_____

SCHEDULE B: ESCROW FEES

	<u>Fee</u>	<u>Escrow To Be Posted</u>	<u>Staff Review</u>
<u>RESIDENTIAL DEVELOPMENT:</u>			
Minor Subdivisions	\$ 1,500.00	_____	_____
Major Subdivisions:			
0 – 5 Units or Lots	2,500.00	_____	_____
6 – 25 Units or Lots	3,000.00	_____	_____
26 or More Units or Lots	7,000.00	_____	_____
<u>SITE PLAN APPLICATION NOT INVOLVING STRUCTURES, ACRES:</u>			
0 – 3	5,000.00	_____	_____
3 +	8,000.00	_____	_____
<u>SITE PLAN APPLICATION NOT INVOLVING STRUCTURES – TOTAL FLOOR PLAN:</u>			
1,250 – 1,999 sq. ft.	2,000.00	_____	_____
2,000 – 20,000 sq. ft.	4,000.00	_____	_____
20,000 + sq. ft.	8,500.00	_____	_____
<u>VARIANCE – USE/BULK</u>	2,500.00	_____	_____
Minimum escrow for those Applications not governed by other Escrow Accounts	1,500.00	_____	_____
Interpretations/Sign Applications:	1,500.00	_____	_____
Any action requiring a written Resolution by the Reviewing Board:			
Conditional Use:	1,500.00	_____	_____
<u>TOTAL ESCROW FEES:</u>		_____	_____

PLEASE NOTE: SEPARATE CHECKS ARE REQUIRED FOR APPLICATION FEE AND ESCROW FEE.

FREEHOLD BOROUGH
HISTORIC PRESERVATION COMMISSION

The Freehold Borough Mayor and Council have established a Historic Preservation District in an effort to retain the historic value of the town. If an applicant's project appears within this district, the attached application must be completed.

There are no fees associated with this. The applicant will need to complete the review with the Historic Preservation Commission prior to the Land Use Hearing.

A map of the Historic Preservation District appears on the next sheet.

Also included are a series of guidelines for signage and building improvements for properties within this zone. Please review these, along with a corresponding amendment, as you prepare this application.

Request for Taxpayer Identification Number and Certification

Give form to the
 requester. Do not
 send to the IRS.

Print or type
 See Specific Instructions on page 2.

Name (as shown on your income tax return)	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶	<input type="checkbox"/> Exempt payee
<input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
: : : :
OR
Employer identification number
: : : :

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). Check the "Limited liability company" box only and enter the appropriate code for the tax classification ("D" for disregarded entity, "C" for corporation, "P" for partnership) in the space provided.

For a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line.

For an LLC classified as a partnership or a corporation, enter the LLC's name on the "Name" line and any business, trade, or DBA name on the "Business name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
2. The United States or any of its agencies or instrumentalities,
3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,
7. A foreign central bank of issue,
8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
9. A futures commission merchant registered with the Commodity Futures Trading Commission,
10. A real estate investment trust,
11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
12. A common trust fund operated by a bank under section 584(a),
13. A financial institution,
14. A middleman known in the investment community as a nominee or custodian, or
15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 7

¹See Form 1099-MISC, Miscellaneous Income, and its instructions.

²However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 8045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting www.irs.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt payees, see *Exempt Payee* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. **Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

2. **Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out Item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

Call the IRS at 1-800-829-1040 if you think your identity has been used inappropriately for tax purposes.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS personal property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.consumer.gov/idtheft or 1-877-IDTHEFT(438-4338).

Visit the IRS website at www.irs.gov to learn more about identity theft and how to reduce your risk.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ³
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ³
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
For this type of account:	Give name and EIN of:
6. Disregarded entity not owned by an individual	The owner
7. A valid trust, estate, or pension trust	Legal entity ⁴
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

**FREEHOLD BOROUGH
HISTORIC PRESERVATION COMMISSION**

The Freehold Borough Mayor and Council have established a Historic Preservation District in an effort to retain the historic value of the town. If an applicant's project appears within this district, the attached application must be completed.

There are no fees associated with this. The applicant will need to complete the review with the Historic Preservation Commission prior to the Land Use Hearing.

A map of the Historic Preservation District appears on the next sheet.

Also included are a series of guidelines for signage and building improvements for properties within this zone. Please review these, along with a corresponding amendment, as you prepare this application.

Freehold Borough Historic Preservation Commission
Project Design Review Application for a Certificate of Appropriateness

1. **Property Information:** Address: _____ Block: _____ Lot: _____
Historic Name (if Known) _____
Owner's name: _____
Address: _____
City: _____ State: _____ Zip: _____
Email: _____ Phone: _____ Fax: _____
Year built (If Known): _____ Architectural style (If Known): _____
- a. Type of Building: Commercial Industrial Religious
 Residential Public
 Mixed Use (state types) _____
- b. Is this a multi-tenant building? _____ If yes, How many? _____
- c. What are the existing uses of the property? (Types of businesses) _____
- d. What was the original use of the property? _____
- e. Is the property listed on any of the following:
 Monmouth County Historic Registry State Register of Historic Sites
 National Register of Historic Places
- If yes have the reports from registry been requested? Yes No. If no please request.
- f. Have or will any public incentive programs including tax abatement programs, grant programs, loan programs, or other public funding be used in the financing of this project? Yes No;
 If yes please list in detail: _____

- g. Are you applying to the following Freehold Borough Boards for approvals or Permits?
 Redevelopment Authority Unified Land Use Board (Specify) _____
 Governing Body Zoning/Construction Business Operating Licenses

Please refer to the following ordinances and reference materials for details concerning design guidelines. The *Freehold Borough Sign Ordinance* at Chapter 15.16; the *Freehold Center Core Redevelopment Plan*, and the *Freehold Borough Historic Preservation Commission Ordinance* at Chapter 2.114; *Color chart*; and *Font List*.

2. **Applicant Information:** Name: _____ Company: _____
 (Circle one below)
Owner Address: _____
Tenant City: _____ State: _____ Zip Code: _____
 Email: _____ Phone: _____ Fax: _____

3. **Contractor Information:** Name: _____ Company: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Email: _____ Phone: _____ Fax: _____

4. **Architect Information:** Name: _____ Company: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Email: _____ Phone: _____ Fax: _____

5. **Engineer Information:** Name: _____ Company: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Email: _____ Phone: _____ Fax: _____

6. **Sign maker Information:** Name: _____ Company: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Email: _____ Phone: _____ Fax: _____

7. **Project Information; Type of work to be done:** (Check all that apply)

<input type="checkbox"/> Repairs	<input type="checkbox"/> Sidewalks	<input type="checkbox"/> ADA Compliance	<input type="checkbox"/> Fence or Encloses	<input type="checkbox"/> Windows or Doors
<input type="checkbox"/> Replacement	<input type="checkbox"/> Siding	<input type="checkbox"/> Masonry	<input type="checkbox"/> Foundation	<input type="checkbox"/> Deck
<input type="checkbox"/> Demolition	<input type="checkbox"/> Painting	<input type="checkbox"/> Roof/soffits/fascia	<input type="checkbox"/> Lighting	<input type="checkbox"/> Storefront
<input type="checkbox"/> New Construction	<input type="checkbox"/> Porch	<input type="checkbox"/> Gutters/drainage	<input type="checkbox"/> Awning/Canopy	<input type="checkbox"/> Molding & Detail
<input type="checkbox"/> Sign(s)	<input type="checkbox"/> Patio	<input type="checkbox"/> HVAC equipment	<input type="checkbox"/> Cornice/Trim	<input type="checkbox"/> Shutters
<input type="checkbox"/> Street/landscape	<input type="checkbox"/> Chimney(s)	<input type="checkbox"/> Steps/Railings	<input type="checkbox"/> Driveway/curbing	<input type="checkbox"/> OTHER

Please list additional repairs if not checked above: _____

a. Describe the past, (Extent Known), current, and proposed use of the property: _____

b. Describe the proposed scope of the work for each item checked above: _____

c. Describe the existing condition of any existing features or materials expected to be removed or replaced: _____

d. Describe how existing details, features, and or materials will be restored: _____

e. List in detail all construction materials to be used in the project; include brand names, model numbers, colors, etc. _____

PROJECT REVIEW CHECKLIST AND SUPPLEMENTAL APPLICATION MATERIALS

A complete application must include the following items attached to this form. Applications without the following information will be deemed incomplete and will not be scheduled for review. Attach additional pages if necessary. Please return 15 color copies of the application packet and support materials to the Historic Preservation Commission office at 51 W. Main Street.

A. For Site plans, Subdivisions, and Variances If Required:

- 1. Full size set of site plans or survey, if required.
- 2. Full size set of architectural elevation plans, if required.
- 3. Color photos of the building and adjoining buildings. (all sides of building)
- 4. Proposed building elevations; min 1/8" = 1'
- 5. 8 1/2 x 11 color rendering of building elevations.
- 6. Samples and support material for the materials to be used (Recommended).

B. For Building permits:

- 1. Construction Department submissions
- 2. Color photos of the building and adjoining buildings. (All sides of building)
- 3. A colored side by side drawing/rendering of the proposed changes and current condition.
- 4. Samples and support material for the materials to be used (Recommended).

C. For Signage, Awnings, and Canopies:

- 1. A Scaled drawing of the proposed sign(s). (8 1/2" x 11" shop drawing that clearly indicates all dimensions and total square feet.)
- 2. A drawing/ rendering of the proposed sign(s) and current sign condition.
- 3. Color photos of the building and adjoining buildings, including different angles and all sides of buildings.
- 4. Samples and support material for the materials to be used. (Recommended).

D. SUPPLEMENTAL SUBMISSIONS: (Although not required, these are of great help to the Commission and are appreciated)

- 1. Available historic photographs or drawing of the building from local resources.
- 2. Existing professional consultation reports, surveys, etc.
- 3. Any additional information that you think will help the commission.

I affirm that I am the owner of the above listed property or the authorized agent of the owner of the property and certify that the information entered is both correct and true to the best of my knowledge.

Signature: _____

Date: _____

Printed Name: _____

OFFICIAL BUILDING AND CODE DEPARTMENT USE ONLY

Date received: _____

HPC Application# _____

Date forwarded to Redevelopment Authority (if applicable): _____

Development Authority's Engineers Report (if applicable): _____

Development Authority's resolution and minutes: _____

Reviewed under Ordinance(s) or Code: _____

Conforms to ordinance(s): YES NO

If no, What are the non-conformities? _____

Freehold Borough Historic Preservation Commission
Sign Review Application for a Certificate of Appropriateness

1. **Property Information:** Address: _____ Block: _____ Lot: _____
Historic Name (If Known) _____
Owner's name: _____
Address: _____
City: _____ State: _____ Zip: _____
Email: _____ Phone: _____ Fax: _____
Year built (If Known): _____ Architectural style (If Known): _____

a. Type of Building: Commercial Industrial Religious
 Residential Public
 Mixed Use (state types) _____

b. Is this a multi-tenant building? _____ If yes, How many? _____

c. What are the existing uses of the property? (Types of businesses) _____

d. Total number of proposed signs: _____

e. Type of sign: awning projection wall Other _____

f. Total square footage of each proposed sign: _____

g. Type of material to be proposed (Wood, metal, fabric, etc.) _____

2. **Applicant Information:** Name: _____ Company: _____
(Circle one below)

Owner Address: _____

Tenant City: _____ State: _____ Zip Code: _____

 Email: _____ Phone: _____ Fax: _____

3. **Contractor Information:** Name: _____ Company: _____

 Address: _____

 City: _____ State: _____ Zip Code: _____

 Email: _____ Phone: _____ Fax: _____

SIGN REVIEW CHECKLIST AND SUPPLEMENTAL APPLICATION MATERIALS

A complete application must include the following items. They should be attached to this form. Photos and drawing must be in color. Applications without the following information will be deemed incomplete and will not be scheduled for review. Please return 15 color copies of the application packet and support materials to the Historic Preservation Commission office at 51 W. Main Street.

- ___ 1. A Scaled drawing of the proposed sign(s). (8 1/2" - 11" shop drawing that clearly indicate all dimensions and total square feet.)
- ___ 2. A Drawing/ rendering of the proposed sign(s) and current condition. (8 1/2" - 16" color side by side of the current condition and proposed changes.)
- ___ 3. Color photos of the building and adjoining buildings. (different angles and all side of building)
- ___ 4. Samples and support material for the materials to be used. (Recommended).

Please refer to the following ordinances and reference materials for details concerning design guidelines. The *Freehold Borough Sign Ordinance* at Chapter 15.16; the *Freehold Center Core Redevelopment Plan*, and the *Freehold Borough Historic Preservation Commission Ordinance* at Chapter 2.114; *Color chart*; and *Font List*.

I affirm that I am the owner of the above listed property or the authorized agent of the owner of the property and certify that the information entered is both correct and true to the best of my knowledge.

Signature: _____

Date: _____

Printed Name: _____

OFFICIAL BUILDING AND CODE DEPARTMENT USE ONLY

Date received: _____ Date forwarded to HPC: _____

Reviewed under ordinance(s): _____

Conforms to ordinance(s): ___ YES ___ NO

If no, What are the non-conformities? _____

APPENDIX A

GENERAL COMMERCIAL
DISTRICT, B2 ZONE**General Commercial District, B2 Zone.**

Signage shall be consistent with or complement the original construction and/or facade design. For this reason, wood or opaque materials made to look like wood are required. A proposed sign application must be brought before the planning board for review unless it conforms to one of the prototypes explained in detail under subsection (1) below. First floor occupancies may have one of the following prototype signs. Upper story businesses may have a "directory of occupants" wall sign or entrance door sign (item 10 below). The approved prototype sign, except the directory of occupancy sign (item 1C) or the freestanding sign (item 1G) must be located in the facade area between the first and second floors of a multi-story building, or in a comparable location in a single story building.

1. **Approved Prototypes:** The following prototype signs, if adhered to in all detail, do not require planning board approval:

a. **Wall Sign:**

1. **Sign Area:** Not to exceed two feet high, width of first floor business less one foot on each end, maximum thickness four inches.

2. **Material:** Carved or incised wood or comparable materials such as sign foam or solid raised letters at least five-sixths of an inch thick.

3. **Lettering Size:** Not to exceed sixty percent (60%) of total sign area.

4. **Perimeter Border:** Framed with molded or routed material or architectural aluminum.

5. **Colors:** All colors listed in Appendix G.

6. **Illumination:** External shielded illumination of soft intensity.

b. **Individual Lettering Attached to Facade:**

1. **Sign Area:** For purpose of overall measurement shall be an imaginary sign area not to exceed two feet high and the width of the first floor.

2. **Materials:** Solid material at least five-sixths of an inch thick.

3. **Lettering Size:** Not to exceed sixty percent (60%) of the sign area.

4. **Colors:** All colors listed in Appendix G.

5. **Construction:** Attached directly to the facade, or if extended from the facade, maximum total distance is six inches including the letter thickness.

6. **Illumination:** External shielded illumination of soft intensity.

c. **Directory of Occupants:** Subject to the requirements of the approved prototype for the office/commercial district, Appendix B.

d. **Open Backed, Box Letter Mounted Away from Facade:**

1. **Material:** Wood, Metal or opaque materials made to look like wood.

2. **Sign areas:** Not to exceed sixty percent (60%) of an imaginary sign area not greater than two feet high, the width of the first floor business, less one foot on each end and not greater than eight inches in depth.

3. **Colors:** All colors listed in Appendix G.

4. **Illuminations:** Internally shielded neon tubing or equivalent within back of letters.

e. **Awning:**

1. An awning which has lettering identifying the business no greater than six inches in height on the front skirt is permitted as an addition to the other signs approved for the building.

APPENDIX A

2. An awning which has letters no greater than twelve inches (12") on the awning is permitted in lieu of other sign types, not in addition thereto. The lettering shall not exceed twenty-five percent (25%) of the total sign area.
3. All awnings shall consist of canvas or comparable fabric.
4. Colors: All colors listed in Appendix G.
- f. Canopy Sign: This sign is in lieu of other sign types, not in addition to:
 1. Material: Plastic (or durable cloth).
 2. Lettering Size: Maximum height twelve (12) inches.
 3. Colors: All colors listed in Appendix G.
 4. Illumination not permitted.
 5. Size: Maximum vertical elevation of four feet; maximum projection two feet from facade; maximum width-store frontage.
 6. The lettering shall not exceed twenty-five percent (25%) of the total sign area.
- g. Free Standing Sign: Subject to the requirements in the approved prototype for the office/commercial district, Appendix B.
 2. Window Signs: In addition to the approved prototype sign, window signs are permitted throughout the district subject to the following restrictions:
 - a. A window sign includes a sign painted/affixed directly to the inside or outside of any glass window or glass portion of a door, and any sign hung inside the building designed to be read from the outside.
 - b. One neon sign indicated that the business is "open" may be installed as a part of this permitted sign area. A neon sign is defined as a sign constructed solely of visible lighted tubing. This neon sign may not exceed twelve (12) inches by twenty-four (24) inches in size, including any backer board or other mounting or display material included with the neon sign, and this neon sign area, together with other signage in the window, cannot exceed ten percent (10%) of the total window area.
 - c. In no event shall any sign or combination of signs constituting window signage exceed ten percent (10%) of the area of the window in which it or they are located. In no event shall there be more than one neon sign per business. Any neon sign shall be located on the street level (first floor) of the structure.
 - d. For temporary signs, see Appendix F.
 3. A structure with frontage on two or more public streets may have signage on each frontage. A structure with access to and/or visibility from a public parking lot may have signage facing this parking lot. In each case, each side of the structure is considered as a separate sign application. (Ord. 34/98 (part))

APPENDIX B

OFFICE/COMMERCIAL
DISTRICT, B1 ZONE**Office/Commercial District, B1 Zone.**

Signage shall be consistent with the age and architecture of the structures located within this zone. The proposed sign application must be brought before the planning board for review unless it conforms to the prototypes explained in detail under (i) below. Each location may have a freestanding sign and either a wall-mounted directory of occupants sign or an entrance door directory of occupants sign.

1. Approved Prototypes: The following Prototype signs, if adhered to in all detail do not require planning board review:

a. Directory of Occupants: Limited to one per building, or one per building facade, for each facade where there is a business entrance facing a street or parking area.

1. Freestanding - refer to Section B below.

2. Wall Sign: (Attached to building):

a. Materials: Wood or sign foam;

b. Sign Area: Not to exceed two feet by three feet (2' x 3').

c. Lettering size: Not to exceed sixty percent (60%) of sign area;

d. Colors: All colors listed in Schedule G.

e. Illumination: Not permitted.

3. Entrance Door Sign: For upper floor businesses, limited to one business or firm name per business or firm, in lieu of a directory of occupancy sign.

a. Material: Painted directly on the door,

b. Lettering size: All lettering not to exceed sixty percent (60%) of the door area.

c. Colors: Black, white or twenty-three (23) karat gold leaf.

d. Illuminations: Not Permitted.

b. Freestanding Sign: A sign located in the front yard provided that the sign be set back at least four ft. from the building side of the sidewalk.

1. Dimensions:

a. Maximum height including advertising structure: not to exceed five feet for single post sign or four feet for dual post signs.

b. Maximum width: four feet overall.

c. Minimum Distance: Bottom of sign to finished grade not less than eighteen (18) inches for dual post signs and twenty-four (24) inches for single post signs.

2. Colors:

a. Post and backboards: White or varnished natural wood.

b. Lettering: Carved in or painted on wood, metal or similar material using the colors listed in Appendix G.

3. Supporting Posts: four by four inches (4" x 4")

4. Lighting: Signs may be illuminated by a maximum of two white external stationary lights of an intensity not to exceed seventy-five (75) watts each, shielded and directed solely at the sign.

5. Signs shall be located and be of a size and design as not to interfere with motor vehicle sign triangles.



Historic Preservation Committee
recommended fonts for Freehold Borough
signs, awnings and canopies

Freehold Borough Historic Signs	poster
FREEHOLD BOROUGH HISTORIC SIGNS	ALGERIAN
Freehold Borough Historic Signs	Britannic Bold
<i>Freehold Borough Historic Signs</i>	<i>Brush Script Std</i>
Freehold Borough Historic Signs	Birch Std
FREEHOLD BOROUGH HISTORIC SIGNS	ROSEWOOD STD REGULAR
Freehold Borough Historic Signs	Bookman Old Style
Freehold Borough Historic Signs	Broadway
FREEHOLD BOROUGH HISTORIC SIGNS	MACEDONIA
FREEHOLD BOROUGH HISTORIC SIGNS	New Year
FREEHOLD BOROUGH HISTORIC SIGNS	Eliza Facia
Freehold Borough Historic Signs	Adobe Caslon Pro Bold
<i>Freehold Borough Historic Signs</i>	<i>Diner</i>
FREEHOLD BOROUGH HISTORIC SIGNS	Uptown Diner

historical collection

interiors & exteriors

historical collection
interiors & exteriors




Benjamin Moore



accents
acentos



concord ivory
marf. concord a

HC-12

decatur buff
ante de decatur

HC-38

saybrook sage
sêiva de saybrook

HC-24

wall
pared



mayflower red
"O O DE MAYFLOWER"

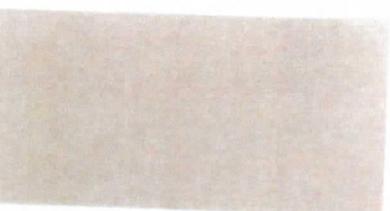
HC-45

wedgewood gray
gris de wedgewood

HC-46

carlington beige
beige de carlington

HC-33



lancaster whitewash
"O O O O DE LANCASTER"

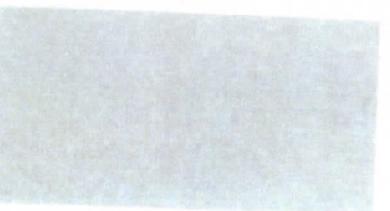
HC-72

hesperwhite ivory
ment. de hesperwhite

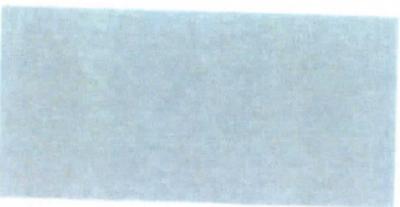
HC-36

lansburg green
verde de lansburg

HC-13



wall
pared



wyrde blue
azul de wyrde

HC-43

tate olive
oliva de tate

HC-112

greenfield dunken
caldada de greenfield

HC-40

accents
acentos



woodlawn blue
azul de woodlawn

HC-47

waterbury cream
creme de waterbury

HC-31

wheeling neutral
neutro de wheeling

HC-92



edgecomb gray
gris de edgecomb

HC-173

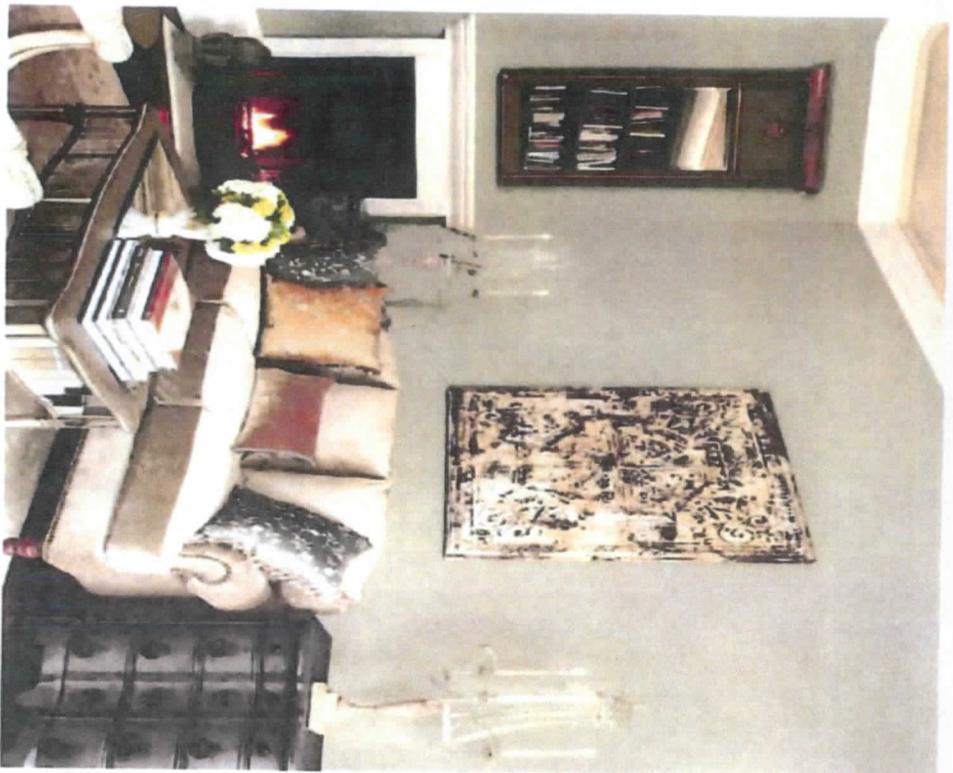
greemount silk
seda de greemount

HC-3

montrey white
blanco de montrey

HC-27

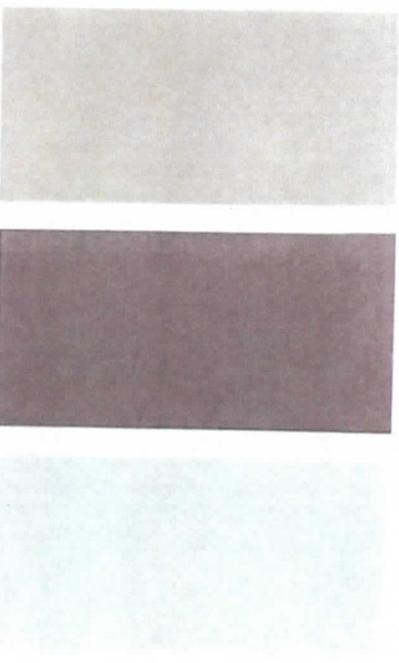




accents
acentos

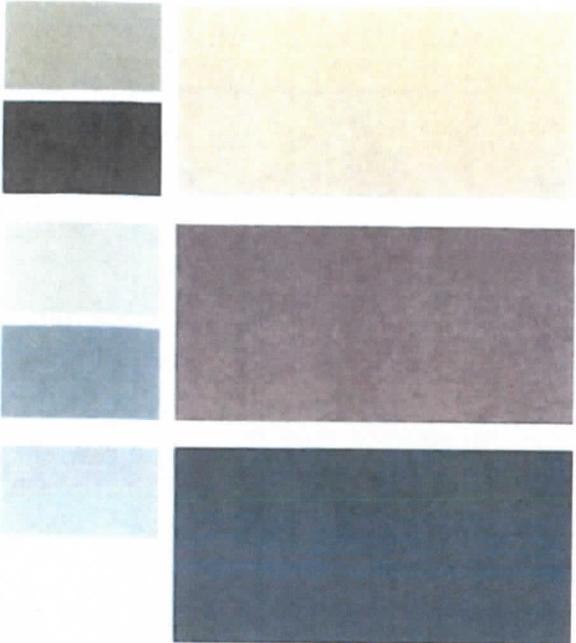


wall
pared

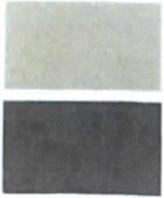


denville tan bronceado de denville	H-C-57	garrison red rojo de garrison	H-C-66	grant beige beige de grant	H-C-23
wilmington tan bronceado de wilmington	H-C-34	morroe bisque bronceado de morroe	H-C-26	purlan gray gris purlano	H-C-64
cooley gray gris de cooley	H-C-04	robury caramel acaramelado de robury	H-C-42	jamestown gold oro de jamestown	H-C-88

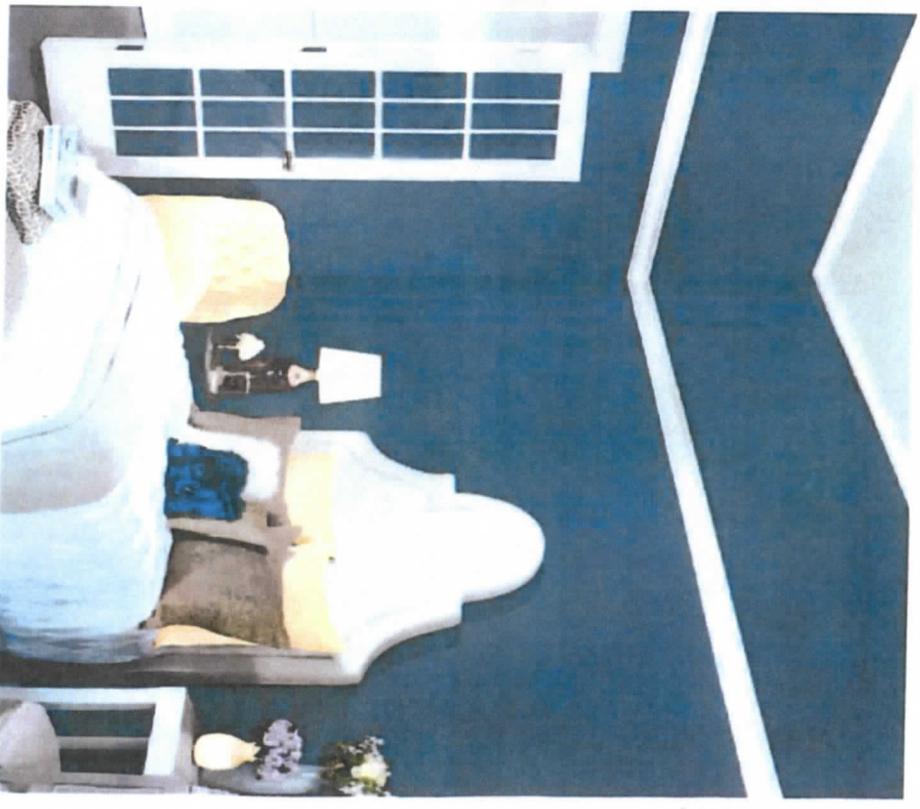
wall
pared



accents
acentos



dumore cream creme de dumore	H-C-29	somerville red rojo de somerville	H-C-62	hale navy azul marino de hale	H-C-94
georgan green verde de georgan	H-C-115	abingdon puty misilla de abingdon	H-C-59	boothbay gray gris de boothbay	H-C-65
middlebury brown marron de middlebury	H-C-68	jamestown blue azul de jamestown	H-C-48	montgomery white blanco de montgomery	H-C-33





townsend harbor brown HC-64
marrón de puerto townsend



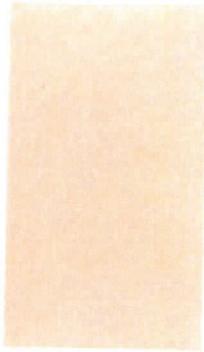
hodley red HC-65
rojo de hodley



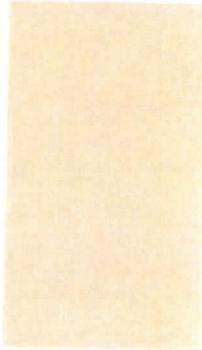
audubon russet HC-51
rojizo de audubon



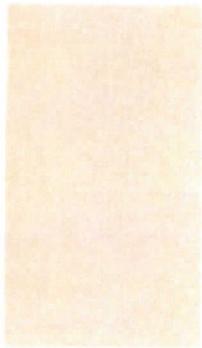
georgetown pink beige HC-56
beige rosado de georgetown



dorset gold HC-8
oro de dorset



marblehead gold HC-11
oro de marblehead



chestertown buff HC-9
gamuza de chestertown



hawthorne yellow HC-4
amarillo de hawthorne

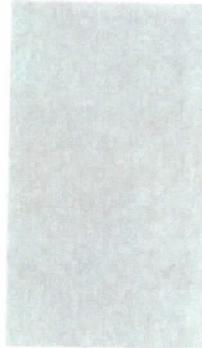
windham cream HC-6
crema de windham

philadelphia cream HC-30
crema de filadelfia

standish white HC-32
blanco de standish

powell buff HC-35
gamuza de powell

guilford green HC-116
verde de guilford



sherwood green HC-118
verde de sherwood



avon green HC-126
verde de avon



lafayette green HC-135
verde de lafayette



palladian blue HC-144
azul palladian



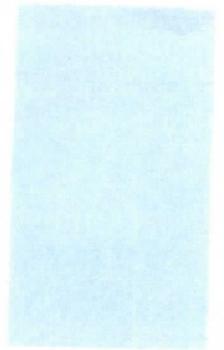
covington blue HC-138
azul de covington



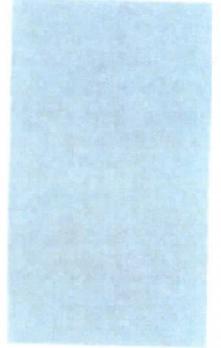
waterbury green HC-136
verde de waterbury



tarrytown green HC-134
verde de tarrytown



yarmouth blue HC-150
azul de yarmouth



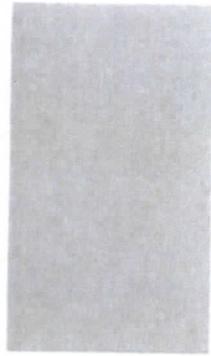
buxton blue HC-149
azul de buxton



whipple blue HC-152
azul de whipple



newburyport blue HC-155
azul de newburyport



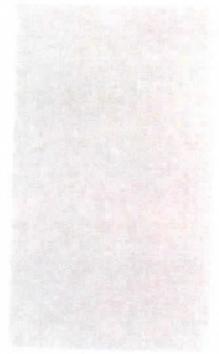
nantucket gray HC-111
gris de nantucket



elmira white HC-84
blanco de elmira

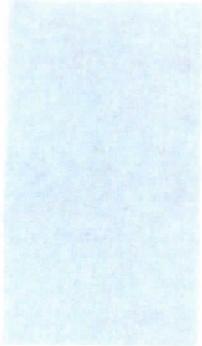


ashley gray HC-87
gris de ashley



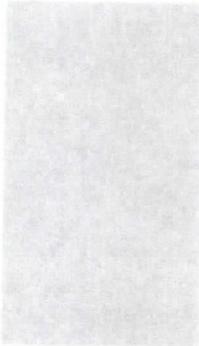
bradstreet beige HC-48
beige de bradstreet

wickham gray HC-171
gris de wickham



gettysburg gray HC-107
gris de gettysburg

bleeker beige HC-80
beige de bleeker



litchfield gray HC-78
gris de litchfield



brookline beige HC-47
beige de brookline

stonington gray HC-170
gris de stonington



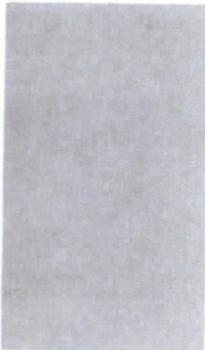
bennington gray HC-82
gris de bennington



alexandria beige HC-77
beige de alexandria

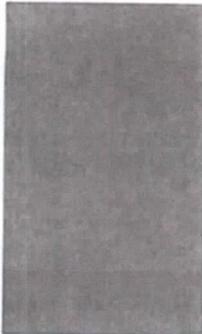


chelsea gray HC-168
gris de chelsea



rockport gray HC-105
gris de rockport

northampton putty HC-89
masilla de northampton



lenox tan HC-44
bronceado de lenox

davenport tan HC-76
bronceado de davenport



jackson tan HC-46
bronceado de jackson

amherst gray HC-167
gris de amherst



gloucester sage HC-100
salvia de gloucester

cromwell gray HC-103
gris de cromwell



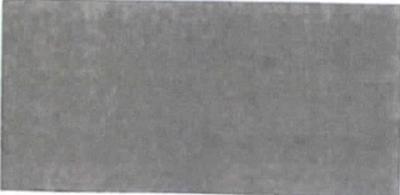
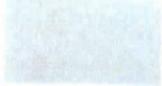
tyler taupe HC-43
gris pardo de tyler

van buren brown HC-70
marrón de van buren

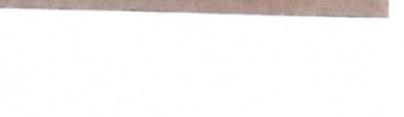


hasbrouck brown HC-71
marrón de hasbrouck



body estructura		accents acentos	
			
			
			

kingsoort gray gris de kingsoort	HC-86	kennedukoort green verde de kennedukoort	HC-123	weston flax flax de weston	HC-5
revere pewter petite levementado	HC-172	cushing green verde de cushing	HC-125	van courland blue azul de van courland	HC-145
prinsburg blue azul de prinsburg	HC-159	georgan brick ladrillo georgan	HC-50	yorkstone green verde de yorkstone	HC-133

body estructura		accents acentos	
			
			
			

sussex green verde de sussex	HC-09	shaker beige beige de los shakers	HC-45	maryville brown marón de maryville	HC-75
prinsfield buff ante de prinsfield	HC-24	quincy tan bronceado de quincy	HC-25	manchester tan bronceado de manchester	HC-8
brancoort brown marón de brancoort	HC-17	wetherfield moss musgo de wetherfield	HC-110	dubury gray gris de dubury	HC-53





accents acentos	body estructura

stetburn buff tinte de stetburne	HC-28	great barrington green verde de great barrington	HC-22	sandy hook gray gris de sandy hook	HC-03
dixton brown marón de dixton	HC-67	richmond gray gris de richmond	HC-56	kendall charcoal carbón de kendall	HC-56
straton blue azul de straton	HC-42	whitall brown marón de whitall	HC-69	carroll green verde de carroll	HC-24



accents acentos	body estructura

dixester gray gris de dixester	HC-52	patrim ivory marfil de patrim	HC-32	woodstock tan bronceado de woodstock	HC-01
coverdy gray gris de coverdy	HC-55	old salem gray gris de old salem	HC-94	crow point sand arena de crow point	HC-91
knowlton gray gris de knowlton	HC-50	new london burgundy burgundy de new london	HC-61	farview taupe gris pardo de farview	HC-95



Front Cover — wall: decatur buff HC-38, trim & ceiling: white

Cubierta — paredes interiores y exteriores: HC-38, molduras y techo: blanco

Back cover — body: philadelphia cream HC-30, trim, brilliant white, shutters: black, interior wall: chestertown buff HC-9

Fondo: cubierta — estructura: crema de filadelfia HC-30, molduras, blanco brillante, persianas: negro, paredes interiores: buff de chestertown HC-9

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d. Signage Permitted in the Freehold Center Core Redevelopment Plan Area

All signs shall comply with general sign provisions set forth in the Freehold Borough sign ordinance, except as specifically modified herein. If there is any conflicting standard, the standards set forth herein shall prevail.

1. **General Requirements.** Where a building requires several different signs, they shall be thematically linked and shall be similar in materials, color and method of lighting. Internally illuminated signs (i.e. backlit signs) consisting of a box-style sign frame shall not have a white sign face background or a sign face background color that is lighter than the sign message.
2. **Wall Signs.** Each nonresidential use located on the ground floor and having a street level entrance along a public sidewalk may install wall signage in accordance with all of the following requirements:
 - a. The maximum quantity of wall signs for each ground floor business use shall be no more than one (1) wall sign per street frontage.
 - b. The sign shall be located on the wall area situated near the main public entrance or centered along the street frontage.
 - c. The maximum height from ground-level to uppermost portion of the sign shall not exceed the height of the sill or bottom of any second story window or sixteen (16) feet, whichever is less. In the case of single-story buildings, the maximum height shall not exceed fourteen (14) feet or the top of the wall face, whichever is less.
 - d. The minimum height from ground-level to lowermost portion of the sign shall be no less than eight (8) feet.
 - e. Maximum permitted sign area shall be no greater than one square-foot per lineal foot of building frontage occupied by the use on that particular building frontage, not to exceed forty (40) square feet.
 - f. Maximum permitted horizontal sign dimension (width) shall be no greater than seventy-five percent (75%) of the width of the building frontage occupied by the use on that particular building frontage, not to exceed thirty (30) feet.
 - g. Maximum vertical dimension (height) of the sign face shall not exceed three (3) feet.
 - h. No wall sign shall not project more than eight (8) inches from the wall face upon which it is attached.
 - i. The sign may be internally or indirectly illuminated.
3. **Parking Garage Signs.** Wall signs identifying an entrance of a parking garage may be permitted but shall be in conformance with regulations set forth above for wall signs.
4. **Awning Signs.** Non-residential uses located on the ground floor may display signs on awnings, provided that the following standards are met:
 - a. Awning signs shall only be permitted on first-story awnings that provide roof-like shelter and/or solar shielding above doorways and windows.
 - b. The dimensions of the awning shall be in conformance with applicable regulations set forth elsewhere herein for awnings.
 - c. The sign shall only be located on the front portion of the awning that is generally parallel to the building wall face to which it is attached. This portion is more commonly known as the "valance" (see Figure 1). In the case of an awning shape

where a traditional valance might not be provided, the sign text and graphic characters shall be restricted to the lowest fourteen (14) inches of the awning, which must be shown to be nearly parallel to the building wall face. In the case of dome awnings, the sign graphics shall additionally be restricted to the middle one-fifth ($1/5^{\text{th}}$) of the awning, when viewed from the front elevation, which must be shown to be nearly parallel to the building wall face.

- d. All awning signs shall be professionally sewn or painted.
- e. The maximum vertical dimension of the sign face (valance) shall not exceed fourteen (14) inches.
- f. The maximum height of letters, individual numbers or other characters or images on the awning shall not exceed twelve (12) inches.
- g. Maximum width of individual letters, numbers, or other characters or images on the awning shall not exceed eighteen (18) inches.
- h. The total aggregate horizontal dimension (width) of all individual letters, numbers or other characters shall not exceed twenty (20) feet, or seventy-five (75%) of the width of the awning, as viewed in front elevation, whichever is less.
- i. The awning shall be limited to a total of two (2) colors plus white as approved by the Planning Board, including the color of sign lettering and all other graphics (see Figure 1).
- j. No single awning shall contain sign messages for more than two (2) business establishments.
- k. The maximum quantity of awning signs for each nonresidential use located on the ground floor shall be no more than two (2) awning signs per street frontage.
- l. Awning signs shall not be internally illuminated.

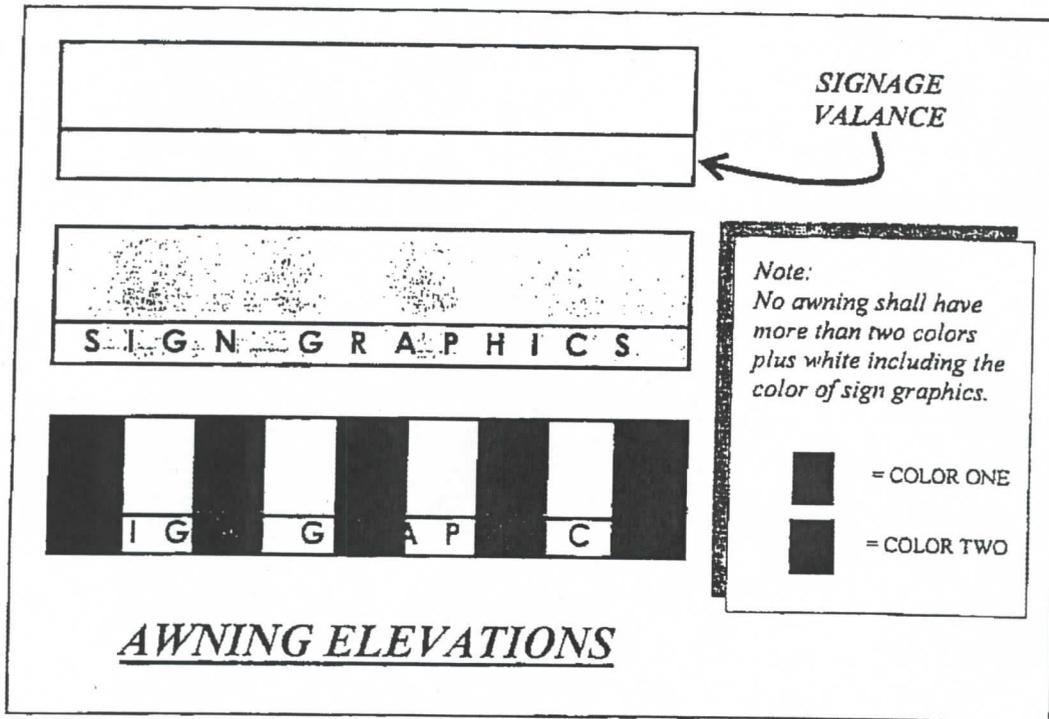


Figure 1 – Awning Signs

5. Permanent Window Signs. Only retail or personal service business uses located below the third story of a building shall be permitted to display a permanent window sign. Such sign may be professionally painted on the interior side of a window or may consist of a professionally printed permanent decal(s) installed on the interior side of a window, provided that the following standards are complied with:
 - a. No window sign shall be permitted in a window above the second-story of a building.
 - b. Maximum area of any and all such sign shall not exceed twenty-five percent (25%) of the total window area, not to exceed six (6) square feet in area per window.
 - c. One (1) sign per business establishment per window shall be permitted, up to a maximum of two (2) signs per business on any wall frontage.
 - d. The sign(s) shall be limited to the name and/or type of business, the address and phone number.
 - e. The sign(s) may be internally illuminated.
6. Wall-mounted Directory Sign. For buildings containing non-residential tenant(s) located above the ground level, one (1) wall-mounted directory sign for each ground floor public entrance into a building shall be permitted whether such entrance fronts on a street or a parking lot.
 - a. The maximum size of the wall-mounted directory sign shall not exceed eight (8) square feet in sign area.

- b. The maximum height from the ground-level to uppermost portion of the sign shall not exceed nine (9) feet if situated directly above the doorway entrance, or six (6) feet if not situated directly above the doorway entrance.
 - c. The minimum height from ground-level to lowermost portion of the sign shall be no less than two (2) feet.
 - d. Such sign may identify all building occupant names and their addresses, however, no sign message for an individual business shall occupy greater than six (6) square feet in area of such a sign.
 - e. A wall-mounted directory sign may only be externally illuminated with a shielded fixture.
 - f. All lettering on a wall-mounted directory sign shall be of the same type-face (font) style.
7. Projecting Sign. Each nonresidential use located on the ground floor and having a direct street level entrance may install one (1) projecting sign subject to the following:
- a. The sign shall be attached to the wall along the frontage such use occupies.
 - b. Such sign face and all signage must be oriented in a position that is perpendicular to the wall to which it is attached.
 - c. No such sign shall have a thickness that exceeds eight (8) inches.
 - d. Maximum size of each sign face shall not exceed eight (8) square feet in area.
 - e. Minimum height from ground level to lowermost portion of sign shall be no less than eight (8) feet.
 - f. Maximum height from ground level to uppermost portion of sign shall not exceed the height of the sill or bottom of any second story window or sixteen (16) feet, whichever is less. In the case of single-story buildings, said maximum height shall not exceed fourteen (14) feet or the top of the wall, whichever is less.
 - g. Maximum horizontal projection from the building wall, including any sign appurtenances, shall not exceed four (4) feet. Such sign may project over a public sidewalk only and shall not extend over any other portion of any other public right-of-way.
 - h. Maximum horizontal dimension (width) of the sign face shall not exceed three and one-half (3 ½) feet.
 - i. Maximum vertical dimension (height) of the sign face shall not exceed five (5) feet.
 - j. Maximum height of letters, individual numbers or other characters or images on the signboard shall not exceed eighteen (18) inches.
 - k. Maximum width of letters, individual numbers or other characters or images on the signboard shall not exceed eighteen (18) inches.
 - l. A projecting sign may be internally or externally illuminated.
8. Temporary Window Advertising Signs. Temporary window advertising signs for ground level retail and personal service business uses located in the Freehold Center Core are exempt from approval requirements, subject to the following conditions:

- a. Such signs may be constructed of paper, cardboard or plastic, and any written, numerical, graphic or photographic material or information shall constitute such a sign.
 - b. Such signs shall be removed after a period of thirty (30) days and shall have the date of installation printed clearly in the lower right-hand corner of such, as viewed from the exterior.
 - c. Such signs shall be contained solely within the ground level window of the subject business.
 - d. Maximum total area of such signs shall not exceed 40% of the total area of ground level windows, excluding window portions of doors, fronting on a public street. For the purposes of this subsection, any window area covered with a permitted permanent window sign, pursuant to this article, shall be excluded from the calculation of the total area of all ground floor windows.
 - e. Information on such signs shall be limited to advertisements for special promotions, temporary sales and other such similar nonpermanent sales promotions.
 - f. Such signs shall be maintained in an orderly manner at all times.
 - g. This section shall not be interpreted in such a manner as to limit or prohibit any business from displaying merchandise in an interior window display area.
9. Portable Sidewalk Sign. Only retail and personal service business uses and eating and drinking establishments shall be permitted to display sandwich board signs and other types of portable signs, subject to the following conditions:
- a. Maximum size of such signboard shall not exceed five (5) square feet in area. If such sign is two-sided, only one (1) side of such shall be used for the purpose of calculating the permitted sign area.
 - b. Maximum height and width of letters, numbers or other characters or images on the signboard shall not exceed twelve (12) inches.
 - c. Such signs shall be located within four (4) feet of an entrance to the business they advertise and shall not be placed so as to interfere with pedestrian or vehicular traffic on a street, sidewalk, walkway or public right-of-way. An unobstructed pathway of at least four (4) feet in width must be maintained on a sidewalk at all times.
 - d. Such signs shall be constructed of wood, slate board and/or finished metal.
 - e. Information contained on such signs shall be limited to advertisements for special *promotions, sales and other such similar non-permanent sales promotions.*
 - f. Such signs shall be maintained in an orderly manner at all times.
 - g. In a building with multiple business occupants who share a common entrance, no more than two (2) such signs shall be permitted, which may be shared among the applicable businesses entitled to a portable special promotion sign under the provisions of this section.
 - h. Any business use that places or installs such sign, pursuant to this section, shall be required to conform to all other applicable provisions of this article, otherwise, such business shall be prohibited from displaying such sign.

- i. No such sign shall be displayed when the business it relates to is not open for business.
 - j. Such signs shall not be illuminated.
10. Freestanding Sign. Nonresidential uses may be permitted to install a freestanding sign only if the depth of the yard in which the sign is located is at least twenty (20) feet deep, measured from the front lot line to the nearest part of a building located on a lot. Such freestanding sign shall be regulated as follows:
- a. No more than one (1) such sign shall be permitted on any lot.
 - b. The sign shall be located in the front yard; however, no element of the freestanding sign shall be located within four (4) feet of any property line.
 - c. The area of the sign shall not exceed sixteen (16) square feet.
 - d. The maximum height to the top of the sign shall not exceed sixteen (16) feet.
 - e. The minimum mounting height to the bottom edge of the sign face shall not be less than seven feet and six inches (7'-6").
 - f. Neither the horizontal (width) nor the vertical dimension (height) of the sign face shall exceed six (6) feet.
 - g. The sign may be indirectly illuminated, or may be lit by an internal source.
11. Residential Use Signage. Signage pertaining to residential uses shall be in accordance with the signage requirements set forth in the Borough's Code for residential uses.

e. Awnings and Canopies

Awnings and canopies are encouraged in the Freehold Center Core at the street level of a building when occupied by a nonresidential use. For all uses, awnings and canopies may be used on the upper floors of a building, where appropriate. The design of awnings and canopies shall be architecturally compatible with the style, materials, colors and details of such buildings and should not conceal significant architectural features, such as cornices, columns, pilasters or other trim details. All of the following standards for street-level awnings and canopies shall additionally apply:

1. The highest point of a street-level awning or canopy shall not extend above the top of the first-story windows by more than four (4) feet or fourteen (14) feet above the sidewalk grade elevation, whichever is less.
2. The minimum height clearance between the sidewalk and the lowest point of an awning or canopy shall be no less than seven feet six inches (7'-6").
3. The maximum horizontal projection dimension of an awning from the building wall, including any appurtenances, shall not exceed six (6) feet from the building face. Awnings may project over a public sidewalk but shall not be closer than two (2) feet to the vertical plane of the curb line or the edge of any other public right-of-way. No awning shall project over a public sidewalk when the business it relates to is not open for business.
4. No permanent canopy structure with a projection greater than eight (8) inches from the building wall face shall project over a public right-of-way (including a public sidewalk), unless approved by the governing body of the Borough.
5. When fully extended and viewed in side elevation, the height dimension of an awning shall not exceed the projection from the wall face (see Figure 2 below).

6. The surfacing material of awnings shall be made of canvas or modern materials that mimic canvas with traditionally dyed colors in solids or stripes. Metal and vinyl awnings are prohibited. Canopies shall be made of materials permitted for awnings or may be made of architectural materials found on the façade of the building.
7. No awning shall contain more than two (2) colors plus white. The color of any sign messages or other graphic features shall be included in the number of colors. The colors must be compatible with the architectural color scheme of the entire building.
8. On buildings with multiple storefronts, coordinating awning and canopy frame styles shall be used as a means of unifying the structure (see Figure 3 below for examples of frame styles).
9. All signage on awnings shall be in conformance with applicable regulations set forth elsewhere herein for awning signs.
10. All signage mounted, affixed or displayed directly on a fixed-position canopy shall be regulated as wall-mounted signs in accordance with applicable regulations set forth elsewhere herein for wall signs.
11. Internally illuminated or backlit awnings and canopies are not appropriate and are therefore strictly prohibited. No awning or canopy shall have illumination which permits the passage of light or allows light to be seen through the surface material of the awning or canopy so as to illuminate the exterior of the awning or canopy.

Figure 2 - Awning Proportion

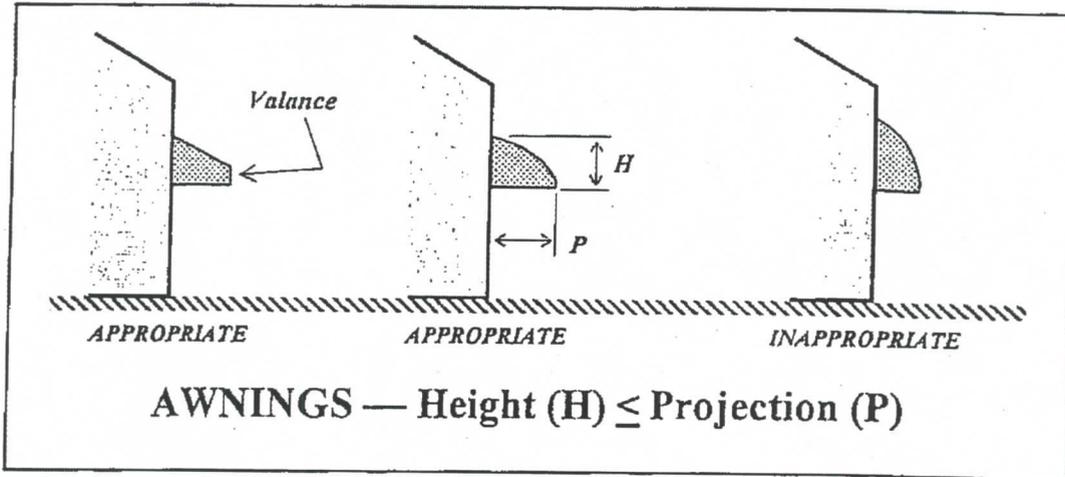
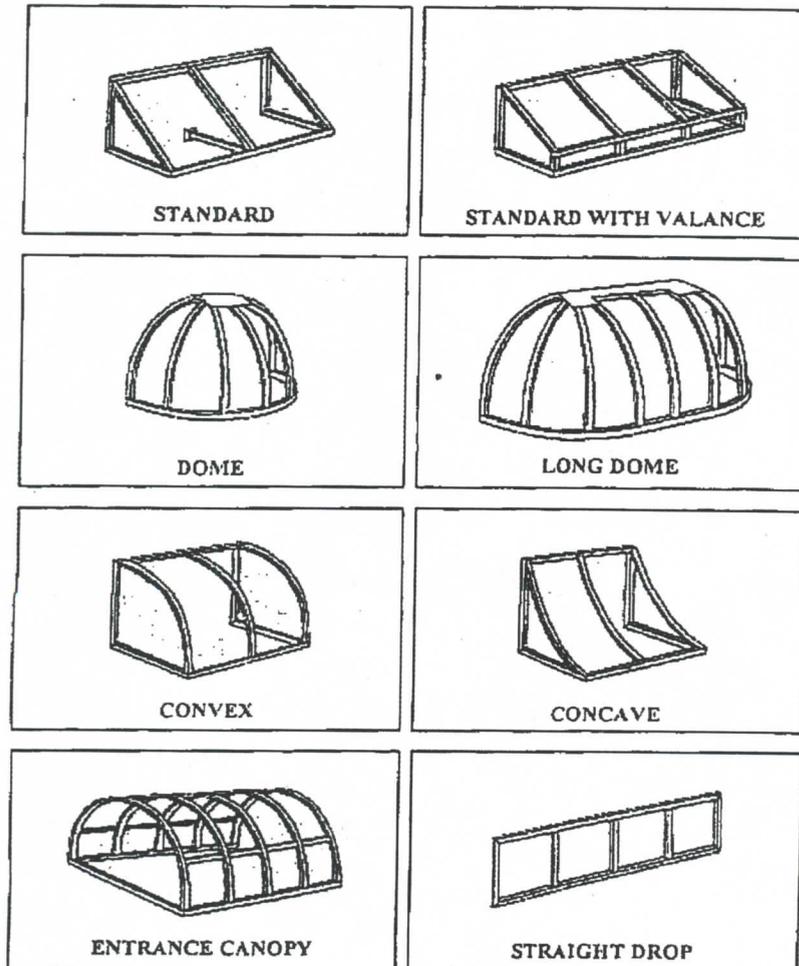


Figure 3 - Popular Awning & Canopy Frame Styles



f. Landscaping and Street Trees

1. Landscaped buffers between non-residential and residential uses shall be provided when necessary. When space permits, foundation plantings shall be used to soften the corners and edge of the buildings, and interior alleys.
2. All street frontages should be planted with street trees of medium size such as Amur Maple (*Acer ginnala*), Japanese Scholar Tree (*Sophora japonica*), Green Ash (*Fraxinus caroliniana*), etc. at an average spacing of 25 to 30 feet. Final species selection shall be reviewed and approved by the Borough's Shade Tree Commission.

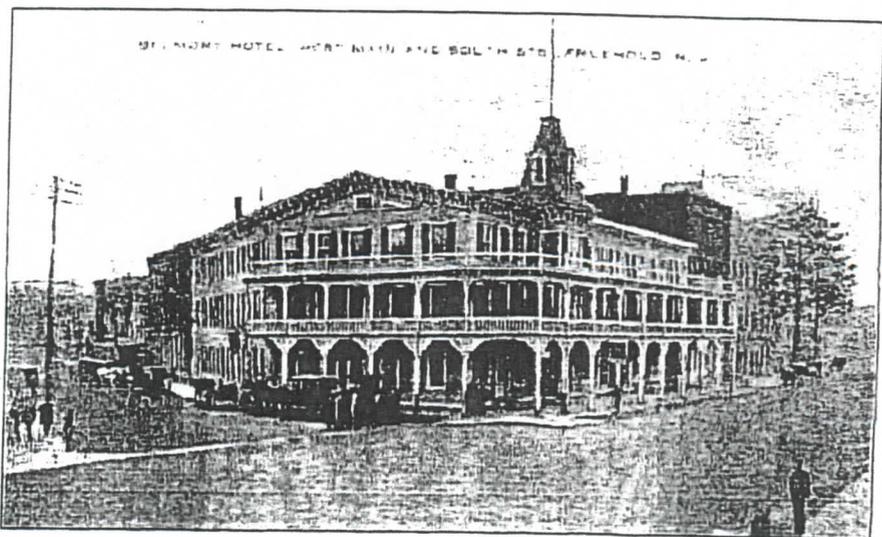
g. Vehicular/Pedestrian Circulation

1. All buildings are required to have entrances accessed directly from a public or semi-public pedestrian walkway. Pedestrian walkways shall be provided between all non-contiguous commercial buildings. Parking lots and pedestrian walkways shall be designed as attractive elements of the site by their own right with the use of trees, landscaping, and various building materials and textures. Sidewalks shall be connected where there are gaps and missing links. Sidewalks shall extend from the building facade or interior alleys or mews to the curb for the purpose of facilitating pedestrian movement and creating opportunities for outdoor eating and shopping areas, placement of street furniture, etc.
2. The minimum width for sidewalks shall be in compliance with the requirements set forth by the Borough Engineer. Where a sidewalk or pedestrian path does not border a street, the minimum width shall be no less than four feet.

h. Historic Preservation

There are many buildings in Freehold's Central Business District that date back to more than three centuries ago, when it was settled. The standards presented herein recognize the unique heritage and historic character of development that has evolved in Freehold and seek to preserve the historic character of the properties located jointly in the FCC and the historic district.

The following design standards shall be applicable to redevelopment and rehabilitation activities in the FCC on properties or district identified as being listed or eligible for listing on the National or State Register of Historic Sites. In assessing the design of any proposed addition to,



alteration of, or demolition of a structure located within a historic district or listed on the National and/or State Registers, or any new construction on property occupied by a historic structure or within a historic district, an application shall be made to the Borough of Freehold's Historic Preservation Commission to conduct a "certificate of historic review." The Historic Preservation Commission shall consider the Secretary of Interior's Standards for Historic Preservation as well as the following design criteria:

1. General Criteria. The following general factors should be considered:
 - a. The impact of the proposed change on the historical, archeological, architectural, cultural, and/or aesthetic significance of the historic site or historic district;
 - b. The importance of the historic site or the building, structure, object, or site located in a historic district to the nation, state, region, or municipality, and the extent to which its historical, archeological, architectural, cultural, and/or aesthetic interest would be adversely affected to the detriment of the public interest;
 - c. The use of any historic site or historic district involved in the proposed change; and
 - d. The visual compatibility of the proposed change with adjacent buildings, structures, objects, and sites in accordance with the requirements for design compatibility set forth herein.
2. Criteria For Existing Buildings, Structures, Objects and Sites. The Borough of Freehold's Historic Preservation Commission should make its determination as to whether the application should be (1) approved, (2) approved with conditions, or (3) denied on the basis of the purposes of this section and the applicable standards for review which are set forth in the Code of the Borough of Freehold.
3. Criteria for Additions, Alteration, and New Construction. It is the intent of this Redevelopment Plan that any design standards for additions and new construction should not discourage technical innovations in processes or materials or creativity of design. It is acknowledged that structures must meet the needs of today's inhabitants. In assessing the design of any proposed addition or new construction, the Borough of Freehold's Historic Preservation Commission, should consider the applicable design criteria set forth in the Code of the Borough of Freehold.
4. Criteria for Demolition. Demolition of any structure shall be discouraged in the FCC. If necessary, the applicable standards set forth in the Code of the Borough of Freehold should be considered regarding applications to demolish any part of a historic site or any building, structure, object, or site located within a historic district:
5. Criteria for Relocation of Historic Building or Structures. The following factors should be considered regarding an application to move to a new location or site any building, structure, or object located on a historic site or historic district:
 - a. The impact of the loss of integrity suffered as a result of removal from the original and/or historic location and, if located within a historic district, the impact of that loss of integrity upon the district as a whole.

- b. The relative value to the applicant of the proposed relocation contrasted with the value to the community as a whole in allowing it to remain at its original and/or historic site.
- c. The compatibility, nature, and character of the areas adjacent to both the present site and the proposed site relating to the protection of historic properties and districts.
- d. If a proposed new location is in a preservation zone, the impact on the visual compatibility of adjacent buildings, structures, objects, or sites as set forth above.
- e. The likelihood of significant damage to the physical integrity of the building, structure, or object itself due to its relocation.
- f. The compelling reasons for not retaining the building, structure, or object at its present location.

3.05 PROVISIONS RELATED TO OFF-SITE IMPROVEMENTS

The designated redeveloper or other such party responsible for the development of a redevelopment project covered by this redevelopment plan shall be at least responsible for his/her fair share of any installation or upgrade of infrastructure related to their project whether on-site or off-site.

Infrastructure items include but are not limited to gas, electric, water, sanitary and storm sewers, telecommunications, recreation or open space, streets, curbs, sidewalks, street lighting and street trees or other circulation improvements. The extent of the redeveloper's responsibility will be outlined in the redeveloper's agreement with the Borough. Off-site responsibility for properties not covered under the redeveloper's agreement will be determined during the permit and/or site plan review phases.

All infrastructure improvements shall comply with applicable local, state and federal codes including the Americans With Disabilities Act. All utilities shall be placed underground, except where the Borough Engineer determines that underground installation is not advisable or feasible.

3.06 PROVISIONS RELATED TO STATE AND FEDERAL REGULATIONS

Certain redevelopment activities proposed in this plan may be subject to state and federal standards, regulations and permit requirements. The redeveloper is responsible for ensuring compliance with all applicable standards and obtaining necessary state and federal permits.

**BOROUGH OF FREEHOLD
ORDINANCE NO.
2011/9**

**AN ORDINANCE AMENDING THE VISIONING & REVITALIZATION PLAN
FOR THE FREEHOLD CENTER CORE REDEVELOPMENT PLAN AREA**

WHEREAS, the Mayor and Council of the Borough of Freehold have designated the Freehold Borough Downtown as an Area in Need of Rehabilitation; and

WHEREAS, a Visioning & Revitalization Plan for the Freehold Center Core Redevelopment Plan Area prepared by David G. Roberts and Anne I. Tyska of CMX dated September 30, 2008, has been adopted; and

WHEREAS, the plan contains a list of prohibited uses including motor vehicle service stations; and

WHEREAS, the Mayor and Council are aware of plans to redevelop Block 71, Lots 21 – 25 which currently contain a motor vehicle service station and said plans have met with the approval of the Historic Preservation Commission; and

WHEREAS, the goals and objectives of the Visioning & Revitalization Plan for the Freehold Center Core Redevelopment Plan Area would be advanced through the redevelopment of Block 71, Lots 21 – 25 as a motor vehicle service station as currently proposed; and

WHEREAS, the Historic Preservation Commission has made certain recommendations for changes to the signage permitted in the Core Redevelopment Area, which recommendations the Mayor and Council believe are warranted in order to further the goals and objectives of the Visioning & Revitalization Plan.

NOW, THEREFORE, BE IT ORDAINED that the Visioning & Revitalization Plan for the Freehold Center Core Redevelopment Plan Area prepared by David G. Roberts and Anne I. Tyska of CMX dated September 30, 2008, which has been adopted be modified, amended and supplemented as follows:

SECTION 1

Section 3.03.03 Use Requirements.

d. Prohibited Uses

1. Motor vehicle garages, motor vehicle service stations (with the exception of motor vehicle service stations that were in place and operational at the time of the adoption of the Visioning & Revitalization Plan for the Freehold Center Core Redevelopment Plan Area), auto body repair and painting, tire sales, sales of automobiles, sales of automobile parts, or similar automotive uses.
2. No change.

3. No change.
4. No change.
5. No change.
6. No change.
7. No change.
8. No change.
9. No change.

Section 3.03.05 Design Standards

d. Signage Permitted in the Freehold Center Core Redevelopment Plan Area.

1. **General Requirements.** Where a building requires several different signs, they shall be thematically linked and shall be similar in materials, color and method of lighting. Internally illuminated signs(i.e. backlit signs) consisting of a box-style sign frame shall be prohibited.
2. **Wall Signs.** Each nonresidential use located on the ground floor and having a street level entrance along a public sidewalk may install wall signage in accordance with all of the following requirements:
 - a. No change.
 - b. No change.
 - c. No change.
 - d. No change.
 - e. No change.
 - f. No change.
 - g. No change.
 - h. No change.
 - i. Deleted.
3. No change.
4. **Awning Signs.** Non-residential uses located on the ground floor may display signs on awnings, provided that the following standards are met:
 - a. Awning signs shall be permitted on the first and second-story awnings that provide roof-like shelter and/or solar shielding above doorways and windows.
 - b. No change.
 - c. No change.
5. **Permanent window signs.** Only retail or personal service business uses located below the third story of a building shall be permitted to display a permanent window sign. Such sign may be professionally painted on the interior side of a window or may consist of a professionally printed permanent decal(s) installed on the interior side of a window, provided that the following standards are complied with:
 - a. Deleted.
 - b. No change.
 - c. No change.

- d. No change.
 - e. Deleted.
6. No change.
7. Projecting Sign. Each non-residential use located on the ground floor and having a direct street level entrance may install one (1) projecting sign subject to the following:
- a. No change.
 - b. No change.
 - c. No change.
 - d. No change.
 - e. No change.
 - f. No change.
 - g. No change.
 - h. No change.
 - i. No change.
 - j. No change.
 - k. No change.
 - l. A projecting sign may only be externally illuminated.
8. Temporary Window Advertising Signs. Temporary window signs for ground level retail and personal service uses located in the Freehold Center Core are exempt from approval requirements, subject to the following conditions:
- a. No change.
 - b. No change.
 - c. No change.
 - d. Maximum total area of such signs shall not exceed 10% of the total area of all ground level windows, excluding window portions of doors, fronting on a public street. For the purposes of this subsection, any window area covered with a permitted permanent window sign, pursuant to this article, shall be excluded from the calculation of the total area of all ground floor windows.
 - e. No change.
 - f. No change.
 - g. No change.
9. Portable Sidewalk Sign. Only retail and personal service business uses and eating and drinking establishments shall be permitted to display sandwich board signs and other types of portable signs, subject to the following conditions;
- a. No change.
 - b. No change.
 - c. No change.
 - d. Such signs shall be of the material as established by the Freehold Center Management Corporation, d/b/a Downtown Freehold, attached hereto as Exhibit A, and as may be amended from time to time.
 - e. No change.
 - f. No change.
 - g. No change.
 - h. No change.

- i. No change.
 - j. No change.
10. Freestanding Sign. Non-residential uses may be permitted to install a freestanding sign only if the depth of the yard in which the sign is located is at least twenty (20) feet deep, measured from the front lot line to the nearest part of a building located on a lot. Such freestanding sign shall be regulated as follows:
- a. No change.
 - b. No change.
 - c. No change.
 - d. No change.
 - e. No change.
 - f. No change.
 - g. The sign may be indirectly illuminated.

SECTION 2

All other portions of the Visioning & Revitalization Plan for the Freehold Center Core Redevelopment Plan shall remain in full force and effect.

SECTION 3

If any part of this Ordinance shall be deemed invalid such part shall be deemed severable and the invalidity thereof shall not affect the remaining part of this Ordinance.

SECTION 4

Any Ordinance or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed and superseded.

SECTION 5

This Ordinance shall take effect upon final passage and publication in accordance with Law.