

# Borough of Freehold Block Party Application

---

## Block Party Rules & Conditions

### SECTION 1: General Requirements

- The closure of a street for block parties should pertain only to local residential streets.
- No Street or public property shall be closed for a Block Party more than once in a three-month period.
- Signatures from 80% of all households within/abutting the party area indicating their consent must be submitted with the application (use attached Page 5 Signature Authorization Form – make additional copies as needed).

### SECTION 2: Barricades and Emergency Access Requirements

- Barricades will be provided by the Borough of Freehold.
- The closure point of intersections and cul-de-sacs must be kept clear of tables or anything other than the barricades in order to allow easy access for emergency vehicles, if necessary.
- The placement of any furniture, activities or equipment on a street(s) shall be such that a twenty foot (20') unobstructed lane or clear path of travel sufficient for access by an emergency vehicle is maintained throughout the entire Block Party venue.

### SECTION 3: Operational Requirements

- Adult supervision must be provided at all times.
- Alcoholic beverages shall not be consumed on Borough public property, including streets and sidewalks. The use of alcoholic beverages on private property shall comply with all applicable laws.
- All activities and games are to be conducted at your own risk
- Upon a complaint by any reasonable person, the applicant must ensure any sound is turned down to a more acceptable level or eliminated altogether.
- Applicants and all event participants must comply with all applicable Borough, county, state and federal regulations.
- All block parties will end no later than 8:00 P.M. The applicant/host is responsible for ensuring that the event ends promptly.
- To ensure public safety the Borough of Freehold will assign a minimum of one police officer to work the event.
- If an event becomes unruly in the sole discretion of the ranking police official on duty, additional police may be deployed and reimbursement of related expenses may be sought from the event organizers.

### SECTION 4: Trash/Recycling/Event Clean-up Requirements

- The Borough of Freehold requires the use of recycling receptacles for cans/bottles, paper and cardboard to be paired with trash containers around the event venue. Include where you will be placing these receptacles on your block party map.
- Clean-up shall be the responsibility of the applicant.
- The Block Party venue shall be clean, free of equipment and restored to public access immediately upon conclusion of the Block Party.

### SECTION 5: Technical Requirements

- Create a computer generated or hand-drawn scaled site plan depicting:
  - Name and location of street(s) to be closed or public property to be used
  - Location of furniture, activities or equipment. No inflatable/rides shall be permitted.
  - Location of safety equipment such as barricades to close street(s)
  - Location of a twenty foot (20') unobstructed lane or clear path of travel sufficient for access by an emergency vehicle throughout the entire Block Party venue.
  - A certificate of insurance for general and property damage liability naming the Borough of Freehold, its officers, employees, agents and associated organizations as additional, named insureds by a company admitted to conduct business in the state of New Jersey in the amount of \$1,000,000

### SECTION 6: Application Process Requirements

- Applicant shall submit a completed Block Party application with the site plan and all required signatures to the Office of the Borough Clerk.
- Applications must be submitted at least 15 working days prior to the event.
- Incomplete or improperly completed applications will not be processed.
- Approval will be subject to all other city ordinances and governmental restriction

# Block Party Permit Application

---

**Block Party applications must be submitted 15 business days prior to the event accompanied by Application Fee of \$25.00, made payable to Freehold Borough.**

## Party Description

Event Name	
Event Date:	
Location of Block Party (from house # to house # )	
Number of homes involved	
Start time (including set-up)	
End time (including clean-up)	
Total attendance	
Peak attendance	
Name of vendor providing barricades	
Closed Streets Description	
Amplified Sound or Other Activity Description (Including the use of inflatable/play equipment).	

## Applicant Information

Applicant Name	
Street Address	
City, State, Zip Code	
E-mail Address	
Mobile Phone	
*Contact Person "On-Site" Day of Event ( <b>must be in attendance for the duration of the event</b> )	
*Mobile Phone of Contact Person ( <b>must be immediately available to city officials</b> )	



# Block Party

---

## Waiver & Release of Liability

Organizer/Group: \_\_\_\_\_ Event Date(s): \_\_\_\_\_

Event Name: \_\_\_\_\_ Location: \_\_\_\_\_

ON BEHALF OF THE ABOVE EVENT/GROUP, I expressly WAIVE, RELEASE and DISCHARGE the Borough of Freehold, it's officers, agents and employees or any other person from any and all LIABILITY for any death, disability, personal injury, property damage, property theft or actions, including any alleged or actual negligent act or omissions, regardless of whether such act or omission is active or passive which may occur to myself or members of my organization/group or our heirs in connection with our participation in the above-described event. I fully understand and acknowledge that the Borough of Freehold is relying on my representation that I have authorization to sign this document and that I will provide all members of my group a completed copy of this Waiver prior to our participation.

I expressly INDEMNIFY AND HOLD HARMLESS the Borough of Freehold its elected and appointed officers, agents and employees from any and all liabilities or claims made by me or my organization/group, my/our heirs and any other individuals or entities as a result of any of my/our actions in connection with my/our participation in this event except for those claims arising from the sole negligence or sole willful conduct of the Borough, its officers, employees, volunteers or other representatives. Such indemnification includes liability settlements, damage awards, costs and attorney fees associated with any such claims.

I hereby certify that I have read this document, understand its content and am authorized to sign this document on behalf of all members of the event/group I represent.

*Please Print:*

Name \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

## Affidavit of Applicant

I, the undersigned, declare upon penalty of perjury that the information contained in the foregoing application and any attachments is true and correct to the best of my knowledge and belief, that I have read, understand and agree to abide by the rules and regulations governing the proposed Block Party under the Borough of Freehold Municipal Code and other applicable Borough, local, state and federal codes, laws, policies and regulations. By applying for a Block Party Permit, I agree and understand that I have the sole responsibility at all times to be knowledgeable about, fully understand, and to meet or exceed all local, state and federal codes, laws, policies and regulations associated with the Block Party. I further understand that knowingly providing any false information is cause for the immediate denial of a Block Party Permit or the suspension of a Block Party Permit if one has already been issued. I understand in the event of a major incident, my Block Party may be postponed or terminated for the sake of public safety and welfare (e.g., major crime incident, fire, flood or any act of God).

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Block Party

## Applicant Compliance

Applicant Compliance With All Permit Terms and Conditions	YES	NO
1. I have read and agree to fully comply with all the General Requirements as described in Section 1 of the Block Party Application.		
2. I have read and agree to fully comply with all of the Barricades and Emergency Access Requirements as described in Section 2 of the Block Party Application.		
3. I have read and agree to fully comply with all of the Operational Requirements as described in Section 3 of the Block Party Application.		
4. I have read and agree to fully comply with all of the Trash/Recycling/Event Clean-up Requirements as described in Section 4 of the Block Party Application.		
5. I have read and agree to fully comply with all of the Technical Requirements as described in Section 5 of the Block Party Application.		
6. I have read and agree to fully comply with all of the Application Process Requirements as described in Section 6 of the Block Party Application.		
7. I have attached a computer generated or hand-drawn scaled site map as described in Section 5 of the Block Party Application		
8. I have attached a Block Party Resident Survey demonstrating support for the street closure(s).		
9. Please keep a copy of this application for your records.		

## For Office Use Only

Application Received at Clerk's Office: \_\_\_\_\_

Payment: \$ \_\_\_\_\_ Cash \_\_\_\_\_ Check/# \_\_\_\_\_

Submitted to PD: \_\_\_\_\_

PD Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Council Meeting: \_\_\_\_\_ License NO: \_\_\_\_\_