

Agenda No. 8/2023

April 14, 2023

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF  
FREEHOLD WILL BE HELD MONDAY, APRIL 17, 2023

6:30 PM      REGULAR MEETING

1. Open Public Meetings Notice.
2. Salute to the Flag.
3. Roll Call.
4. Approval of Minutes: Council Meeting April 3, 2023.
5. Second Reading and Public Hearing: Ordinance #2023/17 Amending and Supplementing Title 2 (Administration and Personnel) by Amending Chapter 2.114 (Historic Preservation Advisory Commission).  
Resolution Adopting Ordinance #2023/17 and Authorization of Publication.
6. Second Reading and Public Hearing: Ordinance #2023/18 to Amend and Supplement Title 5 "Business Licenses and Regulations" of the Code of the Borough of Freehold.
7. First Reading and Introduction: Ordinance #2023/19 Amending the Fixing and Determining Salaries of Certain Officers, Positions and Employees of the Borough of Freehold.
8. Proclamations of the Mayor and Council of the Borough of Freehold Declaring April, 2023 as Child Abuse Prevention and Awareness Month and Alcohol Awareness Month in the Borough of Freehold.
9. Proclamation of the Mayor and Council of the Borough of Freehold Designating April 28, 2023 as "Arbor Day" in the Borough of Freehold.
10. **CONSENT AGENDA** – Note: Matters listed under the items of "Consent Agenda" are required to conduct the day to day operations of the Borough, and will be enacted by (1) motion in the form listed below. There will be no separate discussion of these items. If discussion is desired of any items, that item will be considered separately.

CR-1 Temporarily Renaming Certain Streets for Memorial Day.

CR-2 Authorizing the Borough of Freehold to Execute the FY2024 – FY2026 Revised Amendment Agreement with Monmouth County for Cooperative Participation in the Community Development Program Pursuant to the Interlocal Services Act.

CR-3 Authorizing Tax Appeal Settlement Re: Block 40 Lot 9.01; 31 East Main Street.

- CR-4 Authorizing Discharge of Mortgage Re: FBHRP 11-106.
- CR-5 Authorizing Application for the Preserve New Jersey  
Historic Preservation Fund, 2023 Heritage Tourism Planning Grant Program.
- CR-6 Establishing the Redevelopment Advisory Committee.
- CR-7 Confirming Appointment to the Board of Recreation Commissioners:  
a. Wagner Menendez replacing Ashley Biddle as full member (term expiring  
12/31/2024).
- CR-8 Personnel Actions:  
a. Appointment of Vincent Hynes Jr. as a probationary member of Good Will  
Hook and Ladder Company, Freehold Fire Department, effective April 17,  
2023.  
b. Appointment of Lizzett Henriquez as Deputy Registrar, effective April 17,  
2023.
- CR-9 Applications:  
a. Sidewalk Café License, Don Pepe Peruvian Restaurant, 32 West Main Street.  
b. Sidewalk Café License, Texas Mexican Restaurant, 3 West Main Street.  
c. Vendor License, (2) LaMichoacana Ice Cream Truck, 4/18/2023 –  
10/31/2023.  
d. Block Party License, 5/20/23, Avenue A between Rhea St. and Ave. C, 1:00  
PM to 8:00 PM. c/o Romonda Hickman.  
e. Raffle License #19-23, BPOE Lodge 1454, Merchandise Raffle, 8/12/2023, 73  
East Main Street.

**END OF CONSENT AGENDA**

11. Approval of Bills.
12. Item For Discussion:  
a. Ordinance #2023/18 to Amend and Supplement Title 5 “Business Licenses and  
Regulations” of the Code of the Borough of Freehold.
13. Public Comments.
14. Council Comments.
15. Adjournment.

  
TRACI L. DI BENEDETTO, RMC

**BOROUGH OF FREEHOLD**

**COUNTY OF MONMOUTH**

**#2023/17**

**ORDINANCE AMENDING AND SUPPLEMENTING TITLE 2 (ADMINISTRATION  
AND PERSONNEL) BY AMENDING CHAPTER 2.114 (HISTORIC PRESERVATION  
ADVISORY COMMISSION)**

WHEREAS, the Borough of Freehold (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough of Freehold created a Historic Preservation Advisory Commission (HPC or Commission); and

WHEREAS, the HPC is to promote the conservation of historic properties and historic districts and to invite and encourage voluntary compliance for all historic resources within Freehold Borough; and

WHEREAS, the Governing Body of the Borough believes that an update to the HPC is in order to better satisfy the purposes for which it was created.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Freehold as follows:

**Section I**

Title 2 "Administration and Personnel" of the Code of the Borough of Freehold shall be amended as follows; additions to the current ordinance are noted in underline; deletions are noted as struck through [Unmodified sections were omitted for the sake of brevity]:

**Chapter 2.114        Historic Preservation Advisory Commission**

**2.114.010        Establishment of a system of historic preservation regulations.**

\* \* \*

- D.    The boundaries of the "Freehold Center Historic District", ~~and the "Broad Street Historic District", and the Monument Street District,~~ including those improvements located therein are established as an overlay zoning district to the Borough of Freehold zoning map. Other historic districts or historic properties may be established from time to time according to the criteria enacted by this chapter.

\* \* \*

**2.114.060      Designation of historic properties, historic districts.**

- A.      There is established the Freehold Center Historic District, ~~and the Broad Street Historic District, and the Monument Street District~~ as set forth on the map attached hereto and made a part hereof, a copy of which shall be on file in the borough clerk's office. This chapter affects all property, improvements and buildings located in the district. The historical districts are significant for the reasons set forth in the introduction to the ordinance codified in this chapter.

**Section II**

If any part of this Ordinance shall be deemed invalid such part shall be deemed severable and the invalidity thereof shall not affect the remaining part of this Ordinance.

**Section III**

Any Ordinance or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed and superseded.

**Section IV**

This Ordinance shall take effect upon final passage and publication in accordance with Law.

## Memorandum

To: Mayor Kevin A. Kane  
Freehold Borough Governing Body  
Freehold Borough Planning Board

From: Dominica R. Napolitano DWN

Date: March 30, 2023

Re: **Proposed Monument Area Historic District**

Attached please find a copy of the proposed Monument Area Historic District Nomination Report which was presented to Mayor and Council at the August 2, 2021 Council meeting. The report was before the Historic Preservation Commission (HPC) public meetings on Monday, September 26, 2022 and Tuesday, February 28, 2023. The HPC voted to recommend the Borough Council create a new historic district for certain properties of the Monument Area. This is scheduled to be on the Mayor & Council agenda for April 3, 2023.

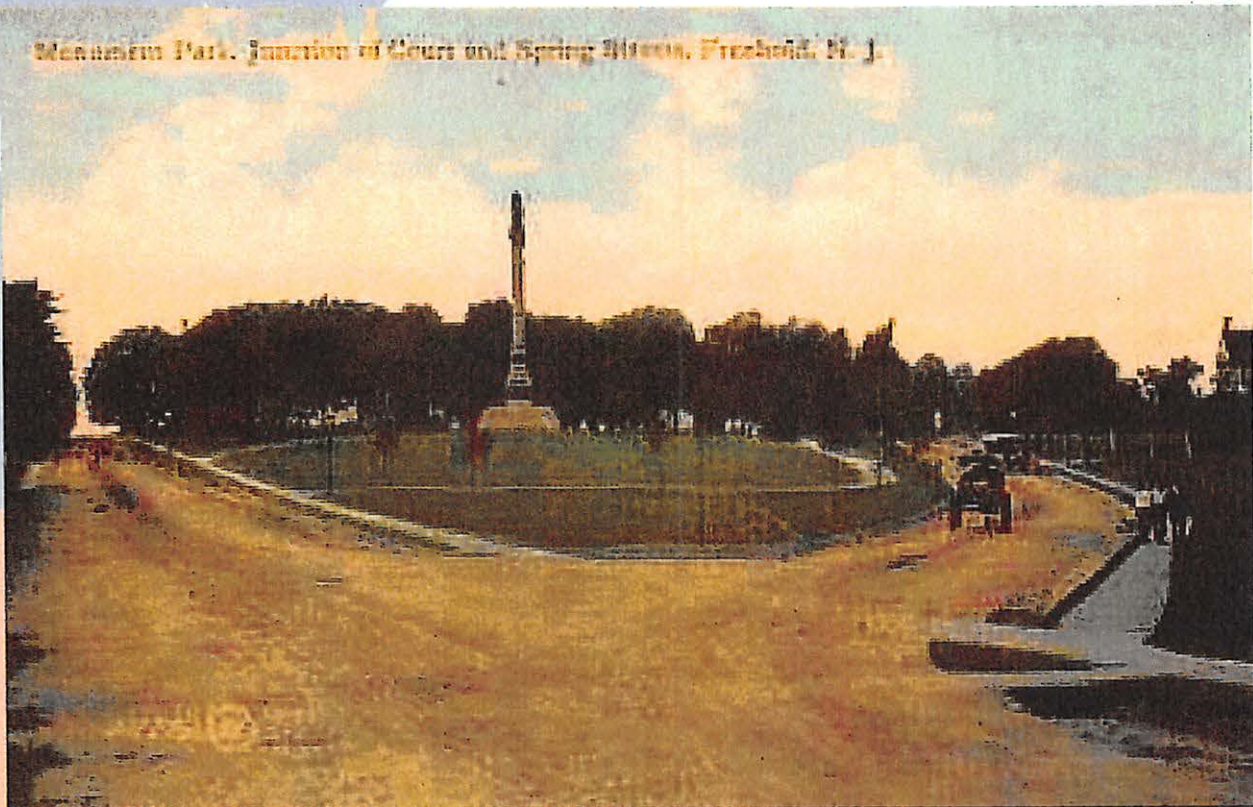
Should you have any questions please feel free to contact me at your convenience.

Thank you.

cc: Stephen J. Gallo, Business Administrator  
Traci L. DiBenedetto, RMC, Municipal Clerk  
Matthew Goode, Esq., Borough Counsel  
Ronald D. Cucchiaro, Esq., Planning Board Attorney  
Anthony Maltese, PE, PLS, PP, CME, Borough Engineer  
Matthew Young, Construction Official  
Patricia Berg, Tax Collector  
each w/ attachment



# Monument Area Historic District Nomination Report



Prepared by: Freehold Borough Historic  
Preservation Commission

March 20, 2023

## **Table of Contents**

Executive Summary	1
Historical and Architectural Significance of the Area	2
Proposed Historic District Boundary Description	3
Map of Proposed Boundary of the Monument Park Area Historic District	4
Benefits of the Proposed District	5
Incentives for Residents	5
FAQs	6
Photographs of the Representative Properties	7
Building-by-building Survey	11
Appendix I, Relevant County Survey Forms	16

This report has been prepared in accordance with **Freehold Borough Ordinance 2.114.060**

### **The Freehold Borough Historic Preservation Commission**

Brianne Van Vorst, Chairperson  
Kevin Coyne, Vice-Chairperson  
Barbara Wagner, Commissioner  
Amanda McCobb, Commissioner  
Kristin Martins, Commissioner  
Diane Vistein, Commissioner  
Tim McCorry, Commissioner

## **I. Executive Summary**

The Freehold Borough Historic Preservation Commission was created by ordinance in 2005. The Historic Preservation Commission is charged with accomplishing the protection, enhancement and perpetuation of especially noteworthy examples or elements of the Borough's environment in order to:

- To safeguard the heritage of the Borough of Freehold by preserving resources within the Borough that reflect elements of its cultural, social, economic and architectural history;
- To encourage the continued use of historic properties and to facilitate their appropriate use;
- To maintain and develop an appropriate and harmonious setting for the historic and architecturally significant buildings, structures, sites, objects, or districts within the Borough of Freehold;
- To stabilize and improve property values within the historic district and foster civic pride in the built environment;
- To promote appreciation of historic properties for education, pleasure and the welfare of the local population;
- To encourage beautification and private investment;
- To manage change by preventing alteration or new construction not in keeping with the historic district;
- To discourage the unnecessary demolition of historic resources;
- To recognize the importance of resources located outside of a historic district by designating individual historic properties;
- To urge property owners and tenants to maintain their properties in keeping with the requirements and standards of this chapter;
- To encourage the proper maintenance and preservation of historic settings and landscapes;
- To discourage inappropriate alterations of historic properties;
- To enhance the visual and aesthetic character, diversity, continuity and interest in the Borough;
- To promote the conservation of historic properties and historic districts and to invite and encourage voluntary compliance for all historic resources within Freehold Borough.

In 2005, Freehold Borough designated its first local historic district, the Freehold Center Historic District. A historic district is a section of a community containing buildings, properties or sites that have been designated as historically or architecturally significant. The designation of a local district protects the significant properties and the historic character of the district.

The personality of a street, neighborhood, district or overall town fosters a sense of identity. That identity often reflect both tangible and intangible history. Historic districts support this identity by preventing unregulated and insensitive change. A historic district is one tool to protect community character, to be used in combination with other planning and revitalization strategies.

Numerous studies show that property values increase in historic districts and that demand for homes in historic districts is statistically higher, as evidenced by higher property values and fewer foreclosures.

When a committee was first formed 20 years ago to consider the prospects for establishing a historic preservation commission in the Borough and designating historic districts, an official from the state Historic Preservation Office toured the town with some members, pointing out areas he thought were natural candidates for designation. His list was long. The commission that was ultimately established by



the governing body stuck to a much shorter list. The initial designation was to protect downtown Freehold – our “core” economic area. This built environment has been the heart of the Borough’s life for more than three centuries. By starting small, and putting just this one area under the commission’s jurisdiction, the governing body’s intent was to ease the commission into the administration of the Borough, and to see what improvements to the ordinance or administrative procedures needed to be made before any more properties/districts were considered for designation.

But there are many other significant historic structures and areas outside of our downtown, and it is now time to consider establishing new historic districts. The exciting growth as outlined in the Freehold Borough Master Plan requires careful planning. Historic districts are one element of a mindful approach that allows us to preserve our historic fabric during times of progress.

This report was prepared in accordance with Freehold Borough code 2.114.060 which outlines the required contents of any historic district nomination procedure. This report contains information on the history of the proposed Monument Area Historic District, its historical and architectural significance, and descriptions of buildings located therein.

## **II. Historical and Architectural Significance of the Monument Area**

This area is historically important because of its connection to the Battle of Monmouth and to Freehold’s subsequent efforts to commemorate that battle, one of the largest, bloodiest and most critical of the American Revolution. The battle started near Freehold High School on the morning of June 28, 1778, but fighting then continued in what is now Veterans Park, as the outnumbered advance guard of George Washington’s army tried to hold the ridge along the west edge of the park against the advancing British. The 94-foot-tall Battle of Monmouth monument in the triangular park in front of the county courthouse was dedicated before a crowd of thousands in 1884. It is topped by a statue of Liberty Triumphant, and ringed at its base by bronze tablets depicting critical moments in the battle. Thousands of people gathered at the monument again in 1996 when President Bill Clinton spoke there. On the neighboring block is Boxwood Hall, which was moved from the courthouse grounds to its present location in the 1960s. The east wing of Boxwood Hall is a rare example of true Colonial architecture, one of only three structures remaining in the Borough that witnessed the Battle. (The Covenhoven House and St. Peter’s Church are the others).

Freehold Borough’s contribution to preserving freedom is further reflected in Veterans Memorial Park; which was dedicated in 1952 in remembrance of our honored dead from World War I, World War II and Korea. The Lewis Brother’s pavilion, named after the six Lewis brothers who fought in every branch of the military in World War II is the center piece of the park.

The proposed Monument Area Historic District is also architecturally significant, with excellent examples of both High Style residences built in the late 1800s, and earlier, and vernacular residences built up through the early 1950s. The planning and architectural styles reflect the development of residential housing in Freehold Borough, and therefore illustrates trends in social history.

Many of the structures still retain original features. The locally prominent father-and-son architects Halam and Warren Conover designed homes in this area, and locally-know builder Bowne built several.

Furthermore, there are a number of 1940/50s-era homes reflecting what is known as Minimal Traditional style. These homes are nearly still all original and reflect the development of this area.

### Architectural Styles within the Proposed District

*Greek Revival (1825-1860)* : Greek Revival architecture was inspired by the symmetry, proportion, simplicity and elegance of ancient Greek temples. It is the predominant style of government buildings in Washington and is considered to be a dignified style of architecture.

Identifying features: gabled or hipped roof of low pitch, cornice line of main roof and porch roofs emphasized with a wide band of trim, porches support by prominent columns, front door surrounded by narrow sidelights and a rectangular line of transom lights above door.

*Queen Anne (1880-1910)* : Queen Anne style was very popular in American architecture at the turn of the 20<sup>th</sup> century. It is one of the predominant styles of architecture in Freehold Borough.

Identifying features: steeply pitched roof of irregular shape, usually with dominant front-facing gable; patterned shingles, cutaway bay windows, and other devices used to avoid a smooth-walled appearance; asymmetrical façade with partial or full-width porch which is usually one story high and extended along one or both side walls.

*Colonial Revival (1880-1955)* : Colonial Revival architecture reawakened Americans to the architectural traditions of their colonial past. In the period of 1910-1930, nearly 40% of U.S. homes were built in the Colonial Revival style. It is a hallmark not only of the architecture in the nation but also in Freehold Borough.

Identifying features: accentuated front door, normally with decorative crown supported by pilasters or extended forward, doors commonly have overhead fanlights or sidelights, façade normally shows symmetrically balanced windows and center door; windows with double hung sashes usually with multi-pane glazing in one or both sashes, windows frequently in adjacent pairs.

*Tudor Revival (1890-1940)* : One of the rare examples of Tudor Revival homes in Freehold Borough, and one of the only homes in Freehold Borough with leaded windows.

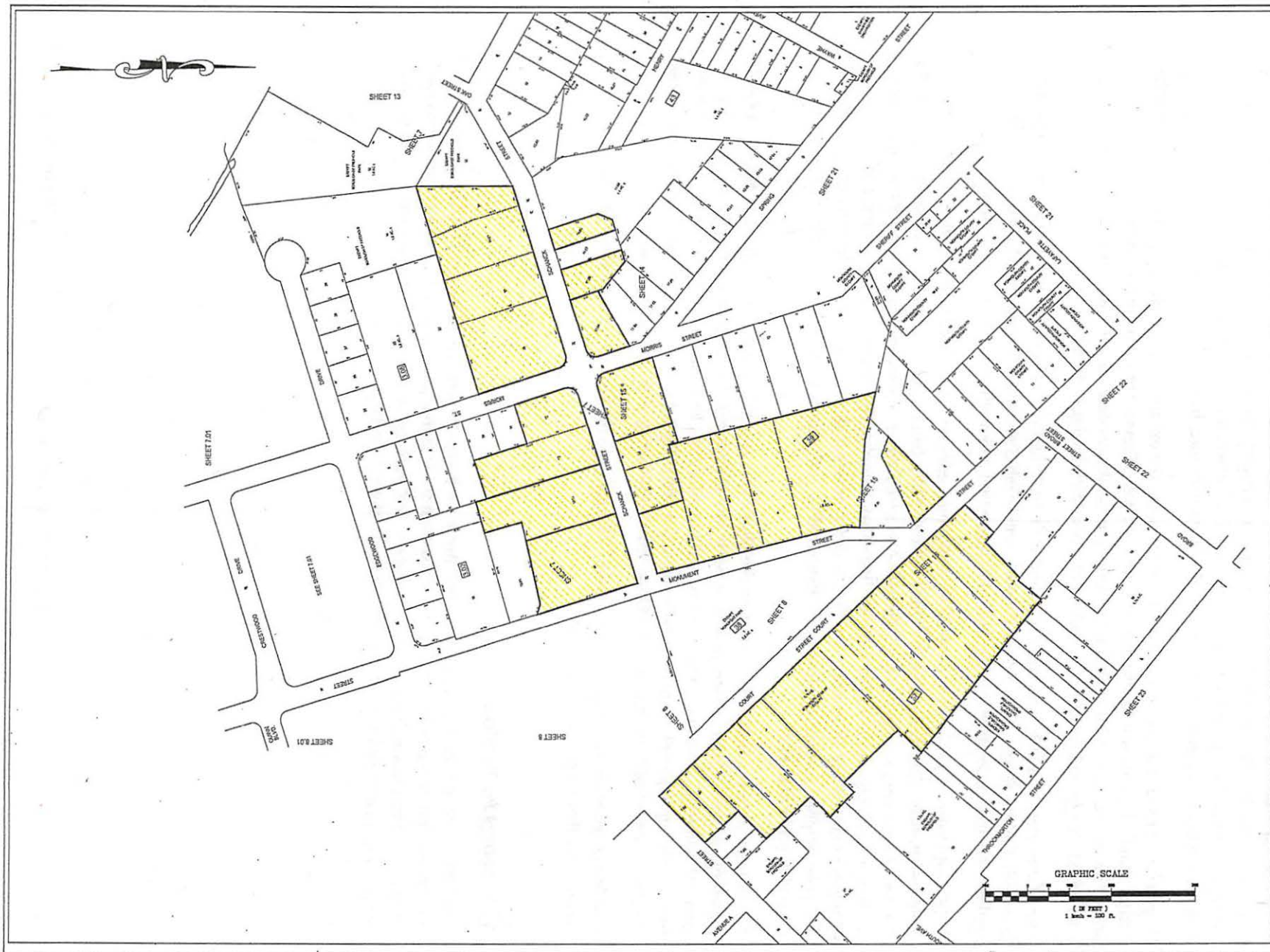
Identifying features: steeply pitched roof, usually side-gabled, façade dominated by one or more front-facing gables, tall, narrow windows, massive chimneys, half-timbering, leaded windows.

*Minimal Traditional (1935-1950)* : The Minimal Traditional house “fulfilled aesthetic and social needs for affordable single-family housing” and was used by the Federal Housing Administration as a prototype to represent the simple and economical home possibility. This is particularly significant in the Monument Park area to show the development of housing.

Identifying features: Low or immediate-pitched roof, small, generally one-story in height, roof eaves have little or no overhang, double-hung windows, typically multiplane or 1/1, minimal amounts of architectural detail.

### III. Proposed Historic District Boundaries Description

The proposed district includes Monument Park, Court Street, Monument Street and Schanck Street extending to and including Veterans Park as the Monument Area Historic District.



ANTHONY MALTESE, P.E., P.L.S., P.P.S.M.E.  
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CERTIFICATE OF AUTHORIZATION #104062946



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REVISIONS	DATE
DATE: 09/04/2022	LR
SCALE: 1"=100'	AW
AC FILE NAME: BOUNDARY AREA	AW
AC FILE NUMBER: 1313.000.012	AW

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PROPOSED  
MONUMENT AREA  
HISTORIC DISTRICT  
MAP

PREPARED FOR  
BOROUGH OF FREEHOLD

SITUATED IN  
BOROUGH OF FREEHOLD  
MONMOUTH COUNTY  
NEW JERSEY

SHEET 1 OF 1

#### **IV. Benefits/Rationale of the District**

The proposed Monument Park areas has historically been a residential zone. As of today, 48% of the properties immediately surrounding the park are commercial. As a result of decisions by the planning and zoning board that have permitted conversions to office space, the residential character of the Monument Park area, which the zoning ordinance was designed to ensure, has been diminished.

Designating this area as a historic district would ensure the existing commercial properties are held to the design standards. This would also provide another layer of review prior to the re-zoning of residential properties in this area. A historic district would protect the residents of the Monument Park area from unchecked change and preserve the feeling of a residential neighborhood.

The Monument Area historic district is in line with the 'smart redevelopment' plans of Freehold Borough as outlined in the Master Plan and the Center Core Rehab Standards. The proposed District is within walking distance to Downtown Freehold, the bus station and multiple NJ Transit bus stops.

Cities and towns of all sizes are battling for the young, educated workforce to buy homes or patronize their downtowns. This demographic helps to attract and retain businesses that foster economic growth. As the American Express sponsored '*Millennial Research Report*' shows, millennials prefer the experience of shopping, dining and living in and near historic downtowns and districts. The proximity of the Monument area to the downtown and the bus depot makes it an extremely desirable residential location to this demographic. In order to attract this demographic, safeguards need to be put in place to retain the desired historic aesthetic.

The millennial generation is the largest on the planet and is committed to Sustainable Development Goals (equality, climate change, peace, justice poverty and prosperity). As preservationists like to say – the greenest building is one that already exists. Sustainability is a key point in the CCRS and can be echoed by committing to preserve existing materials in the Monument Area Historic District. Furthermore, green design can be retrofit into historic buildings while conforming to preservation standards.

Historic districts are key to making Freehold Borough more than a dinner destination, but rather a community that people want to live in.

#### **V. Incentives for Residents**

The HPC recommends that we provide incentives for home-owners within the historic district who voluntarily follow the ordinance and design-standards. Potential programs include grants (similar to the Housing Rehabilitation Program), tax abatement, fee waivers for voluntary deed restrictions, fee waivers for permits, grant opportunities and free design/technical guidance services.

## **VI. FAQs**

*What will districting do for us that zoning laws can't?*

Streets, neighborhoods or districts have their own identities that we value and that give us value in return. Without a historic district overlay, zoning alone can't protect the community's historical integrity and distinctive character. Zoning allows a wide variety of structures and landscaping without considering the unique character and needs of a particular area. A historic district permits rezoning but it establishes a consistent set of development standards unique to the district that don't change with rezoning.

*Isn't preservation expensive?*

Historic properties become just old buildings when they lose the integrity of compatible materials and design details. Cheap substitution is like taking part of the principal of an investment and throwing it away. Smart money is on preserving older properties intact. Good design and construction will enhance the district, which, in turn lends prestige to the security of our investments. In other words, cheaper materials up front will offset building costs, but if dwarfed by the loss incurred if owners make inappropriate changes that detract from their own and their neighbor's properties.

Example: The cheap quick fix is often the most costly fix in the long run. The life of a vinyl "energy efficient" window is 10-15 years. So, typically during the cycle of a mortgage they are replaced twice. Plus, there is the additional waste of vinyl windows stacked up in landfills. The expense of replacing vinyl window twice and the subsequent environment impact far outprices the cost of restoring original windows.

*Won't a historic district lower property values by reducing the number of potential buyers by eliminating those who do not want their property subject to the historic district bureaucracy?*

This does not apply in Freehold Borough. Furthermore, this is a baseless argument that is not substantiated by any studies. Properties in historic districts substantially outperform sales of similar properties elsewhere. Where values are declining, preservation stabilizes them. Preservation sells, and not just because some buyers appreciate historic settings. Buyers are aware that a historic district signifies the mix of positive factors—social, economic, political and cultural – that make living there desirable. The free market has shown that people will pay a premium to buy a property in sheltered communities, whether in historic districts or gated suburban developments.



## VI. Photographs of Representative Properties

### Representative Examples of Queen Anne Style



56 Court Street



58 Court Street



15 Monument Street



17 Monument Street



## Representative Examples of Colonial Revival Style



16 Schanck Street, Colonial Revival



78 Court Street, Italianate altered to Colonial Revival



80 Court Street, Colonial Revival



19 Monument, Colonial Revival



Representative Examples of Minimal Traditional Style



49 Court Street



20 Schanck Street



21 Schanck Street



14 Schanck Street



## Representative Examples of Outlying Styles



3 Monument Street, Craftsman



25 Schanck Street, Tudor Revival



19 Schanck Street, Colonial, Greek Revival (main block)



70 Court Street, Georgian Revival

### **VIII. Survey**

The following definitions are used in the following survey.

<b>Key</b>	<b>Term</b>	<b>Definition (Ordinance 2.114.030)</b>
NC	Non-Contributing	Any improvements, buildings, structures, accessory structures, sites or objects which are not integral components of a historic district because they neither date from a time period for which the historic district is significant, nor represent an architectural style, period, or construction method for which the historic district is significant.
C	Contributing	Any improvements, buildings, structures, accessory structures, sites or objects which are integral components of a historic district either because they date from a time period for which the historic district is significant, or because they represent an architectural style, period, or construction method for which the historic district is significant.
K	Key	Any improvements, buildings, structures, accessory structures, sites or objects which, due to their significance, would individually qualify as a historic property.
*		Date that tax record attributes to property. The earliest tax record date is 1900, but many of these structures predate that year.

<b>Criteria</b>	<b>Definition (Ordinance 2.114.030)</b>
1	Of particular historic significance to the borough of Freehold by reflecting or exemplifying the broad cultural, political, economic, or social history of the nation, state or community.
2	Associated with the historic personages important in national, state or local history.
3	The site of a historic event which had a significant effect on the development of the nation, state or community.
4	An embodiment of the distinctive characteristics of a type, period, architectural style, method of construction or engineering.
5	Representative of the work or works of a locally, regionally or nationally important or recognized builder, designer, artist or architect.
6	Significant for containing elements of design, detail, materials, or craftsmanship which represent a significant innovation.
7	Able or likely to yield information important in prehistory or history.

### Historic Survey, Proposed Monument Area Historic District

No.	Street	Use	Year	Style	Class	Criteria	Notes
49	Court	Residential	1955	Minimal Traditional	C	#4	Unmodified original architectural features: gable and wing roof, windows, siding profile.
52	Court	Residential	by 1920*	Queen Anne	C	#4	Former home of David Stratier owner of the Broad Street lumberyard and also Robert Norris, superintendent of the Freehold Regional HS District. Original and historic features such as: Appears to have some historic elements such as the rafter tails and attic windows. The overall architectural style harmonizes with the neighborhood.
54	Court	Residential	by 1905*	Colonial Revival	C	#4	Original and historic features such as the gable ornament, some of the shingles, windows, brackets.
56	Court	Residential	by 1905*	Queen Anne/Stick	C	#4	Original and historic features such as the gable ornament, some of the shingles, windows, brackets.
58	Court	Residential	by 1905*	Queen Anne	C	#4	Original and historic features such as the gable ornament, some of the shingles, windows, brackets.
60	Court	Residential	by 1905*	Queen Anne	C	#4	Queen Anne style, which harmonizes with the neighborhood. Appears the building has been at least partially restored. Restoration choices are appropriate for the style of the building. The Queen Anne style harmonizes with the neighborhood.
62	Court	Residential	by 1905*	Queen Anne	C	#4	Queen Anne style harmonizes with the neighborhood.
64	Court	Residential	by 1906*	Queen Anne	C	#4	Queen Anne style harmonizes with the neighborhood.
68	Court	Commercial	1900	Queen Anne	C	#4	Law office on first floor. Queen Anne style harmonizes with the neighborhood.
70	Court	Commercial	1931	Georgian Revival	K	#4, 5	County Survey 1315-21. Monmouth County Historical Association. Architect was Conover. Original features such as dentil cornice, pedimented dormers and round-headed tracery sash exist. The 15/15 windows are historic.

78	Court	Commercial	1868	Altered to Colonial Revival	K	#4, 5	County Survey 1315-22. The Dittmar Agency. Builder was Charles C. Bowne. This was originally an Italianate house, with later Colonial Revival alterations. Original clapboard, box modillion cornice, gable returns and dentil frieze are intact. 6/6 windows are historic. The building has been restored.
80	Court	Commercial	by 1900*	Altered to Colonial Revival	K	#4	Law Offices. Stylistic elements are historic (porch, doors, shutters, brick) and harmonize with the surrounding neighborhood.
82	Court	Commercial	1959	Ranch	C	#4	Law Offices. Architecture has been modified, but intervention is appropriate for the original period and overall area.
84	Court	Commercial	1965	Neoclassical and Classical Revival elements	C	#4	Law Offices. Style choices harmonize with the neighborhood.
86	Court	Commercial	1950-60s?	Unknown	C	#4	Law Offices. The colonial revival style elements (windows, shutters, lanterns, siding) harmonize with the overall neighborhood.
3	Monument	Commercial	1909	Craftsman	C	#4	Law Offices. A good example of the Craftsman style, which is less common in Freehold Borough. Original and historic features such as: stucco, rafter tails, some windows, brick, etc. exist.
15	Monument	Residential	1886	Queen Anne	K	#2, 4	County Survey 1315-76. Hepburn house. Complex Queen Anne floorplan. Dr. Hepburn was an important figure in Freehold's history.
17	Monument	Residential	1880-1910	Queen Anne	C	#4	Original and historic features such as siding, columns and decorative details exist.
19	Monument	Residential	1941	Colonial Revival	C	#4	Former Mayor Higgin's house. Original and historic features such as siding, shutters and door exist.
21	Monument	Residential	1930	Altered Colonial Revival	C	#4	Original and historic features such as a terracotta roof, windows and doors.
25	Monument	Commercial	1880s	Queen Anne/Colonial Revival	K	#2, 4	County Survey 1315-77. Law Office/ Theodore W. Morris House. This land was part of the Daniel Schanck Farm. Architectural style is transitional.



N/A	Monument Park		1878	Classical	K	#1, 2, 3, 5	County Survey 1315-75. Designers Littell & Smythe, Sculpture:: JE Kelly, Supervising architect: Edward Raht. The monument memorializes the Battle of Monmouth (June 28, 1778)
14	Schanck	Residential	1940	Minimal Traditional	C	#4	Building has been restored but materials mimic original features such as the shutters, 6/6 windows, shingle pattern, etc.
16	Schanck	Residential	1940	Colonial Revival	C	#4	Historic siding, door casing and shutters. The architectural style echoes the surrounding neighborhood.
18	Schanck	Residential	1975	Colonial Revival	C	#4	Architecture which supports the neighborhood.
19	Schanck	Residential	18th c., 1830-1855	Greek Revival	K	#1, 2, 4	County Survey 1315-79. Boxwood Hall. One of Freehold's most important early houses, the earliest portion dates to mid 1700's. Daniel Bowne lived here. Historic features such as: portico, shutters, transom, clapboard, and windows.
20	Schanck	Residential	1960	Minimal Traditional/Colonial Revival	C	#4	Building has been restored. The architecture which echoes the neighborhood.
21	Schanck	Residential	1948	Minimal Traditional	C	#4	Retains several of it's original features including windows, siding and shutters. The architectural style echoes the surrounding neighborhood.
23	Schanck	Residential	1948	Minimal Traditional	C	#4	Retains several of it's original features including windows, siding and shutters. The architectural style echoes the surrounding neighborhood.
25	Schanck	Residential	1940	Tudor Revival	K	#4	One of the only examples of Tudor Revival in Freehold Borough. The house retains many if not all of it's original features including the wood roof shingles, half timber, stucco, leaded glass windows, brick work and color palette.
27	Schanck	Residential	1940	Minimal Traditional	C	#4	Retains several of it's original features including windows, siding and shutters. The architectural style echoes the surrounding neighborhood.

31	Schanck	Residential	1940	Minimal Traditional	C	#4	Retains several of it's original features including windows, siding and shutters. The architectural style echoes the surrounding neighborhood.
39	Schanck	Residential	1950	Minimal Traditional	C	#4	Retains several of it's original features including windows, siding and shutters. The architectural style echoes the surrounding neighborhood.
12	Morris	Residential	1930	Colonial Revival	C	#4	Building has been restored, but the style echoes the surrounding neighborhood.
13	Morris	Residential	1955	Minimal Traditional	C	#4	Retains several of it's original features including windows, siding and shutters. The architectural style echoes the surrounding neighborhood.

**Appendix I**  
**Relevant County Survey Forms**

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION  
HISTORIC PRESERVATION OFFICE  
INDIVIDUAL STRUCTURE SURVEY FORM

HISTORIC SITES INVENTORY NO. 1315-21

HISTORIC NAME: Monmouth County Hist. Assn.

COMMON NAME: same

LOCATION: 70 Court Street

BLOCK/LOT: 37-4

MUNICIPALITY: Freehold Borough

COUNTY: Monmouth

USGS QUAD: Freehold

OWNER/  
ADDRESS:

DESCRIPTION

Construction Date: 1931

Source of Date: Ref. 1

Style: Georgian Revival

Architect: J. Hallam Conover, Freehold

Number of Stories: 2 1/2

Builder:

Foundation: Brick

Form/Plan Type: Rectangle

Exterior Wall Fabric: Red Brick

Fenestration: Symmetrical, 5 bays by 3 bays

Roof/Chimneys: Gable; bridge twin end chimney

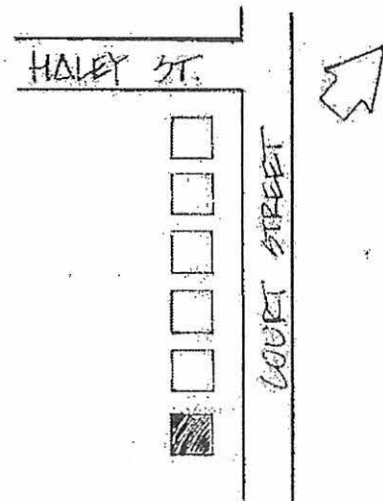
Additional Architectural Description:

Substantial Georgian Revival building constructed on a 5 bay center-hall rectangular plan, 3 bays deep. Fireproof construction includes steel girders. Intact stylistic features. Bridged twin end chimneys. Dentil cornice. Pedimented dormers with round-headed tracery sash. Windows are 15/15 sash with keystone arches; those on the first story have round heads with tracery and 3-panel shutters. Main entry has 6-panel door with round-arch transom, and a pilastered round-arch enframement surmounted by a large pedimented frontispiece. The building houses a library, museum collections, and association offices. Notable period moldings and details on interior.

**2007 Update:** Building very well maintained.

PHOTO Negative File No. 1-22, 23

MAP (Indicate North)



# SITING, BOUNDARY DESCRIPTION, AND RELATED STRUCTURES:

Faces NE on deep rectangular lot.

---

SURROUNDING ENVIRONMENT: Urban ☒ Suburban ☐ Scattered Buildings ☐  
Open Space ☐ Woodland ☐ Residential ☒ Agricultural ☐ Village ☐  
Industrial ☐ Commercial ☐ Highway Commercial ☐ Other ☒ Offices and Courthouse

---

## SIGNIFICANCE EVALUATION:

The Monmouth County Historical Association was founded in 1898 for the purpose of collecting and preserving local historical materials and artifacts, and promoting knowledge of the county's past. Its collections were first housed in the Red Bank Public Library. After a failed attempt during the 1920's to build its headquarters in Red Bank, in 1931 the Association erected the present library and museum in Freehold on land donated by David Vanderveer Perrine of that town. The impressive Georgian Revival structure, which echoes Freehold's predominant institutional style (Hall of Records, public library, and several schools), was designed by J. Hallam Conover (1897-1972), a Freehold architect noted for his Colonial Revival residences. Over the course of its eighty-six year history, the Monmouth County Historical Association has developed into a highly respected local museum, known for its archival and manuscript collections, genealogical records, and its holdings in furniture and painting.

---

ORIGINAL USE: Library and Museum	PRESENT USE: Same			
PHYSICAL CONDITION: Excellent <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Fair <input type="checkbox"/>	Poor <input type="checkbox"/>	
REGISTER ELIGIBILITY: Yes <input type="checkbox"/>	Possible <input type="checkbox"/>	No <input type="checkbox"/>	Part of District <input checked="" type="checkbox"/>	
THREATS TO SITE: Roads <input type="checkbox"/>	Development <input type="checkbox"/>	Zoning <input type="checkbox"/>	Deterioration <input type="checkbox"/>	
No Threat <input checked="" type="checkbox"/>	Other <input type="checkbox"/>			

COMMENTS: See note on NRHP District in Freehold

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## REFERENCES:

1. Records of the Monmouth County Historical Association, Freehold, NJ.
2. Red Bank Daily Register (November 13, 1972). Obituary for J. Hallam Conover.

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RECORDED BY: Gail Hunton, update Daniella Fischetti  
SURVEY: Monmouth County Historic Sites Inventory  
ORGANIZATION: Monmouth County Park System

DATE: December 1980; updated 1984,  
2007

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION  
HISTORIC PRESERVATION OFFICE  
INDIVIDUAL STRUCTURE SURVEY FORM

HISTORIC SITES INVENTORY NO. 1315-22

HISTORIC NAME:

COMMON NAME: Dittmar Insurance Agency

LOCATION: 78 Court Street

BLOCK/LOT: 37-3

MUNICIPALITY: Freehold Borough

COUNTY: Monmouth

USGS QUAD: Freehold

OWNER/  
ADDRESS:

DESCRIPTION

Construction Date: 1868

Source of Date: Ref. 1

Style: Altered to Colonial Revival

Architect:

Number of Stories: 2 1/2

Builder: Attributed Charles C. Bowne

Foundation: Brick

Form/Plan Type: Rectangle with rear ell and end porch

Exterior Wall Fabric: Wood shingles

Fenestration: 5 bays by 2 bays

Roof/Chimneys: Gable; two exterior end chimneys

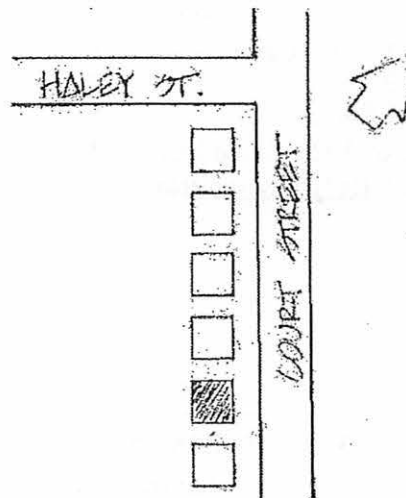
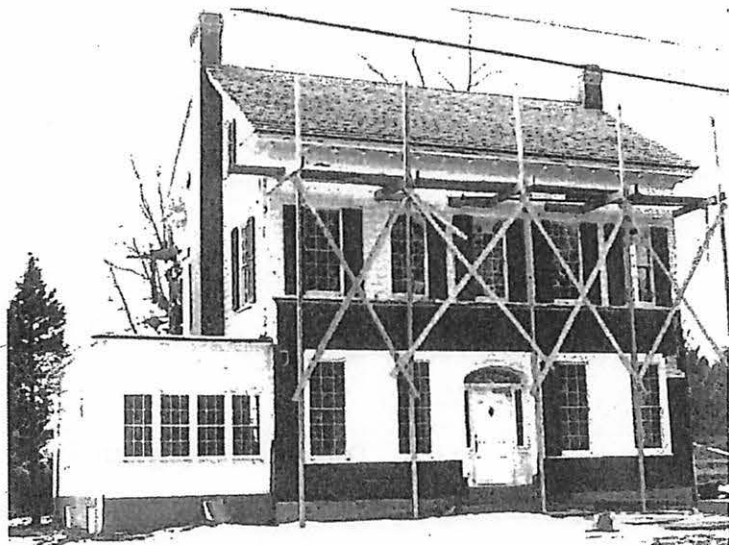
Additional Architectural Description:

Mid-19th century Italiante house with later Colonial Revival alterations and additions. The 5 bay main block is constructed on a narrow center-hall plan, 2 bays deep, with rear ell and later end porch addition. Box modillion cornice with gable returns and dentil frieze. Replacement chimneys (originally interior end chimneys). Wood shingle siding covers original clapboard exterior. Large 6/6 sash windows with cornices and louvered shutters. Colonial Revival doorway with elliptical arch enframingent, fanlight, narrow sidelights, and 8-panel door. Since the survey photo, a pedimented frontispiece over the doorway has been added, as well as fluted corner pilasters. Early view shows house with small entrance porch (perhaps 3 bays); later the house had a full porch. The end porch and rear porch are Colonial Revival additions.

2007 Update: Restoration begun in 1980 has been completed.

PHOTO Negative File No. 1-18, 19, 20, 21

MAP (Indicate North)





### SITING, BOUNDARY DESCRIPTION, AND RELATED STRUCTURES:

Faces NE on a deep rectangular lot. Behind the house are a gazebo and a well house (recently-built reproductions). At the time of the initial survey, there was also a large late 19th century rectangular barn with a vertical board siding, which has since been demolished.

SURROUNDING ENVIRONMENT: Urban ☒ Suburban ☐ Scattered Buildings ☐  
Open Space ☐ Woodland ☐ Residential ☒ Agricultural ☐ Village ☐  
Industrial ☐ Commercial ☐ Highway Commercial ☐ Other ☒ Courthouse

### SIGNIFICANCE EVALUATION:

This site is one of a number of substantial dwellings which line Court Street, and contributes to the architectural distinction of the area around the Monmouth Battle Monument. When constructed in 1868, it was the only house on this side of Court Street between Broad and Haley Streets. The 1873 atlas shows J.H. Davis as owner, although research by George Dittmar (present owner) indicates that the house was built for Elisha Bowne, a child of the prominent local builder Charles C. Bowne who erected many Italianate residences in Freehold. This house, too, was originally Italianate in character. In the early 20th century, like many Monmouth County residences, the building received Colonial Revival alterations and additions. The current owner has construed the house as "New England Federal" architecture, and in an expensive recent renovation, has added further classical detailing such as the pedimented frontispiece and fluted corner pilasters.

ORIGINAL USE: Residence

PRESENT USE: Insurance Offices

PHYSICAL CONDITION: Excellent ☒ Good ☐ Fair ☐ Poor ☐  
REGISTER ELIGIBILITY: Yes ☐ Possible ☐ No ☐ Part of District ☒  
THREATS TO SITE: Roads ☐ Development ☐ Zoning ☐ Deterioration ☐  
No Threat ☒ Other ☐

COMMENTS: See note on NRHP District in Freehold.

### REFERENCES:

1. Deed research by owner (George Dittmar).
2. Beers Map, 1860.
3. Beers Atlas, 1873.
4. Wolvorton Atlas, 1889.
5. T.M. Fowler, "View of Freehold" (Asbury Park, N.J. n.d., c. 1880). Copy at Monmouth County Historical Association, Freehold, N.J.

RECORDED BY: Gail Hunton, update Daniella Fischetti 2007  
SURVEY: Monmouth County Historic Sites Inventory  
ORGANIZATION: Monmouth County Park System

DATE: December 1980; updated 1984,  
2007

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION  
HISTORIC PRESERVATION OFFICE  
INDIVIDUAL STRUCTURE SURVEY FORM

HISTORIC SITES INVENTORY NO. 1315-75

HISTORIC NAME:	Monmouth Battle Monument	COMMON NAME:	Monmouth Battle Monument
LOCATION:	NW corner Monument Street and Court Street (Monument Park)	BLOCK/LOT:	38 (entire block)
MUNICIPALITY:	Freehold Borough	COUNTY:	Monmouth
USGS QUAD:	Freehold	OWNER/ ADDRESS:	State of New Jersey

DESCRIPTION

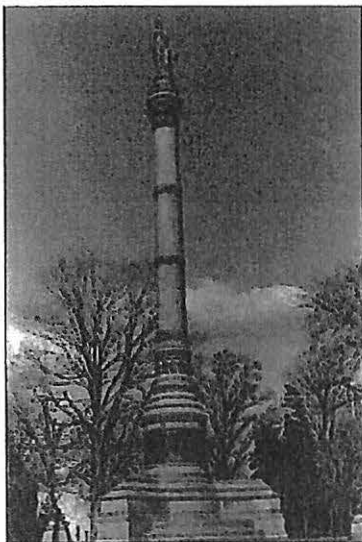
Construction Date:	Cornerstone: June 28, 1878 Dedication: Nov. 13, 1884	Source of Date:	Ref. 1, 2
Style:		Architect:	Emelin T. Littell and Douglass Smythe, designers
Number of Stories:		Builder:	J.E. Kelly, sculptor; Edward Raht, supervising archt.
Foundation:		Form/Plan Type:	See below
Exterior Wall Fabric:			
Fenestration:			
Roof/Chimneys:			

Additional Architectural Description:

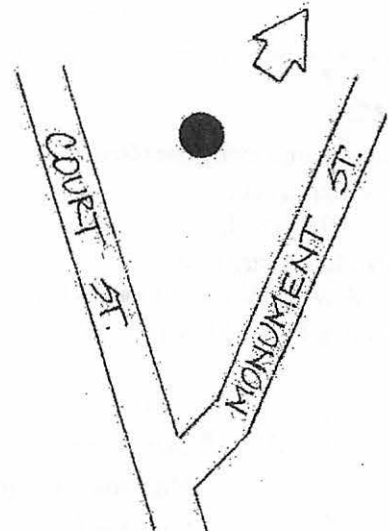
"The base of the monument is in the form of an equilateral triangle with cannon at each angle. Three spurs of granite form the base of the shaft, surmounted at each point of contact by a large drum-shaped block, on which five bronze reliefs, illustrative of the battle, [are] placed. Above the tablets and around the shaft are the coats of arms, in bronze, of the thirteen original States, festooned with laurel leaves. Rising above this is the shaft proper, consisting of three sections, each joined by rings of bay leaves. The shaft is surmounted by a composite capital, on which is a statue of Columbia Triumphant. The monument is constructed of New England granite, fine-axed, and is about 94 feet high. The tablets, five feet high and six feet wide, merit special attention. The models of them were designed by Mr. J.E. Kelly of New York City, and the base-reliefs were cast at the National Fine Art Foundry. They represent, with graphic exactness, five scenes in the Monmouth Battle..." (Ellis p. 489-490)

2007 Update: No noticeable changes.

PHOTO Negative File No. 1-24, 25



MAP (Indicate North)



## SITING, BOUNDARY DESCRIPTION, AND RELATED STRUCTURES:

The monument is situated in Monument Park, a triangular parcel bound by Court and Monument Streets, in front of the Monmouth County Courthouse. Immense purple beech trees line the park along both streets..

SURROUNDING ENVIRONMENT: Urban ☒ Suburban ☐ Scattered Buildings ☐

Open Space ☐ Woodland ☐ Residential ☒ Agricultural ☐ Village ☐

Industrial ☐ Commercial ☐ Highway Commercial ☐ Other ☒ Courthouse

## SIGNIFICANCE EVALUATION:

This imposing monument was built to commemorate the Battle of Monmouth, fought nearby on June 28, 1778. Located on land donated by the family of Daniel S. Schanck (see #1315-79), it was the result of several years of fund-raising efforts by the Monmouth Battle Monument Association, founded in 1877 at the urging of Ex-Governor Joel S. Parker of Freehold. Initially the plan was to complete the monument in time for the centennial of the battle, but only the cornerstone was laid in 1878. The structure was finally erected in 1883 and cost \$36,000, paid for by private subscriptions, a \$10,000 state appropriation made in 1881, and \$20,000 specially authorized by the U.S. Congress in 1882. Franklin Ellis' county history gives a lengthy account of the Monmouth Battle Association and the fanfare surrounding the dedication. The classically- inspired sculptural column stands today as a typical but well-executed example of 19th century commemorative public art.

ORIGINAL USE: Monmument

PRESENT USE: Same

PHYSICAL CONDITION: Excellent ☒ Good ☐ Fair ☐ Poor ☐

REGISTER ELIGIBILITY: Yes ☐ Possible ☐ No ☐ Part of District ☒

THREATS TO SITE: Roads ☐ Development ☐ Zoning ☐ Deterioration ☐

No Threat ☒ Other ☐

COMMENTS: See Note on NRHP District in Freehold.

## REFERENCES:

1. Franklin Ellis, History of Monmouth County (1885), p 480-490.
2. Vertical File, Monmouth Battle Monument, Monmouth County Historical Association.

RECORDED BY: Gail Hunton , update Daniella Fischetti (2007)

DATE: December 1980; updated 1984,  
2007

SURVEY: Monmouth County Historic Sites Inventory

ORGANIZATION: Monmouth County Park System

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION  
HISTORIC PRESERVATION OFFICE  
INDIVIDUAL STRUCTURE SURVEY FORM

HISTORIC SITES INVENTORY NO. 1315-76

HISTORIC NAME: Dr. W.M. Hepburn House

COMMON NAME: Hepburn House Bed and Breakfast

LOCATION: 15 Monumnet Street

BLOCK/LOT: 39/4

MUNICIPALITY: Freehold Borough

COUNTY: Monmouth

USGS QUAD: Freehold

OWNER/  
ADDRESS:

DESCRIPTION

Construction Date: 1880's

Source of Date: Ref. 1, 2; stylistic

Style: Queen Anne

Architect:

Number of Stories: 2 1/2

Builder:

Foundation: Brick

Form/Plan Type: Complex

Exterior Wall Fabric: Clapboard and shingles

Fenestration: Irregular

Roof/Chimneys: Intersecting gable; central chimney

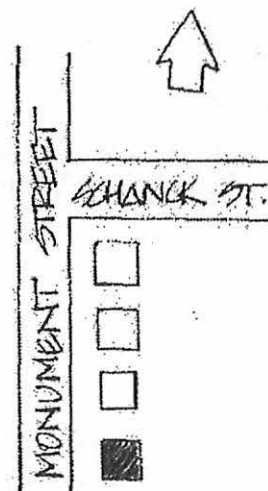
Additional Architectural Description:

Large Queen Anne residence built on a complex plan. Retains many early features. Slate tile roof. Projecting front gable with oriel window and undulating shingles. variety of window types and sizes, including projecting bays, bordered 1/1 sash, tripartite window with leaded glass transom, and various novelty windows. Entry portico and polygonal end porch both retain turned posts and latticed balustrade. Secondary entry with similar millwork is to office on the north end. Recently restored.

**2007 Update:** All shutters removed, trim painted around windows. Functioning as a Bed and Breakfast.

PHOTO Negative File No. 1-26, 27

MAP (Indicate North)



### SITING, BOUNDARY DESCRIPTION, AND RELATED STRUCTURES:

Faces west on a deep rectangular lot; behind the house are a contemporaneous barn/carriage house and a 20th century garage.

---

SURROUNDING ENVIRONMENT: Urban ☒ Suburban ☐ Scattered Buildings ☐  
Open Space ☐ Woodland ☐ Residential ☒ Agricultural ☐ Village ☐  
Industrial ☐ Commercial ☐ Highway Commercial ☐ Other ☒ County Courthouse

---

### SIGNIFICANCE EVALUATION:

This site is one of several substantial dwellings along Monument Street, and contributes to the architectural distinction of the area around the Monmouth Battle Monument. It is an early and well-conserved example of the Queen Anne style in Freehold. The house was built for Dr. W. Hepburn, a Freehold physician, sometime during the 1880's and is shown on the 1889 atlas. The plaque indicates an 1871 construction date, which is about ten years too early for Queen Anne architecture in Monmouth County; no house appears on this site on the 1873 atlas.

---

ORIGINAL USE: Residence

PRESENT USE: Residence

PHYSICAL CONDITION: Excellent ☒ Good ☐ Fair ☐ Poor ☐  
REGISTER ELIGIBILITY: Yes ☐ Possible ☐ No ☐ Part of District ☒  
THREATS TO SITE: Roads ☐ Development ☐ Zoning ☐ Deterioration ☐  
No Threat ☒ Other ☐

COMMENTS: See Note on NRHP District in Freehold.

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### REFERENCES:

1. Beers Atlas, 1873.
2. Wolverton Atlas, 1889.
3. Franklin Ellis, History of Monmouth County (1885), p. 458.

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RECORDED BY: Gail Hunton, update Daniella Fischetti (2007)  
SURVEY: Monmouth County Historic Sites Inventory  
ORGANIZATION: Monmouth County Park System

DATE: December 1980; updated 1984,  
2007

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION  
HISTORIC PRESERVATION OFFICE  
INDIVIDUAL STRUCTURE SURVEY FORM

HISTORIC SITES INVENTORY NO. 1315-77

HISTORIC NAME: Theodore W. Morris House

COMMON NAME:

LOCATION: 25 Monument Street

BLOCK/LOT: 3B/14

MUNICIPALITY: Freehold Borough

COUNTY: Monmouth

USGS QUAD: Freehold

OWNER/  
ADDRESS:

DESCRIPTION

Construction Date: Late 1880's

Source of Date: Ref. 3, 4; stylistic

Style: Queen Anne/Colonial Revival

Architect:

Number of Stories: 2 1/2

Builder:

Foundation: Brick

Form/Plan Type: Complex

Exterior Wall Fabric: Clapboard and shingles

Fenestration: 4 asymmetrical bay facade

Roof/Chimneys: Truncated hip; central chimney

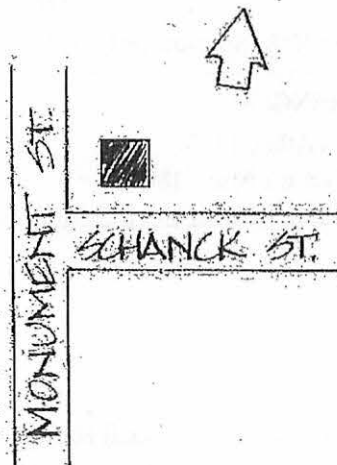
Additional Architectural Description:

Large "free classic" residence built on an L-plan block elaborated by projecting bays, balcony, and circular end porch. Stylistic detail includes Palladian dormer window with tracery; corbeled chimney; modillion cornice; 1/1 sash windows with louvered shutters; latticed screen on balcony; Doric order porch columns, and double-leaf door with wide art-glass sidelights and paneled aprons. The porch was originally two-sided (extending the full width of the main facade) and did not include the bowed section; porch alterations were made after 1916 (Ref. 5). The main facade now has a concrete and brick open porch with semi-circular steps. At one time there may have also been a balustrade on the roof deck.

**2007 Update:** In good condition.

PHOTO Negative File No. 1-29, 30

MAP (Indicate North)





# SITING, BOUNDARY DESCRIPTION, AND RELATED STRUCTURES:

Faces SE on a large corner lot.

SURROUNDING ENVIRONMENT: Urban ☒ Suburban ☐ Scattered Buildings ☐

Open Space ☐ Woodland ☐ Residential ☒ Agricultural ☐ Village ☐

Industrial ☐ Commercial ☐ Highway Commercial ☐ Other ☒ Courthouse

## SIGNIFICANCE EVALUATION:

This is one of a number of large late 19th century dwellings which distinguish the area around the Monmouth Battle Monument. The house in its current form exemplifies the stylistic transition between the Queen Anne and Colonial Revival. A plaque indicates an 1865 construction date, but maps and views prior to 1889 show no house on this site. The land was part of the Daniel S. Schanck farm (#1315-79) during the late 1860's and 1870's. (If an earlier house was moved to this site, it would have to have been radically altered.) In all likelihood the house dates from the late 1880's; Theodore W. Morris is shown as owner on the 1889 atlas.

ORIGINAL USE: Residence

PRESENT USE: Law Offices

PHYSICAL CONDITION: Excellent ☒ Good ☒ Fair ☐ Poor ☐

REGISTER ELIGIBILITY: Yes ☐ Possible ☐ No ☐ Part of District ☒

THREATS TO SITE: Roads ☐ Development ☐ Zoning ☐ Deterioration ☐

No Threat ☒ Other ☐

COMMENTS: See note on NRHP District in Freehold. Building was in excellent condition at time of original survey, now

## REFERENCES:

1. Beers Map, 1860.
2. Beers Atlas, 1873.
3. T.M. Fowler, "View of Freehold" (c. 1880).
4. Wolverton Atlas, 1889.
5. Sanborn Maps, 1916. (No Sanborn coverage prior to 1916.)

RECORDED BY: Gail Hunton, update Daniella Fischetti (2007)

DATE: December 1980; updated 1984,  
2007

SURVEY: Monmouth County Historic Sites Inventory

ORGANIZATION: Monmouth County Park System

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION  
HISTORIC PRESERVATION OFFICE  
INDIVIDUAL STRUCTURE SURVEY FORM

HISTORIC SITES INVENTORY NO. 1315-79

HISTORIC NAME:		COMMON NAME:	Boxwood Hall
LOCATION:	19 Schanck Street	BLOCK/LOT:	3B/14A
MUNICIPALITY:	Freehold Borough	COUNTY:	Monmouth
USGS QUAD:	Freehold	OWNER/ ADDRESS:	

DESCRIPTION

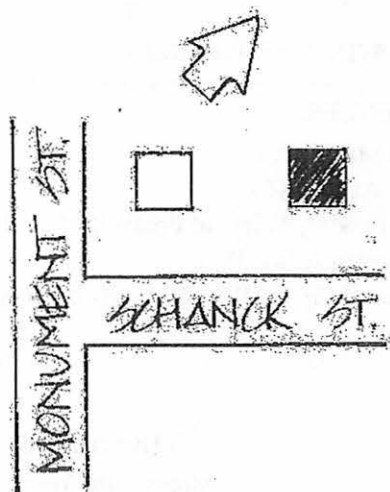
Construction Date:	East wing: 18th c. Main block: c. 1830-1855	Source of Date:	Stylistic; Ref. 4
Style:	Greek Revival (main block)	Architect:	
Number of Stories:	2 1/2; 2	Builder:	
Foundation:	Concrete (new)	Form/Plan Type:	Rectangle w/ east wing
Exterior Wall Fabric:	Clapboard		
Fenestration:	8 bay main facade		
Roof/Chimneys:	gable; 2 interior end chimneys on central block; 1 exterior end chimney on east wing		

Additional Architectural Description:

The earliest section of this house is the 2 story east wing, 3 bays wide with a central entry. 9/6 sash windows and later 6/6 sash replacements. The gabled portico, door, and exterior chimney are also later additions; the original chimney was located on the interior gable end. The c. 1711 date on plaque is probably derived from deed records; but the form and plan of the east wing indicate a mid-18th century construction date. The Greek Revival main block, dating from the 1830-1855 period, is built on a 2 1/2 story 3 bay side-hall plan with monumental Doric portico having a full entablature and fluted columns. Windows are 6/6 sash with 3-panel and louvered shutters; paired window above entry is later addition; segmental-head dormers. The entry has a 2-light transom and sidelights with tracery, a pulvinated frieze, and slender columns flanking the 8-panel door. The 2 bay west wing appear to be a later addition (not shown on 1855 drawing, ref. 3); the first story has a Colonial Revival treatment. Interior inspection is necessary to more adequately trace construction history. **2012 Update:** No major changes.

PHOTO Negative File No. 1-31, 32

MAP (Indicate North)



## SITING, BOUNDARY DESCRIPTION, AND RELATED STRUCTURES:

Faces SE on L-shaped lot. Building was moved in 1969 from original location on the site of the present county courthouse. No surviving outbuildings.

SURROUNDING ENVIRONMENT: Urban ☒ Suburban ☐ Scattered Buildings ☐  
Open Space ☐ Woodland ☐ Residential ☒ Agricultural ☐ Village ☐  
Industrial ☐ Commercial ☐ Highway Commercial ☐ Other ☒ Courthouse

## SIGNIFICANCE EVALUATION:

This is one of Freehold's most important early houses. The east wing is an intact example of a traditional house type (2 story, symmetrical 3 bay facade, central entry) which appeared in Monmouth County beginning in the mid-18th century. The main block with monumental portico is one of the more imposing examples of the Greek Revival style in central Monmouth County.

It is not clear who built either the early wing or the main house. According to deed research for the NJHSI, Tunis Denise owned the property between 1700 and 1720, and John Okeson was the owner from 1720 to 1734. However, the dwelling of John Okeson is indicated as being elsewhere in Freehold (Ellis, p. 385). Three generations of the William Wikoff family, early Dutch settlers in the county, owned the site between 1734 and 1801; a mid-18th century construction date (as stylistic analysis suggests) would make the Wikoffs the builders and first occupants of the east wing. Between 1801 and 1815 the farm belonged to William Gordon Forman, who then sold it to Dr. John Woodhull. In 1827 William Bowne purchased the property. William J. Bowne is shown on the 1851 Lightfoot map, but according to Ellis, William I. Bowne "retired to the farm now owned by the heirs of Daniel S. Schanck" (this site). William I. Bowne (1792-1858) was a lawyer, county judge, member of the N.J. Legislative council, and manager of the Monmouth Bank in Freehold. Regardless of the confusion over his middle initial, William Bowne may have been the one who constructed the Greek Revival portion of the house. It is also possible that the main house was built by Dr. Arthur V. Conover (b. 1809), a noted local physician who bought the farm in 1852. Osborn and Hurley's detailed "Map of Freehold," published in 1855, shows a drawing of the porticoed residence of Dr. A.V. Conover with attached sheds and several barns. Dr. Conover retired in Long Branch, and in 1864 the farm was conveyed to Daniel S. Schanck (1812-1872), a merchant, gentleman farmer, and son of Capt. John Schanck of Pleasant Valley. After Schanck's death his heirs retained the property for some time, and in 1878, donated the triangle of land known as Monument Park, in which the Monmouth Battle Monument (#1315-75) was erected. This park was formerly the "front yard" of the farmhouse, which was moved in 1969 to its present location approximately 500 feet east of its original site, where the new courthouse now stands.

ORIGINAL USE: Farmhouse

PRESENT USE: Residence

PHYSICAL CONDITION: Excellent ☒ Good ☐ Fair ☐ Poor ☐  
REGISTER ELIGIBILITY: Yes ☒ Possible ☐ No ☐ Part of District ☐  
THREATS TO SITE: Roads ☐ Development ☐ Zoning ☐ Deterioration ☐  
No Threat ☒ Other ☐

COMMENTS:

## REFERENCES:

1. "Boxwood Hall," New Jersey Historic Sites Inventory.
2. Franklin Ellis, History of Monmouth County (1885), p. 329-30, 385, 393, 500.
3. Lightfoot Map, 1851
4. Osborn and Hurley Map, 1855.
5. Beers Map, 1860.
6. Beers Atlas, 1873.
7. Wolverton Atlas, 1889.

RECORDED BY: Gail Hunton, Megan Steady (2012)  
SURVEY: Monmouth County Historic Sites Inventory  
ORGANIZATION: Monmouth County Park System

DATE: December 1980; updated 1984,  
2012

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**BOROUGH OF FREEHOLD  
COUNTY OF MONMOUTH  
ORDINANCE #2023/18**

**AN ORDINANCE TO AMEND AND SUPPLEMENT TITLE 5 “BUSINESS LICENSES  
AND REGULATIONS” OF THE CODE OF THE BOROUGH OF FREEHOLD**

WHEREAS, the Borough of Freehold is a desirable location for the filming of motion pictures and television programs; and

WHEREAS, such filming has the potential to disrupt the peace and tranquility of the residents of Freehold; and

WHEREAS, it is the desire of the Mayor and Council to minimize such disruptions by regulating such activities; now therefore

BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Freehold, County of Monmouth, State of New Jersey, as follows:

**Section 1**

Title 5 Business Licenses and Regulations” of the Code of the Borough of Freehold shall be amended as follows; additions to the current ordinance are noted in underline.

**5.96           Filming**

**5.96.010       Definitions.** As used in this section, these terms shall have the meanings indicated:

“Filming” shall mean all activity attendant to staging or shooting motion pictures, television shows or programs, commercial still photography, videotapes, computer-based programs or other visual reproduction technology now known or hereafter created. The period of filming includes the set-up, strike, time of photography and removal of all equipment.

“Private Property” shall mean any and all property that is not a public street, highway, sidewalk, square, public park or playground or any other public place within the Borough of Freehold, but rather is owned by or assessed to a private person or entity.

“Public Lands” shall mean any and every public street, highway, sidewalk, square, public park or playground or any other public place within the Borough which is within the jurisdiction and control of the Borough of Freehold.

**5.96.020       Permit required.**

A. Except for filming exempted by Subsection B of this section, no person or organization shall film or permit filming within the Borough of Freehold on any public or private property, public right-of-way, facility, and/or residence without first applying for and receiving a permit from the Borough, which permit shall set forth the approved location of such filming and the approved duration of such filming by specific reference to day or dates.

B. The provisions of this chapter shall not be deemed to include the filming of news stories by recognized news gathering programs and organizations or the filming by an individual for personal and non-commercial use.

C. Permit must be readily available for inspection by Borough officials at all times at the site of the filming, and a copy shall be transmitted to the Police and Fire Departments by the Borough Clerk. A copy of the permit shall be available to the public in the office of the Borough Clerk during regular business hours.

D. If a permit is issued and due to inclement weather or other good cause filming does not take place on the dates specified, the Borough Administrator may, at the request of the applicant, issue a new permit for filming on the dates subject to full compliance with all other provisions of this chapter. No additional fee shall be paid for this permit.

E. Filming permits shall be valid from 7:00 a.m. until 10:00 p.m. on any day in which filming is authorized under the permit. Exemptions to film at other times shall be granted only upon a showing that night filming will not significantly disrupt the peace and quiet of residents in the vicinity of the filming.

**5.96.030 Standards and procedures for granting permits.**

A. All permits shall be applied for and obtained from the Borough Administrator during normal business hours. Applications for such permits shall be in a form approved by the Borough Clerk and be accompanied by the applicable permit fee in the amount established in this Ordinance. All applications must contain at least the following information:

1. The name, address and telephone number of the applicant;
2. The location of the property where filming, etc., is to take place;
3. Whether the applicant is the owner or tenant in possession of the property;
4. The name and address of the owner of the property, if the applicant is not the owner;
5. The consent of the owner, if other than the applicant;
6. The name, address and telephone number of the person or entity the applicant wishes to allow to film, etc.;
7. The date the filming is to take place and the hours of filming;
8. The dates within the previous 12 months that any filming was conducted at this location;
9. A signed statement that the applicant affirms, under penalty of perjury, that all statements contained in the application are true;

10. A statement clarifying whether stunts, firearms, pyrotechnics, open flames, vehicle crashes, or other hazardous materials are to be used;
11. A statement ascertaining whether any actors or crew members will wear costumes that resemble the uniforms of any public personnel, including police and fire personnel;
12. The Borough shall receive credit on the project and shall read "Thank you to the Mayor, Borough Council and residents of the Borough of Freehold, New Jersey."

B. No permits shall be issued by the Borough Administrator unless applied for prior to two days before the requested shooting date.

C. The Borough Administrator shall issue a permit under this chapter upon a determination following due investigation and consultation with such appropriate Borough departments as are directly impacted by the application and are necessary from the nature of the application for review, that the applicant has complied with all other requirements contained in this chapter and the following criteria have been met:

1. The proposed use will not unreasonably interfere with traffic or pedestrian movement, or unreasonably interfere with or endanger the public peace or rights of nearby residents to the quiet, peaceable enjoyment of property, or otherwise be detrimental to the public peace, health, safety or general welfare. The applicant shall be required to provide a written plan for review and approval by the Chief of Police or his designee.

2. The proposed use will not unduly impede, obstruct or interfere with the operation of emergency vehicles or equipment in or through the permit area, or adversely affect the Borough's ability to perform municipal functions or finish Borough services in the vicinity of the permit area; and

3. The proposed use will not constitute a fire or safety hazard and all proper safety precautions will be taken as are reasonably necessary to protect the public peace, health, safety or general welfare.

D. If the applicant's production activity, by reason of location or otherwise, is likely to have a direct negative pecuniary effect on a business or merchant either by substantially limiting vehicular or pedestrian access to the business premises or if the production activity will directly and substantially interfere with a resident's use and quiet enjoyment of his or her property, such affected parties shall be given written notice of the proposed filming by the applicant contemporaneously with or prior to applying for a permit. This notice shall state that objections may be filed with the Borough Clerk prior to a decision on the application and be considered during a review of the same. Applicants must demonstrate proof of service of notification to affected parties in conjunction with submission of an application. Failure to notify such parties is grounds for denial of a permit.

E. The Borough Administrator shall act upon the application in a timely fashion and shall approve or disapprove the application in a period of not greater than seven business days following the filing of the application. The applicant shall be immediately notified of the action of

approval, denial or revocation of the permit application or permit issued under this chapter. Notification may be by any means reasonably calculated to inform the applicant of the results of the determination.

F. The Borough Administrator may immediately revoke a permit that has been granted, if the conditions of the chapter and all applicable laws are no longer being met, or if the information supplied by the applicant becomes false and incomplete, or if any substantial change in circumstances results in the proposed use becoming detrimental to the public peace, health, safety or welfare. The Borough Administrator shall also have the right to revoke a permit if filming becomes detrimental to the public peace, health, safety or welfare.

G. If a permit is denied or revoked by the Borough Administrator, the notice of denial or revocation shall state the reasons for such action and the appropriate remedy or cure, if applicable. If a permit is denied or revoked by the Borough Administrator, the applicant has the right to appeal to the Mayor and Council of the Borough of Freehold within 15 days of the date of the denial or revocation. Any appeal shall be submitted to the Borough Clerk and heard by the Mayor and Council of the Borough of Freehold within 45 days of the date of submission.

#### **5.96.040 Insurance, indemnification and performance bond.**

A. No permit shall be issued for filming upon public lands unless the applicant shall procure and maintain in full force and effect during the term of the permit a policy of insurance from an insurance company duly licensed to transact business under the insurance laws of New Jersey, which policy names the Borough of Freehold, its officers, employees and agents as insureds or additional insureds under the policy. Sufficient proof of insurance shall be filed with the Borough Administrator prior to the issuance of any filming permit.

1. Insurance shall be maintained in the following minimum amounts:

a. For bodily injury to any one person in the amount of at least \$500,000 and any occurrence in the aggregate amount of \$1,000,000.

b. For property damage, each occurrence in the aggregate amount of at least \$500,000.

2. Additionally, workers' compensation insurance must be maintained in an amount at least equal to the statutory limits required by the State of New Jersey. The Borough Administrator or his/her designee may waive the requirement of insurance if the Borough Administrator determines that the intended use does not present any significant exposure to liability for the Borough, its officers, employees or agents or to public property damage.

B. The applicant shall execute, in writing, an indemnification agreement substantially as follows:

"The applicant and any other persons, organizations, firms or corporations on whose behalf the application is made, represent, stipulate, contract and agree that they do jointly and severally defend, indemnify and hold harmless the Borough of



Freehold against liability for any and all claims for damage to property or injury to or death of persons including reasonable attorney fees and costs arising out of or resulting from the use of public lands and private property for the purpose of filming, including but not limited to the Borough's issuance of a permit to film pursuant to this Ordinance.”

C. The applicant shall post a security deposit in the form of cash or certified check or a maintenance bond running in favor of the Borough of Freehold in the amount of \$1,000. This deposit is to protect and ensure that the location utilized will be left after filming in an undamaged and satisfactory condition, free of debris, rubbish and equipment and that due observance of all Borough ordinances, laws and regulations will be followed. Within five business days of the completion of the filming, the Borough will return the deposit if there has been no damage to public property or public expense caused by the filming. If the Borough Administrator determines that such damage or public expense has been incurred, such funds as are necessary to make the Borough whole shall be deducted from the deposit; provided, however, that the applicant may appeal such determination to the Mayor and Council of the Borough of Freehold. Such appeal shall be heard within 45 days.

#### **5.96.50 Standards for filming.**

A. As a condition of any permit granted under this chapter, the applicant agrees to comply with all federal, state and local laws and regulations at all times, including but not limited to laws regarding public nudity, lewdness and public decency. Noise shall be limited in order to comply with Chapter 8.36 of the Code of the Borough of Freehold.

B. Sufficient qualified security personnel shall be present whenever filming is to be conducted on public lands. Further, the Borough reserves the right, as a condition of granting any permit under this chapter, to require one or more on-site patrolmen in situations where the proposed production will use live animals, firearms, explosives, pyrotechnics, police uniforms, police vehicles, or driving shots with tow or camera rigs or if the production may impede the proper flow of traffic. The cost to provide such patrolmen shall be borne by the applicant as a cost of production.

C. The holder of the permit shall take all reasonable steps to minimize interference with the free passage of pedestrians and traffic over public lands and shall comply with all lawful directives issued by the Freehold Borough Police Department with respect thereto. An emergency lane must be kept open and available to police, fire and other emergency vehicles at all times, and there must be sufficient space available for public access at all times. The applicant shall work with the Police Department and Borough Administrator to prepare a written plan for providing emergency right-of-way for all vehicles.

D. The holder of a permit shall conduct filming in such a manner as to minimize the inconvenience or discomfort to adjoining property owners attributable to such filming and shall, to the extent practicable, abate noise and not park vehicles associated with such filming on public streets. The holder shall avoid any interference with previously scheduled activities upon public lands and limit, to the extent possible, any interference with normal public activity on such public lands.

E. The applicant shall permit the Freehold Borough Fire Department or other Borough officials to inspect the site and the equipment to be used at any time. The applicant shall comply with all safety instructions issued by the Fire Department or other Borough officials.

F. The applicant shall maintain a qualified, licensed electrician on site if existing electrical lines are to be utilized by the production, unless it is determined by the Borough Administrator that due to the nature of the production it is not necessary to do so in order to protect the general public.

G. In addition to any other fees or costs mentioned in this chapter, the applicant shall reimburse the Borough for any lost revenue that the Borough was prevented from earning because of filming, such as parking meter revenue, or additional expenses incurred as a direct result of filming beyond the amount submitted as a security deposit. The applicant shall be informed of the estimated amount required to be paid under the terms of this provision at the time the permit is issued by the Borough Administrator. Upon completion of filming a final amount shall be determined by the Borough, which shall promptly inform the applicant of the amount due. This amount shall be paid within five business days.

H. The applicant must provide sufficient pedestrian access. Local residents, business people and their customers must have access to and from their residences or businesses. If access is denied it will be considered a violation of this chapter.

I. The applicant must keep the location swept and free of debris at all times. All catering, craft service, construction debris and personal trash must be removed from the location each day at wrap and disposed of by private garbage disposal. The applicant may not use Borough trash cans for production trash.

J. Production crew members are not permitted to block driveways without the express permission of the owner or lessee.

K. All signs erected by the applicant must be removed at the completion of filming.

#### **5.96.060 Fees.**

The schedule of fees for the issuance of permits authorized by this chapter is as follows:

A. Basic filming permit: \$150.

B. Additional daily filming charge for use of public buildings, public parks or other public facilities:

1. For filming of less than eight hours of use: \$750 per day.

2. For filming of eight or more hours of use: \$1,000 per day.

#### **5.96.070 Violations and penalties.**

Any person violating this chapter, upon conviction thereof, shall be punished by a fine not exceeding \$1,250 per offense or by imprisonment in the county jail for a term not exceeding 90 days. A separate offense shall be deemed committed on; each day during or on which a violation occurs or continues.

**5.96.080 Applicability of other ordinances and regulations.**

A. Nothing in this chapter shall be construed to impair or limit in any way any other power of the Borough of Freehold to define and declare nuisances and to cause their removal or abatement.

B. Nothing in this chapter shall be construed to abrogate or impair the power of the Borough of Freehold or any officer or department to enforce any provisions of its charter or its ordinances or regulations, nor to prevent or punish violations thereof, and the powers conferred by this chapter shall be in addition and supplemental to the powers conferred upon the Borough by any other law or ordinance.

**Section 2**

If any part of this Ordinance shall be deemed invalid such part shall be deemed severable and the invalidity thereof shall not affect the remaining part of this Ordinance.

**Section 3**

Any Ordinance or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed and superseded.

**Section 4**

This Ordinance shall take effect upon final passage and publication in accordance with Law.

**ORDINANCE #2023/19**

**AN ORDINANCE AMENDING THE FIXING AND DETERMINING SALARIES OF  
CERTAIN OFFICERS, POSITIONS AND EMPLOYEES OF THE BOROUGH OF  
FREEHOLD**

BE IT ORDAINED, by the Mayor and Council of the Borough of Freehold, in the County of Monmouth, State of New Jersey, as follows:

**Section 1**

Effective January 1, 2022, and through December 31, 2026, the compensation set forth for the fulltime described offices, positions and employees of the Borough of Freehold in the attached Schedule of this Ordinance shall be and are hereby fixed and determined as delineated. All salaries are annual for full-time employees unless otherwise stated. Those employees working less than full-time shall have their pay calculated pro rata based upon hours actually worked.

**Section 2**

Employees who are members of the collective bargaining units represented by the Police Benevolent Association, Local No. 159 and the Communications Workers of America, Local No. 1032 shall be compensated at the wage rates and ranges as established by their respective Labor Agreements with the Borough. The Collective Bargaining Agreements among the representative labor groups and the Borough shall take precedent over any inconsistency that may exist between the labor unions and the Borough as a result of the enactment of this Ordinance.

**Section 3**

The employees mentioned in Section 1 and Section 2 of this Ordinance shall also be entitled to all benefits included in the various labor contracts granted by the Mayor and Council to comparable Borough employees.

**Section 4**

Effective January 1, 2022, and through December 31, 2026, the rate of pay set forth in the attached Schedule for the part-time positions, offices and employees of the Borough of Freehold shall be and are hereby fixed and determined as delineated.

**Section 5**

If any part of this Ordinance shall be deemed invalid such part shall be deemed severable and the invalidity thereof shall not affect the remaining part of this Ordinance.

#### **Section 6**

Any Ordinance or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed and superseded.

#### **Section 7**

This Ordinance shall take effect upon final passage and publication in accordance with Law.

[illegible]



[illegible]

# Borough of Freehold

## ❧ PROCLAMATION ❧

### OF THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD DECLARING APRIL 2023 AS CHILD ABUSE PREVENTION AND AWARENESS MONTH

**WHEREAS**, there are about two million youth aged 17 and younger, living in New Jersey; and

**WHEREAS**, it is estimated that one in 100 children experience abuse; and

**WHEREAS**, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

**WHEREAS**, our children are our most valuable resources and will shape the future of the Borough of Freehold; and

**WHEREAS**, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

**WHEREAS**, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

**WHEREAS**, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and

**WHEREAS**, communities must make every effort to promote programs and activities that create strong and thriving children and families; and

**WHEREAS**, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

**WHEREAS**, prevention remains the best defense for our children and families.

**NOW, THEREFORE, I, KEVIN A. KANE, MAYOR OF THE BOROUGH OF FREEHOLD** do hereby proclaim April, 2023 as **NATIONAL CHILD ABUSE PREVENTION MONTH** in the Borough of Freehold and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.



KEVIN A. KANE, MAYOR  
April 17, 2023

# Borough of Freehold

## ❧ PROCLAMATION ❧

### OF THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD DECLARING THE MONTH OF APRIL, 2023 AS ALCOHOL AWARENESS MONTH IN THE BOROUGH OF FREEHOLD

**WHEREAS**, a great number of tickets are written every year for impaired drivers in Monmouth County, and the Intoxicated Driver Resource Center conducts screening and education programs for many convicted County drivers; and

**WHEREAS**, there are numerous adult problem drinkers in need of treatment, each one directly impacting at least five people daily; and

**WHEREAS**, underage drinking remains the number one drug problem among the Nation's youth, approximately two-thirds of teenagers who drink report that they can buy their own alcoholic beverages; and

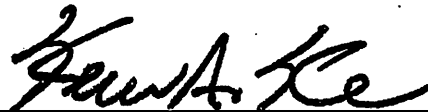
**WHEREAS**, the use of alcohol is associated with leading causes of death and injury among youth, including motor vehicle crashes, homicides and suicides; and

**WHEREAS**, the disease of alcoholism runs in families, with children of alcoholics 50% more likely to develop alcoholism than children from non-alcoholic families, and there is a clear and persistent relationship between child abuse and alcohol abuse, with up to 75% of all cases of family violence involving drinking; and

**WHEREAS**, passage of "zero tolerance" laws, making it illegal for youth under the age of 21 to drive under the influence, and prevention programs directed at youth have been effective; and

**WHEREAS**, the disease of alcoholism and alcohol-related problems are treatable and preventable.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Freehold do hereby proclaim April, 2023 to be **ALCOHOL AWARENESS MONTH**. We call upon all citizens, government agencies, business leaders, hospitals and health care providers to join us in "drawing the line" against underage drinking, and support the educational and prevention efforts that will discourage underage drinking in our community.



KEVIN A. KANE, MAYOR  
APRIL 17, 2023

# Borough of Freehold

## ❧ PROCLAMATION ❧

### OF THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD DESIGNATING APRIL 28, 2023 AS "ARBOR DAY" IN THE BOROUGH OF FREEHOLD

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, this holiday, called "Arbor Day", was first observed with the planting of more than a million trees in Nebraska; and

**WHEREAS**, **ARBOR DAY** is now observed throughout the nation and the world; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

**WHEREAS**, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal.

**NOW, THEREFORE, I, KEVIN A. KANE, MAYOR OF THE BOROUGH OF FREEHOLD** do hereby proclaim April 28, 2023 as **ARBOR DAY** in the Borough of Freehold and I urge all citizens to support efforts to protect our trees and woodlands and to support our Borough's Shade Tree Programs; and

**FURTHER**, I urge all citizens to plant trees to gladden hearts and promote the well-being of present and future generations.



---

KEVIN A. KANE, MAYOR

April 17, 2023

<u>OFFERED BY:</u>				<u>SECONDED BY:</u>			
<u>          AYE          </u>	<u>          NAY          </u>	<u>          ABSENT          </u>	<u>          ABSTAIN          </u>	<u>          AYE          </u>	<u>          NAY          </u>	<u>          ABSENT          </u>	<u>          ABSTAIN          </u>
<u>DI BENEDETTO</u>				<u>ROGERS</u>			
<u>JORDAN</u>				<u>SCHNURR</u>			
<u>REICH</u>				<u>SHUTZER</u>			

I, TRACI L. DIBENEDETTO, CLERK OF THE BOROUGH OF FREEHOLD, DO HEREBY CERTIFY THAT THE FOLLOWING RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD AT THE REGULAR MEETING HELD: APRIL 17, 2023.

\_\_\_\_\_  
TRACI L. DIBENEDETTO, BOROUGH CLERK

\_\_\_\_\_  
Resolution No.  
Agenda #8/2023

## RESOLUTION TEMPORARILY RENAMING CERTAIN STREETS FOR MEMORIAL DAY

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, Memorial Day is a day when we acknowledge the debt we owe to those men and women who have given all in service to their country; and

WHEREAS, Memorial Day is a day to remember, and to thank and to support those that are still with us so we can show our appreciation for our Veterans and those brave individuals who have sacrificed their lives for our freedom and liberty; and

WHEREAS, Chapter 12.36 of the Borough Code provides for the designation of certain streets in honor of those persons who made a significant contribution to the Borough; and

WHEREAS, the Mayor and Borough Council wish to honor certain citizens on Memorial Day 2023 by temporarily renaming streets.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough Administrator is authorized to direct Public Works to install honorary signs for Memorial Day as follows:

Hull Avenue to be renamed Pvt. Robert G. Hurley Avenue.

Manalapan Avenue to be renamed Tech. Sgt. Milton Jackson Avenue.

Henry Street to be renamed 1st Lt. David Oglensky Street.

Lincoln Place to be renamed Cpl. Edmond M. Rohan Avenue.



Center Street to be renamed Col. Nathaniel Scudder Street.

McLean Street to be renamed Cpl. John A. Felton Street.

Murray Street to be renamed Cpl. Philip A. Reynolds Drive.

Broadway to be renamed Cpl. John Bosco Way

Spring Street to be renamed PO1 (Petty Officer 1st Class) Walter Kowalski Court.

Sheriff Street to be renamed Cpl. John Maziekien Way

Schanck Street to be renamed Cpl. Timothy S. Rohan Street.

3. The aforementioned streets shall retain their official names, which shall be used for all official and legal purposes.

4. All public safety organizations shall be notified as necessary.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk and shall take effect as provided by applicable law.

<u>OFFERED BY:</u>				<u>SECONDED BY:</u>			
<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>	<u>ABSTAIN</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
<u>DI BENEDETTO</u>				<u>ROGERS</u>			
<u>JORDAN</u>				<u>SCHNURR</u>			
<u>REICH</u>				<u>SHUTZER</u>			

I, TRACI L. DIBENEDETTO, CLERK OF THE BOROUGH OF FREEHOLD, DO HEREBY CERTIFY THAT THE FOLLOWING RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD AT THE REGULAR MEETING HELD: APRIL 17, 2023.

\_\_\_\_\_  
TRACI L. DIBENEDETTO, BOROUGH CLERK

Resolution No.  
Agenda #8/2023

**RESOLUTION AUTHORIZING THE BOROUGH TO EXECUTE THE FY2024-FY2026 REVISED AMENDMENT AGREEMENT WITH MONMOUTH COUNTY FOR COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT PROGRAM PURSUANT TO THE INTERLOCAL SERVICES ACT**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, certain Federal funds are potentially available to Monmouth County under Title I of the Housing and Community Development Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

WHEREAS, it is necessary to establish a legal basis for the County and its residents to benefit from this program; and

WHEREAS, a Revised Amendment Cooperation Agreement has been adopted under which the Borough and the County of Monmouth in cooperation with other municipalities will establish an Interlocal Services Program pursuant to N.J.S.A. 40:8B-1; and

WHEREAS, it is in the best interest of the Borough to enter into such a revised amendment cooperation agreement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Freehold that the Revised Amendment Agreement between the County of Monmouth and Certain Municipalities located herein for the establishment of a Cooperative Means of Conducting certain Community Development Activities, a copy of which is attached, thereto, be and same is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be and same are hereby authorized to execute said agreement in accordance with the provisions of law; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its enactment.

**AMENDMENT TO AGREEMENT BETWEEN THE COUNTY OF MONMOUTH  
AND THE «Municipality» FOR THE ESTABLISHMENT OF A COOPERATIVE  
MEANS OF CONDUCTING CERTAIN COMMUNITY DEVELOPMENT  
ACTIVITIES**

WHEREAS, the County of Monmouth and the «Municipality» are parties to an Agreement dated **06/10/2020** concerning, generally, the cooperation between participating municipalities and the County to receive CDBG entitlement funding; and

WHEREAS, the U.S. Department of Housing and Urban Development: Community Planning and Development ("HUD"), has issued additional requirements for what must be included in all cooperation agreements entered into between counties and participating municipalities; and

WHEREAS, the Agreement dated **06/10/2020** must be amended to legally conform to HUD's new requirements; and

WHEREAS, the «Municipality» and the County of Monmouth have decided that it is in its residents' best interests to amend the Agreement to conform to HUD's cooperation agreement requirements; and

NOW, THEREFORE, the County and «Municipality» hereby agree as

Responsibilities of Committee:

1. With concurrence of the Board of County Commissioners and Administrative Liaison Officer shall be designated. He shall be an employee of the County. He shall, within the limits of resources available, provide technical and administrative support to the Committee, and shall provide liaison between the Committee and the Board of County Commissioners.
2. The Committee shall recommend to the Board of County Commissioners an application (Consolidated Plan) for participation in Federal funding, and toward that end it shall in the matter herein prescribed, be authorized to develop required plans for the County, including a Housing Assistance Plans and such

other documents and certification of compliance as required by the Federal Government for participation by the County in the community Development Block Grant Programs.

Estimated Cost and Allocation Thereof:

3. The amount of Federal funds involved shall be in the amount applied by the Board of County Commissioners pursuant to the recommendation by the Committee, subject to any modification made by HUD.

Duration of the Contract:

4. This contract shall be effective for the three (3) program years (Federal Fiscal Years 2024, 2025, and 2026 appropriations) for which the County is to qualify to receive CDBG entitlement funding and from any program income generated from the expenditure of such funds, including such additional time as may be required for the expenditure of any such funds granted to the participating unit of local government. The population of participating municipalities included in the urban county under this agreement shall be included in the population of the urban county for three (3) successive years which will include the federal fiscal years 2024, 2025 and 2026.

This agreement will automatically be renewed for participation in successive three-year qualification periods, unless the county or the municipality provides written notice it elects not to participate in a new qualification period.

This Agreement remains in effect until the CDBG, HOME and ESG funds and income received with respect to activities carried out during the three year qualification period.

Standards of Performance:

5. The Committee shall thereupon report its findings to all participating local governments, and shall submit such reports to the Board of County Commissioners (the legislation requires the title of "chosen freeholder" to be change to "county commissioner" and all "boards of chosen freeholder" to be known as "board of county commissioners") which complies with legislation Gov. Phil Murphy signed into law in 2020 and become effective January 1 as may be required for submission to the Federal Government. Pursuant to 24 CFR 570.501(b), all units of local government are subject to the same requirements applicable to subrecipients, including the requirement of a written agreement described in 24 CFR 570.503.

6. This Agreement includes, by reference, all provisions authorized by State and

local laws that legally obligate the cooperating units to undertake the necessary action, as determined by the County to carry out a community development program and the approved Consolidated Plan and/or meet the other requirements of the CDBG, HOME and ESG programs or other applicable laws.

Qualification as Urban County:

7. As amended to take all actions necessary to assure compliance with the urban county's certification under section 104(b) of Title I of the Housing and Community Development Act of 1974, that the grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act, and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR @ 91.225(a) and Affirmatively Further Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152. Also to comply with Section 109 of Title I of the Housing and Community Development Act of 1974, and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation act of 1973 and the implementing regulations of 24 CFR part 8, Title II of the American with Disabilities Act, and the implementing regulations at 28 CFT part 35, the Age Discrimination Act of 1975 and the implementing regulation of at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and obligation to comply with other applicable laws. Prohibit urban county funding for activities, in or in support of any cooperating unit of general local government that does not affirmatively further fair housing, within its own jurisdiction or that impedes the county's actions to comply with the county's fair housing certification. This provision is required because noncompliance by a unit of general local government included in a urban county may constitute noncompliance by the grantee (i.e., the urban county) that can, in turn provide cause for funding sanctions or other remedial actions by the Department. The agreement includes the obligation to sing the assurances and certifications in the HUD 424-B.
8. To comply with Federal requirements, the County Government, through the Board of County Commissioners, shall be the applicant for community development funds, and shall have final responsibility as applicant and shall have final responsibility for selecting activities an annually filing Final Statements with HUD.

Program Income:

9. This amendment may be executed in substantially similarly worded counterparts, each of which shall be signed the Commissioner Director and the chief executive of a participating municipality. Each signatory agency agrees to cooperate with all signatories and be bound as if all had signed the same amendment.



ATTEST:

MONMOUTH COUNTY BOARD OF  
COUNTY COMMISSIONERS

---

TAMARA BROWN  
Clerk to the Board of County  
Commissioners

---

THOMAS A. ARNONE, DIRECTOR  
Board of County Commissioners

ATTEST:

«Municipality»

---

Name: «MunicipalClerk»  
Title: Municipal Clerk

---

Name: «Mayor»  
Title: Mayor

OFFERED BY:	SECONDED BY:
AYE    NAY    ABSENT    ABSTAIN	AYE    NAY    ABSENT    ABSTAIN
DI BENEDETTO	ROGERS
JORDAN	SCHNURR
REICH	SHUTZER

I, TRACI L. DIBENEDETTO, CLERK OF THE BOROUGH OF FREEHOLD, DO HEREBY CERTIFY THAT THE FOLLOWING RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD AT THE REGULAR MEETING HELD: APRIL 17, 2023.

\_\_\_\_\_  
TRACI L. DIBENEDETTO, BOROUGH CLERK

Resolution No.  
Agenda #8/2023

## RESOLUTION AUTHORIZING TAX APPEAL SETTLEMENT

**RE: BLOCK 40 LOT 9.01**

**31 East Main Street**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the property owners, Bottalico Realty, LLC & Michael & Pasqua, have appealed the 2019 through 2023 assessments of Block 40 Lot 9.01 (31 East Main Street) on the Tax Map of the Borough of Freehold to the Tax Court of the State of New Jersey; and

WHEREAS, the assessor has advised the governing body that he has carefully considered the appeal and upon reviewing all of the facts and based upon appropriate adjustments of fair market value that he recommends settlement as follows:

Year: 2019

	Original Assessment	Requested Judgment
Land	\$736,700	
Improvement	\$1,740,000	WITHDRAWN
Total	\$2,476,700	

Year: 2020

	Original Assessment	Requested Judgment
Land	\$736,700	
Improvement	\$1,776,700	WITHDRAWN
Total	\$2,513,400	

Year: 2021

	Original Assessment	Requested Judgment
Land	\$736,700	

Improvement	\$1,813,300	WITHDRAWN
Total	\$2,550,000	

Year 2022

	Original Assessment	Requested Judgment
Land	\$773,500	\$773,500
Improvement	\$1,904,900	\$1,726,500
Total	\$2,678,400	\$2,500,000

Year 2023

	Original Assessment	Requested Judgment
Land	\$1,105,000	\$773,500
Improvement	\$1,996,500	\$1,726,500
Total	\$3,101,500	\$2,500,000

It is further agreed that for tax year 2024, the property's total assessment shall be \$2,700,000.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. That the settlement of the above-noted appeals with Bottalico Realty, LLC & Michael & Pasqua is hereby authorized and approved and the Borough Attorney is authorized to execute any stipulations regarding same.
3. That the Borough Clerk forward a certified copy of this resolution to the Borough Finance Officer, the Borough Tax Assessor, the Borough Tax Collector, and the Borough Attorney.

OFFERED BY:		SECONDED BY:	
	AYE NAY ABSENT ABSTAIN		AYE NAY ABSENT ABSTAIN
DI BENEDETTO		ROGERS	
JORDAN		SCHNURR	
REICH		SHUTZER	

I, TRACI L. DI BENEDETTO, CLERK OF THE BOROUGH OF FREEHOLD, DO HEREBY CERTIFY THE FOLLOWING RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD AT A MEETING HELD ON: APRIL 17, 2023.

\_\_\_\_\_  
TRACI L. DI BENEDETTO, RMC, BOROUGH CLERK

**Resolution No.**

**Agenda No:**

## **RESOLUTION AUTHORIZING THE DISCHARGE OF A MORTGAGE**

**RE: FBHRP 11-106**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS a Mortgage to the Freehold Borough Housing Rehabilitation Program was made by the property owner of 116 South Street, Freehold, New Jersey, in the original amount of \$16,954.00 dated January 10, 2013 and recorded in the Monmouth County Clerk's Office on May 3, 2013 in Mortgage Book OR-9011 Page 7694, known as Borough Case No. FBHRP11-106 and;

WHEREAS, pursuant to the terms of the mortgage, the mortgage has been paid in full to the Borough of Freehold and no moneys are due and owing to the Borough there under; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold that it does hereby authorize the Mayor and Clerk to execute a Discharge of Mortgage evidencing that there is no further obligation with regard the mortgage set forth in Case No. FBHRP11-1-6.

BE IT FURTHER RESOLVED that the Borough Clerk shall serve a copy of this Resolution, certified to be true, to the Administrative Officer and the Borough Attorney and direct the original signed Discharge of Mortgage to the property owner for filing.

**COUNCIL OF THE BOROUGH OF FREEHOLD  
MONMOUTH COUNTY, NEW JERSEY**

**RESOLUTION NO.**

**WHEREAS**, the Borough of Freehold is eligible for a grant from the New Jersey Historic Trust, Preserve New Jersey Historic Preservation Fund, 2023 Heritage Tourism Planning Grant Program, which would assist the Borough of Freehold in its stated desire to Restore/Rehabilitate, Interpret, Maintain, and Revitalize for public use the Battle of Monmouth Walking Trail, which includes the following sites presently listed on the National Register of Historic Places: Monmouth Battle Monument, Columbia Triumphant Park, Monmouth Court House Site, Covenhoven House, St. Peter's Episcopal Church, Monmouth County Historical Association, and other related sites; and

**WHEREAS**, the Borough is the home of the following sites: Monmouth Battle Monument, Columbia Triumphant Park, Monmouth Court House Site, Covenhoven House, St. Peter's Episcopal Church, and Monmouth County Historical Association, which are public locations listed on the New Jersey Register of Historic Places and the National Register of Historic Places; and

**WHEREAS**, the Preserve New Jersey Historic Preservation Fund, 2023 Heritage Tourism Planning Grant Program requires a grantee financial match of 25% of the total request amount; and

**WHEREAS**, upon the receipt of the grant, the Borough of Freehold agrees to provide such matching funds amounting to 25% of the total request amount;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Freehold that it hereby authorizes the Business Administrator of the Borough of Freehold to submit an application and execute a grant agreement with the New Jersey Historic Trust in the amount of \$15,000.00; and

**BE IT FURTHER RESOLVED** that this grant will be used for the design, purchase, and installation of multiple interactive kiosks, brochures, and interactives panels throughout the aforesaid points of the Battle of Monmouth Walking Trail, which are located within the Borough of Freehold, New Jersey.

**BE IT FURTHER RESOLVED** that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

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Stephen Gallo

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Business Administrator

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Kevin Kane

---

Mayor

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**CERTIFICATION:**

I, Traci DiBenedetto, the Clerk of the Borough of Freehold, hereby certify that at a meeting of the Governing Body held on April 17, 2023, the above RESOLUTION was duly adopted.

*AFFIX GOV'T,  
CORPORATE OR  
NOTARY SEAL*

---

Traci DiBenedetto  
Borough Clerk

OFFERED BY:				SECONDED BY:			
AYE	NAY	ABSENT	ABSTAIN	AYE	NAY	ABSENT	ABSTAIN
DI BENEDETTO				ROGERS			
JORDAN				SCHNURR			
REICH				SHUTZER			

I, TRACI L. DIBENEDETTO, CLERK OF THE BOROUGH OF FREEHOLD, DO HEREBY CERTIFY THAT THE FOLLOWING RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD AT THE REGULAR MEETING HELD: APRIL 17, 2023.

\_\_\_\_\_  
TRACI L. DIBENEDETTO, BOROUGH CLERK

\_\_\_\_\_  
Resolution No.  
Agenda #8/2023

## **RESOLUTION ESTABLISHING THE REDEVELOPMENT ADVISORY COMMITTEE**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough desires to establish an ad hoc committee named "The Freehold Borough Redevelopment Advisory Committee" whose objective would be to advise and assist the Mayor and Council relative to the redevelopment area established in the Borough.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold as follows:

1. The Borough Council hereby establishes an ad hoc committee named the "The Freehold Borough Redevelopment Advisory Committee."

2. The purpose of said committee shall be to assist and advise the Mayor and Council in the redevelopment of the designated areas of the Borough.

3. The Mayor and Business Administrator shall be members of the Committee. In addition, the following persons are appointed to serve:

- a. Councilwoman Annette Jordan
- b. Caridad Argote-Freyre
- c. Paul Ceppi
- d. Kevin Coyne
- e. Marianne Earle
- f. Jeff Friedman
- g. Jean Holtz
- h. Roger Kane
- i. Len Miller
- j. Wanda Richards-Clarke

4. The Mayor reserves the right to add or delete members of the Committee as he shall deem necessary and/or appropriate.



5. The Committee is designated as an ad hoc committee of the Mayor and shall serve at the pleasure of the Mayor. The Mayor shall be the chairman of said ad hoc committee. All members will serve without compensation.

6. The committee shall not enter into any contracts or make any commitments on behalf of the Borough.

7. The Mayor and Council will review the recommendations of the ad hoc committee, but the same will be non-binding on the Mayor and Borough Council.

8. The members of the ad hoc committee shall serve until the next Reorganizational Meeting of the Council.

BE IT FURTHER RESOLVED that the Clerk forward a certified copy of this resolution to the individuals listed above of the appointment to this committee.

OFFERED BY:		SECONDED BY:	
	AYE    NAY    ABSENT    ABSTAIN		AYE    NAY    ABSENT    ABSTAIN
DI BENEDETTO		ROGERS	
JORDAN		SCHNURR	
REICH		SHUTZER	

I, TRACI L. DIBENEDETTO, CLERK OF THE BOROUGH OF FREEHOLD, DO HEREBY CERTIFY THAT THE FOLLOWING RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD AT THE REGULAR MEETING HELD: APRIL 17, 2023.

\_\_\_\_\_  
TRACI L. DIBENEDETTO, BOROUGH CLERK

Resolution No.  
Agenda #8/2023

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF  
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY CONFIRMING  
APPOINTMENT TO THE BOARD OF RECREATION COMMISSIONERS**

WHEREAS, the Borough of Freehold, County of Monmouth (the “Borough”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the governing body considers that the recreation serves an important public function and should be fully staffed with volunteers; and

WHEREAS, the Mayor and Council of the Borough created the Board of Recreation Commissioners in order to assist with the oversight of the Borough’s playgrounds and parks; and

WHEREAS, pursuant to Section 2.64.010, the commission is to consist of seven members and two alternates appointed by the mayor.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold that the following individual is hereby confirmed as a member of the Board of Recreation Commissioners:

Wagner Menendez (from Alternate to Full Member replacing Ashley Biddle for a term ending 12/31/2024)

BE IT FURTHER RESOLVED that the Clerk forward a certified copy of this resolution to the individual listed above of the appointment to this committee.

Offered by:

Seconded by:

Aye Nay Absent Abstain  
DiBenedetto  
Reich  
Jordan

Aye Nay Absent Abstain  
Shutzer  
Schnurr  
Rogers

I hereby certify the following to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Freehold at the regular meeting held on April 17, 2023.

---

Traci L. DiBenedetto, R.M.C.

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Resolution No.  
Agenda No. 8/2023

**RESOLUTION CONFIRMING PERSONNEL APPOINTMENTS / ACTIONS**

Whereas, Freehold Borough operating departments require various types of personnel resources in order to effectively perform municipal services for its residents.

Now, therefore, be it resolved by the Mayor and Council of the Borough of Freehold, in the County of Monmouth, in the State of New Jersey, that consent be given for the following personnel actions:

- a. Appointment of Vincent Hynes Jr. as a probationary member of Good Will Hook and Ladder Company at the Freehold Fire Department, effective April 17, 2023.
- b. Appointment of Lizzett Henriquez as Deputy Registrar, effective April 17, 2023.

Be it further resolved that the Borough Administrator is hereby authorized to implement these actions.

STEPHEN J. GALLO  
BUSINESS ADMINISTRATOR

OFFERED BY:		SECONDED BY:	
	AYE NAY ABSENT ABSTAIN		AYE NAY ABSENT ABSTAIN
DI BENEDETTO		ROGERS	
JORDAN		SCHNURR	
REICH		SHUTZER	

I, TRACI L. DI BENEDETTO, CLERK OF THE BOROUGH OF FREEHOLD, DO HEREBY CERTIFY THE FOLLOWING RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD AT A MEETING HELD ON: APRIL 17, 2023.

\_\_\_\_\_  
TRACI L. DI BENEDETTO, RMC, BOROUGH CLERK

**Resolution No.**

**Agenda No:**

**RESOLUTION APPROVING THE FOLLOWING APPLICATIONS:**

- a. Sidewalk Café License, Don Pepe Peruvian Restaurant, 32 West Main Street.
- b. Sidewalk Café License, Texas Mexican Restaurant, 3 West Main Street.
- c. Vendor License, (2) LaMichoacana Ice Cream Truck, 4/18/2023 – 10/31/2023.
- d. Block Party License, 5/20/23, Avenue A between Rhea St. and Ave. C, 1:00 PM to 8:00 PM. c/o Romonda Hickman.
- e. Raffle License #19-23, BPOE Lodge 1454, Merchandise Raffle, 8/12/2023, 73 East Main Street.

**BOROUGH OF FREEHOLD - SCHEDULE OF BILLS FOR APPROVAL**

**April 17, 2023**

**CURRENT FUND**

EnergySolve, LLC	Utilities - pd 04/06/2023	\$ 17,193.32
State of NJ-Public Employees Retirement System	2023 PERS Annual Billing-due 4/2023	321,591.00
State of NJ-Police&Firemens Retirement System	2023 PFRS Annual Billing-due 4/2023	<u>1,198,763.00</u>
		<u>\$ 1,537,547.32</u>

**WATER-SEWER OPERATING FUND**

EnergySolve, LLC	Utilities - pd 04/06/2023	\$ 3,912.39
State of NJ-Public Employees Retirement System	2023 PERS Annual Billing-due 4/2023	<u>129,237.00</u>
		<u>\$ 133,149.39</u>

April 14, 2023  
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FREEHOLD BOROUGH  
Bill List By Vendor Id

Page No: 1

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendors: All Include Non-Budgeted: Y  
Rcvd Batch Id Range: First to Last

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description																
00024	A-NORTON SEPTIC CONTRACTING LL															
23-00089	01/27/23 PUMPING OUT HOLDING TANK WTP															
1	PUMPING OUT HOLDING TANK WTP				275.00	3-09-8 -831-238			B	WATER PLANT - EQUIPMENT M/R	R	01/27/23	04/14/23		108	N
23-00097	01/27/23 PUMPING OG WASTEWATER TANK															
1	PUMP OUT WASTEWATER TANK				275.00	3-09-8 -831-249			B	WATER PLANT - WELL TREATMENT/MAINTENANCE	R	01/27/23	04/14/23		148	N
Vendor Total:					550.00											
00055	ACKERMAN, TIMOTHY															
23-00403	04/05/23 Pesticide Test Fee															
1	Pesticide Test-Reimbursement				115.00	3-01-3 -300-498			B	ROAD REPAIR & MAINT - MISCELLANEOUS SVCS	R	04/05/23	04/14/23			N
Vendor Total:					115.00											
00094	AT&T															
23-00359	04/04/23 MARCH POLICE LONG DISTANCE															
1	MARCH POLICE LONG DISTANCE				51.53	3-01-4 -440-440			B	TELEPHONE SERVICE	R	04/04/23	04/14/23		0305225394001	N
Vendor Total:					51.53											
01199	AMAZON.COM SERVICES, INC.															
23-00229	03/10/23 MARCH SUPPLIES															
1	PENCIL SHARPENER				21.88	3-01-3 -300-298			B	ROAD REPAIR & MAINT - SUPPLIES	R	03/10/23	04/14/23		1C61J4LGFP6	N
2	TRAILER TIRES				134.89	3-01-3 -300-201			B	ROAD REPAIR & MAINT - TIRES	R	03/10/23	04/14/23		1C61J4LGFP6	N
3	BATTERIES,HOOCS,LABEL TAPE				281.53	3-01-2 -240-151			B	POLICE DEPT - OFFICE SUPPLIES	R	03/10/23	04/14/23		1C61J4LGFP6	N
4	PHOTO CELL LIGHTS				199.98	3-01-1 -190-413			B	PUBLIC B&G - DPW	R	03/10/23	04/14/23		1C61J4LGFP6	N
5	PRINTER MAINT KIT				154.58	3-01-2 -260-151			B	UNIFORM CONSTRUCTION - FORMS/SUPPLIES	R	03/10/23	04/14/23		1C61J4LGFP6	N
6	PRINTER MAINT KIT				154.57	3-01-1 -155-151			B	CODE ENFORCEMENT - SUPPLIES	R	03/10/23	04/14/23		1C61J4LGFP6	N
7	KEYBOARD & MOUSE				22.99	3-09-8 -811-298			B	W/S ACCTNG. -- OFFICE SUPPLIES	R	03/10/23	04/14/23		1C61J4LGFP6	N
8	WESTERN DIGITAL SSD 5G				79.98	3-09-8 -800-151			B	W/S ADMIN. - OFFICE SUPPLIES	R	03/10/23	04/14/23		1C61J4LGFP6	N
9	BATTERY CHARGER, GREASE GUN, G				191.58	3-01-3 -300-198			B	ROAD REPAIR & MAINT - AUTO SUPPLIES,OIL	R	03/10/23	04/14/23		1C61J4LGFP6	N

April 14, 2023  
01:27 PM

FREEHOLD BOROUGH  
Bill List By Vendor Id

Page No: 2

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Exc1		
01199 AMAZON.COM SERVICES, INC.	Continued					
23-00229 03/10/23 MARCH SUPPLIES	Continued					
10 COAT RACKS	19.55 3-01-1 -190-174 B PUBLIC B&G - BLDG.MNT./SUPPLIES	R	03/10/23 04/14/23	1C61J4LGFPR6	N	
11 EASTER TREAT BAGS	13.98 T-16-9 -900-501 B RECREATION--GENERAL RECREATION	R	03/10/23 04/14/23	1C61J4LGFPR6	N	
12 WALL LIGHT	98.99 3-01-1 -190-413 B PUBLIC B&G - DPW	R	03/10/23 04/14/23	1C61J4LGFPR6	N	
13 LOOSE LEAF RINGS	7.89 3-01-3 -300-298 B ROAD REPAIR & MAINT - SUPPLIES	R	03/10/23 04/14/23	1C61J4LGFPR6	N	
14 EASTER EGG FILLER CANDY	27.99 T-16-9 -900-501 B RECREATION--GENERAL RECREATION	R	03/10/23 04/14/23	1C61J4LGFPR6	N	
15 EASTER EGG FILLER CANDY	125.23 T-16-9 -900-501 B RECREATION--GENERAL RECREATION	R	03/28/23 04/14/23	1C61J4LGFPR6	N	
16 EASTER EGG FILLER CANDY	21.96 T-16-9 -900-501 B RECREATION--GENERAL RECREATION	R	03/28/23 04/14/23	1C61J4LGFPR6	N	
17 GREASE GUN	228.01 3-01-3 -300-298 B ROAD REPAIR & MAINT - SUPPLIES	R	03/10/23 04/14/23	1C61J4LGFPR6	N	
18 MOWER BLADES	85.72 3-01-3 -300-298 B ROAD REPAIR & MAINT - SUPPLIES	R	03/10/23 04/14/23	1C61J4LGFPR6	N	
19 MOWER TUNE UP KIT	19.50 3-01-3 -300-298 B ROAD REPAIR & MAINT - SUPPLIES	R	03/10/23 04/14/23	1C61J4LGFPR6	N	
20 COPPER WIRE	101.42 3-09-8 -815-298 B WATER SERVICE -MISC. SUPPLIES	R	03/10/23 04/14/23	1C61J4LGFPR6	N	
21 BEN AND THE AMAZING ANIMALS BO	15.99 3-01-7 -750-168 B PUBLIC LIBRARY - NEW BOOKS	R	03/10/23 04/14/23	1C61J4LGFPR6	N	
22 DOOR THRESHOLDS	26.99 C-04-7 -749-106 B 2016-5,2019-10 - MUNICIPAL BLDG IMPROVE	R	03/30/23 04/14/23	1C61J4LGFPR6	N	
23 LED WALL LIGHTS	575.94 3-01-1 -190-413 B PUBLIC B&G - DPW	R	03/10/23 04/14/23	1C61J4LGFPR6	N	
24 CREDIT STOP SIGNS RETURN	69.98 3-01-2 -240-151 B POLICE DEPT - OFFICE SUPPLIES	R	03/10/23 04/14/23	1DWTHL4C7FYQ	N	
25 CREDIT IGINITION COIL RETURN	47.97 3-01-3 -300-298 B ROAD REPAIR & MAINT - SUPPLIES	R	03/10/23 04/14/23	19XKQGWFLPM	N	
	2,493.19					
Vendor Total:	2,493.19					
01708 ARBUS, MAYBRUCH & GOODE, LLC						
23-00141 02/08/23 2023 LEGAL RETAINER	B					
4 MARCH 2023 LEGAL RETAINER	7,250.00 3-01-1 -141-338 B LEGAL - BOROUGH ATTORNEY	R	02/08/23 04/14/23	3372-001M #30	N	
23-00255 03/10/23 2023 TAX APPEALS	B					
7 2023 TAX APPEALS-MARCH	52.50 3-01-1 -141-345 B LEGAL - TAX APPEAL COUNSEL	R	03/10/23 04/14/23	3427-005M #1	N	
8 2023 TAX APPEALS-MARCH	52.50 3-01-1 -141-345 B LEGAL - TAX APPEAL COUNSEL	R	03/10/23 04/14/23	3427-007M #2	N	
9 2023 TAX APPEALS-MARCH	52.50 3-01-1 -141-345 B LEGAL - TAX APPEAL COUNSEL	R	03/10/23 04/14/23	3427-008M #1	N	
10 2023 TAX APPEALS-MARCH	463.75 3-01-1 -141-345 B LEGAL - TAX APPEAL COUNSEL	R	03/10/23 04/14/23	3427-000M #2	N	
11 2023 TAX APPEALS-MARCH	52.50 3-01-1 -141-345 B LEGAL - TAX APPEAL COUNSEL	R	03/10/23 04/14/23	3427-003M #1	N	
12 2023 TAX APPEALS-MARCH	175.00 3-01-1 -141-345 B LEGAL - TAX APPEAL COUNSEL	R	03/10/23 04/14/23	3427-004M #1	N	
	848.75					
Vendor Total:	8,098.75					



April 14, 2023  
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FREEHOLD BOROUGH  
Bill List By Vendor Id

Page No: 3

Vendor # Name		PO # PO Date Description		Contract	PO Type	First Rcvd		Chk/Void	1099	
Item Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date Invoice	Exc
01820	GANNETT NJ NEWSPAPERS									
23-00241	03/10/23 MARCH LEGAL NOTICES									
1 AD 5615237	ORD 2023/9	100.12	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
2 AD 5615422	ORD 2023/12	79.88	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
3 AD 5621859	ORD 2023/14	68.44	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/14/23	04/14/23	5506791	N
4 AD 5621817	ORD 2023/13	101.00	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
5 AD 5625615	PL BOARD	52.60	3-01-1 -160-151	B	PLANNING BOARD - SUPPLIES	R	03/10/23	04/14/23	5506791	N
6 ad 5639237	2023/16	107.16	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/31/23	04/14/23	5506791	N
7 AD 5639232	2023/9	48.20	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
8 AD 5639110	2023/13	47.32	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
9 AD 5638955	2023/14	50.84	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
10 AD 5638944	2023/12	72.84	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
11 AD 5638836	2023/15	97.48	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
12 AD 5613562	ORD 2023/6	48.20	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
13 AD 5613541	ORD 2023/5	48.20	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
14 AD 5613686	ORD 2023/10	49.96	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
15 AD 5613776	ORD 2023/11	49.08	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
16 AD 5613981	ORD 2023/7	43.80	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
17 AD 5623550	FIREWORKS	62.28	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
18 AD 5641015	PROF SVCS	54.36	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
19 AD 5641056	PROF SVCS	55.24	3-01-1 -101-314	B	ADM/EXEC. PRINTING LEGAL NOTIC	R	03/10/23	04/14/23	5506791	N
		1,237.00								
Vendor Total:		1,237.00								
01931	ATLANTIC TOMORROWS OFFICE									
23-00407	04/05/23 COPIER MAINT-4/1-6/30									
1 COPIER MAINT-4/1-6/30	COURT	195.00	3-01-6 -655-301	B	MUNICIPAL COURT - COPY MACHINE/EQUIP M&R	R	04/05/23	04/14/23	533128	N
2 COPIER MAINT 4/1-6/30-BORO HAL		195.00	3-01-1 -110-151	B	CENTRAL FUNCTIONS	R	04/05/23	04/14/23	533128	N
		390.00								
Vendor Total:		390.00								
02114	AVIDXCHANGE, INC.									
23-00150	02/08/23 2023 UTILITY BILLING		B							
7 03/2023	UTILITY BILLING	178.00	3-01-1 -135-349	B	FINANCE - UTILITY FEES	R	02/08/23	04/14/23	40798239	N

April 14, 2023  
01:27 PM

FREEHOLD BOROUGH  
Bill List By Vendor Id

Page No: 4

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Exc1
02114	AVIDXCHANGE, INC.			Continued								
23-00150	02/08/23 2023 UTILITY BILLING			Continued								
8	03/2023 UTILITY BILLING	178.00	3-09-8	-811-348	B	W/S - ACCOUNTING,UTILITY FEES	R	02/08/23	04/14/23		40798239	N
		356.00										
Vendor Total:		356.00										
05619	COMCAST CABLEVISION OF											
23-00405	04/05/23 INTERNET SERVICE 3/29-4/28											
1	INTERNET SERVICE 3/29-4/28	109.57	3-01-4	-440-440	B	TELEPHONE SERVICE	R	04/05/23	04/14/23		849905230009991	N
2	INTERNET SERVICE 4/4-5/3	151.17	3-01-4	-440-440	B	TELEPHONE SERVICE	R	04/05/23	04/14/23		849905230009905	N
3	INTERNET SERVICE 4/5-5/4	118.17	3-01-4	-440-440	B	TELEPHONE SERVICE	R	04/05/23	04/14/23		849905230009845	N
		378.91										
Vendor Total:		378.91										
06672	WAGEWORKS, INC.											
23-00151	02/08/23 BLANKET-COBRA DIRECT BILL			B								
4	03/2023 COBRA DIRECT BILL	42.43	3-01-6	-605-733	B	EMPLOYEE GROUP INSURANCE-DENTAL	R	02/08/23	04/14/23		0223-TR65887	N
Vendor Total:		42.43										
06699	CGP&H LLC											
23-00427	04/13/23 PROF SVCS- RCA ADMINISTRATION											
1	PROF SVCS- RCA ADMINISTRATION	1,380.00	C-04-3	-308-101	B	#2002/6-03/20-04/13 FREE TWPII	R	04/13/23	04/14/23		46633	N
2	PROF SVCS- RCA ADMINISTRATION	771.00	C-04-3	-308-101	B	#2002/6-03/20-04/13 FREE TWPII	R	04/13/23	04/14/23		46635	N
		2,151.00										
Vendor Total:		2,151.00										
08213	DE LISA DEMOLITION, INC.											
23-00358	04/04/23 MARCH TRASH REMOVAL											
1	MARCH TRASH REMOVAL	41,500.00	3-01-3	-331-151	B	REFUSE- COLLECTION	R	04/04/23	04/14/23		255999	N
2	FEBRUARY RECYCLING FEES	5,698.56	3-01-3	-332-458	B	SOLID WASTE - DISPOSAL	R	04/04/23	04/14/23		256870	N
3	TIPPING FEES 3/2-3/14/23	16,315.23	3-01-3	-332-458	B	SOLID WASTE - DISPOSAL	R	04/04/23	04/14/23		256894	N
4	TIPPING FEES 3/16-3/30	20,100.31	3-01-3	-332-458	B	SOLID WASTE - DISPOSAL	R	04/04/23	04/14/23		260062	N
5	DUMPSTER	480.15	3-01-3	-332-458	B	SOLID WASTE - DISPOSAL	R	04/04/23	04/14/23		259860	N
6	DUMPSTER	327.90	3-01-3	-332-458	B	SOLID WASTE - DISPOSAL	R	04/04/23	04/14/23		260013	N

April 14, 2023  
01:27 PM

FREEHOLD BOROUGH  
Bill List By Vendor Id

Page No: 5

Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
08213	DE LISA DEMOLITION, INC.	Continued									
23-00358	04/04/23 MARCH TRASH REMOVAL	Continued									
7	STREET SWEEPINGS	1,523.85	3-01-3 -332-458		B SOLID WASTE - DISPOSAL	R	04/05/23	04/14/23		259965	N
		85,946.00									
	Vendor Total:	85,946.00									
10460	EAST COAST EMER.LIGHTING INC										
22-01632	12/05/22 MDT install chiefs cars										
1	MDT install chiefs cars	1,856.74	2-01-2 -200-208		B FIRE DEPT - DRESS UNIFORMS	R	12/05/22	04/14/23		37076	N
	Vendor Total:	1,856.74									
10560	EBSCO INDUSTRIES, INC.										
22-01666	12/13/22 periodicals										
1	periodicals	1,888.97	2-01-7 -750-236		B PUBLIC LIBRARY --MISCELLANEOUS	R	12/13/22	04/14/23		7983203	N
		1,862.38	2-01-9 -905-548		B LIBRARY -- STATE AID						
		3,751.35									
	Vendor Total:	3,751.35									
14129	FIorentino MECHANICAL										
23-00175	02/21/23 REPAIR HEAT BORO HALL-LOWER										
1	REPAIR HEAT BORO HALL-LOWER	845.00	3-01-1 -190-407		B PUBLIC B&G - BORO HALL	R	02/21/23	04/14/23		3011599	N
	Vendor Total:	845.00									
18220	HACH CO INC										
23-00107	01/31/23 c12 and Flouride reagents										
1	Flouride reagent solution	133.86	3-09-8 -831-241		B WATER PLANT - CHEMICALS	R	01/31/23	04/14/23		13461378	N
2	c12 reagent	276.45	3-09-8 -831-241		B WATER PLANT - CHEMICALS	R	01/31/23	04/14/23		13461378	N
		410.31									
	Vendor Total:	410.31									
19670	HOME DEPOT HDCS										
23-00244	03/10/23 MARCH SUPPLIES										
2	CONCRETE, LOCKS	152.10	3-01-3 -300-298		B ROAD REPAIR & MAINT - SUPPLIES	R	03/10/23	04/14/23		5971736	N

April 14, 2023  
01:27 PM

FREEHOLD BOROUGH  
Bill List By Vendor Id

Page No: 6

Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	Chk/Void	1099	
Item Description	Amount Charge Account	Acct Type Description	Stat/Chk	Enc Date Date	Invoice Invoice	Exc1
19670 HOME DEPOT HDCS	Continued					
23-00244 03/10/23 MARCH SUPPLIES	Continued					
3 BATTERIES, BOLTS,WIRE,EXT POLE	173.81 3-09-8 -815-298	B WATER SERVICE -MISC. SUPPLIES	R	03/10/23 04/14/23	1014020	N
4 RENOVATION SUPPLIES	76.69 C-04-7 -749-106	B 2016-5,2019-10 - MUNICIPAL BLDG IMPROVE	R	03/10/23 04/14/23	7520434	N
6 RENOVATION SUPPLIES-BORO HALL	247.41 C-04-7 -749-106	B 2016-5,2019-10 - MUNICIPAL BLDG IMPROVE	R	03/10/23 04/14/23	3520780	N
7 RENOVATION SUPPLIES-BORO HALL	51.23 C-04-7 -749-106	B 2016-5,2019-10 - MUNICIPAL BLDG IMPROVE	R	03/10/23 04/14/23	9521169	N
8 RENOVATION SUPPLIES-BORO HALL	358.58 C-04-7 -749-106	B 2016-5,2019-10 - MUNICIPAL BLDG IMPROVE	R	03/10/23 04/14/23	9060573	N
9 RENOVATION SUPPLIES-BORO HALL	393.40 C-04-7 -749-106	B 2016-5,2019-10 - MUNICIPAL BLDG IMPROVE	R	03/10/23 04/14/23	5520597	N
10 RENOVATION SUPPLIES-BORO HALL	2,284.59 C-04-7 -749-106	B 2016-5,2019-10 - MUNICIPAL BLDG IMPROVE	R	03/10/23 04/14/23	3345458	N
11 ANGLE IRON, CAM LOCKS	125.84 3-01-3 -300-298	B ROAD REPAIR & MAINT - SUPPLIES	R	03/10/23 04/14/23	5520597	N
12 RENOVATION SUPPLIES- BORO HALL	75.45 C-04-7 -749-106	B 2016-5,2019-10 - MUNICIPAL BLDG IMPROVE	R	03/10/23 04/14/23	5520630	N
13 RENOVATION SUPPLIES-BORO HALL	27.88 C-04-7 -749-106	B 2016-5,2019-10 - MUNICIPAL BLDG IMPROVE	R	03/10/23 04/14/23	7161341	N
14 RENOVATION SUPPLIES- BORO HALL	52.48 C-04-7 -749-106	B 2016-5,2019-10 - MUNICIPAL BLDG IMPROVE	R	03/10/23 04/14/23	9617206	N
15 RENOVATION SUPPLIES- BORO HALL	128.93 C-04-7 -749-106	B 2016-5,2019-10 - MUNICIPAL BLDG IMPROVE	R	03/10/23 04/14/23	522013	N
16 RENOVATION SUPPLIES- BORO HALL	110.83 C-04-7 -749-106	B 2016-5,2019-10 - MUNICIPAL BLDG IMPROVE	R	03/10/23 04/14/23	9191118	N
17 CONCRETE, LUMBER	134.34 3-01-3 -310-198	B PUBLIC PARKING	R	03/10/23 04/14/23	5971736	N
	4,171.90					
Vendor Total:	4,171.90					
23879 JCP&L						
23-00228 03/10/23 HOLIDAY LIGHTING 2022						
1 HOLIDAY LIGHTING 2022	11,040.25 2-01-4 -435-435	B STREET LIGHTING	R	03/10/23 04/14/23	90816510	N
Vendor Total:	11,040.25					
23890 JERSEY COAST FIRE EQUIPMENT						
22-01325 10/11/22 SPRINKLER CERTIFICATION-B HALL						
1 SPRINKLER CERTIFICATION	700.00 2-01-1 -190-407	B PUBLIC B&G - BORO HALL	R	10/11/22 04/14/23	410440	N
Vendor Total:	700.00					
29312 LIBRARY LINK NJ						
23-00278 03/10/23 seminar						
1 seminar	159.00 3-01-7 -750-236	B PUBLIC LIBRARY --MISCELLANEOUS	R	03/10/23 04/14/23	1156	N
Vendor Total:	159.00					

April 14, 2023  
01:27 PM

FREEHOLD BOROUGH  
Bill List By Vendor Id

Page No: 7

Vendor # Name	PO # PO Date Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
31211 MANALAPAN TOWNSHIP TREASURER									
	23-00291 03/15/23 JANUARY ANIMAL PICK UPS								
	1 JANUARY ANIMAL PICK UPS-DOGS	560.00	A-20-9 -900-201	B ANIMAL CONTROL-RESERVE-DOGS	R	03/15/23	04/14/23	2023-01-FB	N
	2 JANUARY ANIMAL PICK UPS-DOGS	500.00	A-20-9 -900-202	B ANIMAL CONTROL-RESERVE-CATS	R	03/15/23	04/14/23	2023-01-FB	N
		1,060.00							
	Vendor Total:	1,060.00							
32074 MINO, CESAR A.									
	22-01024 07/29/22 COURT INTERPRETING MAY-DEC		B						
	15 COURT INTERPRETING 9/6	175.00	2-01-6 -655-337	B MUNICIPAL COURT - INTERPRETER	R	07/29/22	04/14/23	5-NOV	N
	16 COURT INTERPRETING 9/13	250.00	2-01-6 -655-337	B MUNICIPAL COURT - INTERPRETER	R	07/29/22	04/14/23	5-NOV	N
	17 COURT INTERPRETING 9/20	150.00	2-01-6 -655-337	B MUNICIPAL COURT - INTERPRETER	R	07/29/22	04/14/23	5-NOV	N
	18 COURT INTERPRETING 9/27	175.00	2-01-6 -655-337	B MUNICIPAL COURT - INTERPRETER	R	11/21/22	04/14/23	5-NOV	N
	19 COURT INTERPRETING 10/4/22	175.00	2-01-6 -655-337	B MUNICIPAL COURT - INTERPRETER	R	11/21/22	04/14/23	5-NOV	N
	20 COURT INTERPRETING 10/11	150.00	2-01-6 -655-337	B MUNICIPAL COURT - INTERPRETER	R	07/29/22	04/14/23	5-NOV	N
	21 COURT INTERPRETING 10/18	200.00	2-01-6 -655-337	B MUNICIPAL COURT - INTERPRETER	R	11/22/22	04/14/23	5-NOV	N
	22 COURT INTERPRETING 10/25	200.00	2-01-6 -655-337	B MUNICIPAL COURT - INTERPRETER	R	11/22/22	04/14/23	5-NOV	N
		1,475.00							
	23-00293 03/15/23 2023 COURT INTERPRETING		B						
	2 2023 COURT INTERPRETING-FEB	300.00	3-01-6 -655-337	B MUNICIPAL COURT - INTERPRETER	R	03/15/23	04/14/23	6-MAR	N
	3 2023 COURT INTERPRETING-FEB	250.00	3-01-6 -655-337	B MUNICIPAL COURT - INTERPRETER	R	03/15/23	04/14/23	6-MAR	N
	4 2023 COURT INTERPRETING-FEB	200.00	3-01-6 -655-337	B MUNICIPAL COURT - INTERPRETER	R	03/15/23	04/14/23	6-MAR	N
	5 2023 COURT INTERPRETING-FEB	250.00	3-01-6 -655-337	B MUNICIPAL COURT - INTERPRETER	R	03/15/23	04/14/23	6-MAR	N
		1,000.00							
	Vendor Total:	2,475.00							
33201 MCAA OF NJ									
	22-00484 04/07/22 CONFERENCE REGISTRATION								
	1 CONFERENCE REGISTRATION	270.00	2-01-6 -655-504	B MUNICIPAL COURT - TRAINING/DUES	R	04/07/22	04/14/23		N
	Vendor Total:	270.00							

April 14, 2023  
01:27 PM

FREEHOLD BOROUGH  
Bill List By Vendor Id

Page No: 8

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
				Item Description	Amount	Charge Account	Acct Type	Enc Date	Date	Date	Invoice	Excl
34726	NJ DEPT OF HEALTH											
23-00409	04/05/23	March Dog License Report										
1	March Dog License Report	89.40	A-20-9	-900-501	B ANIMAL CONTROL-DUE STATE HEALTH	R	04/05/23	04/14/23				N
	Vendor Total:	89.40										
34754	NJMMA INC											
23-00404	04/05/23	2023 ANNUAL MEMBERSHIP										
1	2023 ANNUAL MEMBERSHIP	250.00	3-01-1	-115-298	B BUS. ADM. MISC./DUES	R	04/05/23	04/14/23				N
	Vendor Total:	250.00										
37720	ONE CALL CONCEPTS											
23-00131	02/08/23	FEBRUARY MARK OUTS										
1	FEBRUARY MARK OUTS	60.41	3-09-8	-815-388	B WATER SERVICE - ONE CALL SYSTEMS	R	02/08/23	04/14/23		3025308		N
	Vendor Total:	60.41										
39454	PENNONI ASSOCIATES INC.											
22-00540	04/20/22	PROF SVCS-25 W. MAIN REDEVELOP										
1	PROF SVCS-25 W. MAIN REDEVELOP	360.00	T-15-9	-900-523	B RESERVE FOR RDA-DISABILITY ALLIES INC	R	04/20/22	04/14/23		1114941		N
22-00978	07/17/22	PREP REDEV PLAN-200 PARK AVE		B								
2	PREP REDEV PLAN-200 PARK AVE	2,511.00	L-12-2	-222-013	B CT95/CT07-200 PARK LLC-REDEVELOPMENT	R	07/17/22	04/14/23		1131844		N
3	PREP REDEV PLAN-200 PARK AVE	1,003.00	L-12-2	-222-013	B CT95/CT07-200 PARK LLC-REDEVELOPMENT	R	07/17/22	04/14/23		1135794		N
4	PREP REDEV PLAN-200 PARK AVE	986.00	L-12-2	-222-013	B CT95/CT07-200 PARK LLC-REDEVELOPMENT	R	07/17/22	04/14/23		1152013		N
		4,500.00										
	Vendor Total:	4,860.00										
40742	NICALI LLC											
23-00286	03/15/23	CONNECTION TO HEALTH FLYERS										
1	CONNECTION TO HEALTH FLYERS	120.00	G-02-22	-900-004	B GRANT FD-SNJ-INCLUSIVE HEALTHY COMM.	R	03/15/23	04/14/23		10050097		N
	Vendor Total:	120.00										

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type				First	Rcvd	Chk/Void		1099
Item Description			Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc'l
40775		PROSHRED SECURITY										
23-00160	02/09/23	FEBRUARY SHREDDING										
1	FEBRUARY SHREDDING		600.00	3-01-1 -110-151		B CENTRAL FUNCTIONS	R	02/09/23	04/14/23		800039021	N
		Vendor Total:	600.00									
46292		RUTGERS, THE STATE UNIVERSITY										
22-01659	12/13/22	CPWM Courses										
1	CPWM Courses		2,279.00	2-09-8 -800-236		B W/S ADMIN.-SAFETY SUPP/TRAINING	R	12/13/22	04/14/23		69126	N
		Vendor Total:	2,279.00									
47521		SHELTERWOOD FOREST MANAGERS										
23-00309	03/21/23	JAN-JUNE FORESTER & TREE EXPR										
1	JAN-JUNE FORESTER & TREE EXPR		3,000.00	3-01-3 -320-510		B SHADE TREE - FORESTRY CONSULTING	R	03/21/23	04/14/23			N
		Vendor Total:	3,000.00									
48324		SPECTROTTEL OF NEW JERSEY LLC										
23-00435	04/13/23	TELEPHONE & INTERNET 4/1-4/30										
1	TELEPHONE & INTERNET 4/1-4/30		1,518.95	3-01-4 -440-440		B TELEPHONE SERVICE	R	04/13/23	04/14/23		11493866	N
2	TELEPHONE & INTERNET 4/1-4/30		861.37	3-01-4 -440-440		B TELEPHONE SERVICE	R	04/13/23	04/14/23		11493866	N
3	TELEPHONE & INTERNET 4/1-4/30		430.68	3-01-6 -655-362		B MUNICIPAL COURT - TELEPHONE	R	04/13/23	04/14/23		11493866	N
4	TELEPHONE & INTERNET 4/1-4/30		191.56	3-01-4 -440-440		B TELEPHONE SERVICE	R	04/13/23	04/14/23		11493866	N
5	TELEPHONE & INTERNET 4/1-4/30		187.91	3-01-7 -750-362		B PUBLIC LIBRARY - TELEPHONE	R	04/13/23	04/14/23		11493866	N
6	TELEPHONE & INTERNET 4/1-4/30		187.90	3-01-7 -750-306		B PUBLIC LIBRARY - COMPUTER M&R/INTERNET	R	04/13/23	04/14/23		11493866	N
7	TELEPHONE & INTERNET 4/1-4/30		202.74	3-09-8 -831-362		B WATER PLANT - TELEPHONE	R	04/13/23	04/14/23		11493866	N
8	TELEPHONE & INTERNET 4/1-4/30		361.55	3-01-4 -440-440		B TELEPHONE SERVICE	R	04/13/23	04/14/23		11493866	N
			3,942.66									
		Vendor Total:	3,942.66									
48727		STONEDOG INC.										
23-00343	03/27/23	NPP Grant - HMHAW 2023										
2	DESIGN AND CAST 18 HORSES		12,882.00	G-02-21-900-003		B NEIGHBORHOOD PRESERVATION GRANT-O/E	R	03/27/23	04/14/23		INVOICE V2	N
		Vendor Total:	12,882.00									



April 14, 2023  
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FREEHOLD BOROUGH  
Bill List By Vendor Id

Page No: 10

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item	Description	Amount	Charge	Account	Acct Type	Description						
49405	T-MOBILE USA INC.											
23-00196	02/26/23 LIBRARY HOTSPOT SERVICE	JAN-MA		B								
4	LIBRARY HOTSPOT SERVICE MARCH	57.40	3-01-7	-750-306	B	PUBLIC LIBRARY - COMPUTER M&R/INTERNET	R	02/26/23	04/14/23		96711370	N
Vendor Total:		57.40										
51122	TREVI ITALIAN RESTAURANT											
23-00231	03/10/23 REFRESHMENT FOR FOCUS GROUP											
1	REFRESHMENTS FOR FOCUS GROUP	84.97	G-02-22	-900-004	B	GRANT FD-SNJ-INCLUSIVE HEALTHY COMM.	R	03/10/23	04/14/23		5	N
Vendor Total:		84.97										
55057	VERIZON ONLINE											
23-00377	04/04/23 FIREHOUSE INTERNET SERVICE											
1	FIREHOUSE INTERNET SERVICE	289.05	3-01-4	-440-440	B	TELEPHONE SERVICE	R	04/04/23	04/14/23		957122469000199	N
23-00426	04/13/23 DPW INTERNET 4/5-5/4											
1	DPW INTERNET 4/5-5/4	99.00	3-01-4	-440-440	B	TELEPHONE SERVICE	R	04/13/23	04/14/23		656215110000156	N
Vendor Total:		388.05										
55060	VERIZON WIRELESS											
23-00378	04/04/23 CELLPHONES/IPADS 2/18-3/17											
1	CELLPHONES/IPADS 2/18-3/17	164.80	3-01-2	-240-385	B	POLICE DEPT - VERIZON WIRELESS/DIRECT CN	R	04/04/23	04/14/23		9930371110	N
2	CELLPHONES/IPADS 2/18-3/17	50.62	3-01-1	-155-503	B	CODE ENFORCE - SOFTWARE	R	04/04/23	04/14/23		9930371110	N
3	CELLPHONES/IPADS 2/18-3/17	10.12	3-01-6	-655-362	B	MUNICIPAL COURT - TELEPHONE	R	04/04/23	04/14/23		9930371110	N
4	CELLPHONES/IPADS 2/18-3/17	41.20	3-09-8	-831-362	B	WATER PLANT - TELEPHONE	R	04/04/23	04/14/23		9930371110	N
5	CELLPHONES/IPADS 2/18-3/17	95.67	3-09-8	-821-362	B	SEWER SERVICE - TELEPHONE	R	04/04/23	04/14/23		9930371110	N
6	CELLPHONES/IPADS 2/18-3/17	611.27	3-01-4	-440-440	B	TELEPHONE SERVICE	R	04/04/23	04/14/23		9930371110	N
7	CELLPHONES/IPADS 2/18-3/17	737.64	3-01-2	-240-385	B	POLICE DEPT - VERIZON WIRELESS/DIRECT CN	R	04/04/23	04/14/23		9930371111	N
		1,711.32										
Vendor Total:		1,711.32										

Total Purchase Orders: 42 Total P.O. Line Items: 141 Total List Amount: 158,874.57 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	2-01	19,093.34	0.00	19,093.34	0.00	0.00	19,093.34
W/S OPERATING	2-09	2,279.00	0.00	2,279.00	0.00	0.00	2,279.00
Year Total:		21,372.34	0.00	21,372.34	0.00	0.00	21,372.34
CURRENT FUND	3-01	110,536.37	0.00	110,536.37	0.00	0.00	110,536.37
W/S OPERATING	3-09	1,916.53	0.00	1,916.53	0.00	0.00	1,916.53
Year Total:		112,452.90	0.00	112,452.90	0.00	0.00	112,452.90
ANIMAL CONTROL TRUST	A-20	1,149.40	0.00	1,149.40	0.00	0.00	1,149.40
CAPITAL ACCOUNT	C-04	5,763.80	0.00	5,763.80	0.00	0.00	5,763.80
GRANT FUND	G-02	13,086.97	0.00	13,086.97	0.00	0.00	13,086.97
LAND USE TRUST	L-12	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
TRUST FUND	T-15	360.00	0.00	360.00	0.00	0.00	360.00
RECREATION TRUST	T-16	189.16	0.00	189.16	0.00	0.00	189.16
Year Total:		549.16	0.00	549.16	0.00	0.00	549.16
Total of All Funds:		158,874.57	0.00	158,874.57	0.00	0.00	158,874.57