

For Trustee(s) attending remotely:

Note: the virtual platform is ZOOM:

<https://us02web.zoom.us/j/86746998258?pwd=NkNNcjRFRjVkdTVRqRUV2dlY5N0NvQT09>

Freehold Public Library
Library Trustees Meeting Agenda
Freehold Borough Municipal Building (Library's temporary location)
30 Mechanic St

Thursday, June 8, 2023; 8:00 a.m.

*Library's permanent address:
28½ East Main Street, Freehold, New Jersey
732-462-5135*

1. Call to order.
2. Roll call: (Trustees): Elisha Carter, Jenny Conger, Jane Kaye, Maureen MacCutcheon, Branford Rogers, Jack Shea, Karen Ubeda, Annette Jordan. Others: Kathy Mulholland (library director).
3. Opening Statement. *"Notice of this meeting as scheduled has been provided as published in the Trustee's 2023 meeting schedule, as posted at the library facility; shared on the library's public calendar, various social media, and monthly newsletter; municipal offices of the Borough of Freehold, and newspapers of record of the Borough of Freehold."* [N.J.S.A. 10:4-6 (1973)]
4. Renovation Project Update by Architect Anthony Maltese from Abbington Engineering.
5. Reading and Approval of the minutes of the May 2023 meeting.

Motion to Approve by: _____

Seconded by: _____

6. Correspondence:
7. New business:
8. Purchase orders (subject to addition):

PO 23-00006-05	Baker & Taylor	Book order	1597.66
PO 23-00614	NJ State Library	Digital Literacy seminar	20.00
PO 23-00637	EBSCO	Subscriptions	3954.25
R3-00724	Evelyn Soto	NJLA expenses	57.00
R3-000725	Kathy Mulholland	NJLA expenses	283.21
TOTAL:			\$5912.12

Motion to Approve by:

Seconded by:

9. Old Business:

10. Director's Update:

DISCUSSION/FYI:

- NJLA Conference: "Sustainability Forward." Major themes: sustainability (environmental/climate change); social work in libraries; diversity and inclusion; intellectual freedom ("book bans").
- Google Career Certificates courses (via Coursera) available; a few participants enrolled already.
- Policy/procedures

REPORTS:

- June's newsletter: <https://tinyurl.com/FPL-JUN2023>
- Library "door count" (recent dates to left on chart): https://docs.google.com/spreadsheets/d/1ahdLE_vPc8t4VdwwYI0jrINvzpedZ8x6Zky4rMdEi04/edit?usp=sharing
- Door count May: 500 (Borough Hall location)
- Computer users May: 158 (Borough Hall location)
- Physical material check-outs ("circs") May: 183 (Borough Hall location)
- eBooks/downloadable audio via eLibraryNJ (Libby) May: 330; eBooks via Axis360 May: 0
- Videos: Kanopy videos played May: 32; Access Video On Demand videos May: 25
- Trustee training May: None reported

11. Other Renovation Project Update items not included in Architect's update:

- [Link to Kathy’s Renovation Project document’s launchpage.](#)
- Kathy’s observations:
 - Rear concrete pouring (footing/foundation) finished. Children’s room “gutted” and MEP systems installations underway. 1990s retrofitted posts/beam in teen room will be removed. HVAC equipment installed in attic and adjacent to east wall; ductwork/wiring in progress. Walls for janitor closet, kitchenette/restroom; upstairs restroom/conference room, copier area framed. Work on front safety improvements to begin soon. Awaiting a few change orders to be submitted and approved.
 - Completion: contractor estimates late summer/fall 2023.

12. Open to public discussion

13. Adjournment.

Motion to Adjourn by: _____ Seconded by: _____

Time: _____

Future meetings (2023):

- July 13
- August 10
- September 14
- October 12
- November 9
- December 14

Updated 6/5/2023
Agenda closed/published 5/5/2023 4:20pm
/km